Guidelines To Recognize and Publicize Individual Members or Sustaining Member Firms

1. Items posted must:
   o Recognize a Nashville SAME individual or sustaining firm member. I.e. if the item is a company-wide recognition, the firm must be a sustaining member. If the item is to recognition a team or individual, one must be a Nashville SAME member. If the item recognition a specific office, that office must be the one participating in the Nashville post.
   o Be in a format easy to post to the website. I.e. significant editing or clean-up is not required.
   o Not be an advertisement, job posting, or individual resume.

2. Items will be left on the website for 3 months. Items will be posted and removed during the normal website update cycle.

3. Items will be screened by a SAME Board selected individual. Questionable items will be submitted to the Board for approval.