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Greetings to the SAME Portland Post Team!

Thanks to all of you for your membership in our Post and our society! I am humbled by your collective wisdom and community spirit, and am striving to serve each of you as Post President. I appreciate all the time and energy our Members, Officers and Board of Directors put forth in support of our organization, our industry, our region, and our country. With your guidance and hard work, our Post is pursuing four initiatives this year that are aligned with the 2013 SAME National Strategic Plan. Please see the SAME Portland Post 2013-2014 Annual Plan in our directory for more information on how these initiatives link with SAME National Goals.

1. **Promoting Regional Resilience.** Cascadia Earthquake preparation is a centerpiece for our Post. We owe it to our region to lend our expertise to serve our community. There is no better way to do this than to call attention to the impending Cascadia Earthquake and resultant Tsunami - and then help plan how the region should take action to proactively address this threat to our population and our economy. Our Readiness Committee has drafted a plan for accomplishing this and is working to execute that plan in the coming months. This initiative is based on SAME National Goal 1: Emergency Preparedness & Contingency Operations.

2. **Preparing for the 2014 Joint Engineer Training Symposium.** Our Post will co-host the NW/SW Joint Engineer Training Symposium with the San Francisco and Sacramento Posts from November 3-6, 2014 at the Portland Double Tree Hotel. The symposium will have sessions focused on Design, Technology, Water Resources, Project Delivery, Energy, Readiness and Infrastructure Resilience. Our Planning Committee has been working for more than a year on this and is going into high gear to make all the preparations for a successful symposium in November 2014. This initiative is based on SAME National Goal 2: Education & Training.

3. **Engaging with our Sustaining Member Firms.** Our society exists through the support of our Sustaining Member Firms. This year I am visiting as many of our Sustaining Member Firms as I can to express the Post's appreciation for their role in our Post and society, learn about their businesses, and find out more about how our Post can be responsive to helping them grow their business in consonance with SAME values, and that will benefit our community. This initiative is based on SAME National Goal 3: Relationships & Recognition.
4. **Strengthening our Student – Industry Link.** We strive to positively impact students, public and private SAME member organizations, and our community by enhancing relationships and building the competencies of all our members: students, those currently in the workforce, and retirees who are active in SAME. This year we will continue our traditional Engineering Day activities through the support of our Sustaining Member Firms, and provide information to our members on the Multiple Engineering Cooperative/Civil Engineering Cooperative intern programs, the Saturday Academy and the STEM Initiative (Science, Technology, Engineering and Math). Our Student Chapter Committee is working to rejuvenate the SAME OSU Student Chapter, and increase student participation in our Post through Resume and Interview Workshops, and other activities. This initiative is based on SAME National Goal 4: Leadership & Mentoring.

I hope you all have a wonderful year participating in SAME. While you will benefit from attending monthly meetings, you will gain even more by lending your expertise and energy in support of our Post initiatives. Make this the year you repay those who have helped you throughout your career by volunteering to help our Post promote regional resilience, prepare for the 2014 Joint Engineer Training Symposium, and strengthen our student-industry link.

Sincerely,

Matt Cutts, P.E.
Captain, U.S. Coast Guard (ret.), President, SAME Portland Post
Critical Infrastructure Program Manager, U.S. Army Corps of Engineers, Portland District
### Annual Plan

**Goal 1: Emergency Preparedness & Contingency Operations**

- Support joint engineer operations, emergency preparedness, response and recovery in the United States and abroad in support of the National Security Strategy and the National Response Framework

<table>
<thead>
<tr>
<th>OBJECTIVES</th>
<th>ACTIONS</th>
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<tbody>
<tr>
<td>- Promote Regional Resilience through dialogue and relationship-building between private sector and government entities responsible for emergency preparedness.</td>
<td>- Maintain an active Post Readiness Committee.</td>
</tr>
<tr>
<td>- Increase awareness of national security engineering priorities as they apply to local issues.</td>
<td>- Hold a general membership meeting with a presentation on a national security or emergency preparedness issue each year.</td>
</tr>
<tr>
<td></td>
<td>- Hold an Emergency Preparedness Workshop each year.</td>
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<td>- Hold a Post Mobilization Exercise each year.</td>
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</tbody>
</table>

**Goal 2: Education & Training**

- Promote, enhance and reinforce the professional and technical competence of present and future Post members through outreach, training and continuing education programs.

<table>
<thead>
<tr>
<th>OBJECTIVES</th>
<th>ACTIONS</th>
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<tbody>
<tr>
<td>- Provide relevant, accessible and cost-effective training for personal &amp; professional development of members and their ability to gain &amp; retain licensure &amp; certification in their fields.</td>
<td>- Conduct two professional development seminars to award PDH credit to Oregon licensed members.</td>
</tr>
<tr>
<td></td>
<td>- Host presentations at general membership meetings in nine different months during the year on topics related to the Post objectives.</td>
</tr>
<tr>
<td>- Provide educational forums to increase knowledge and understanding of emerging technologies and best practices in planning, architecture, engineering, construction, facility asset management, energy and sustainability.</td>
<td>- Gain federal agency and sustaining member support to encourage &amp; permit Young Member participation in SAME.</td>
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<tr>
<td></td>
<td>- Increase the number of Young Members by five.</td>
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<td></td>
<td>- Have at least two Young Members involved in Post Leadership.</td>
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<td>- Hold at least one general membership meeting focused on Young Members.</td>
</tr>
<tr>
<td>- Demonstrate commitment to Young Members by promoting involvement in Post activities and leadership.</td>
<td>- Conduct a regional or joint-regional engineer training symposium and Post programs to support the technical, professional and business interests of SAME members.</td>
</tr>
<tr>
<td>- Hold interesting activities to attract and retain Young Members.</td>
<td>- Plan and execute a successful Joint Engineer Training Symposium in Portland from 3-6 November 2014.</td>
</tr>
</tbody>
</table>
### Goal 3: Relationships & Recognition

- Foster inter-disciplinary, inter-agency, inter-service, international, and public and private sector sharing of information, technology and business practices, and recognize accomplishments of SAME members.

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<thead>
<tr>
<th>OBJECTIVES</th>
<th>ACTIONS</th>
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</thead>
<tbody>
<tr>
<td>- Use web-based and traditional communications portals to effectively convey timely and accurate Post, regional and national information that will aid public-private cooperation, advance education and training, and promote exchanges among SAME members.</td>
<td>- Maintain an active, updated Post website, link to the SAME National website, provide information on Post Leaders, Sustaining Members, and upcoming events.</td>
</tr>
<tr>
<td></td>
<td>- Publish monthly Postscripts newsletter.</td>
</tr>
<tr>
<td></td>
<td>- Publish annual Member Directory.</td>
</tr>
<tr>
<td>- Seek new members from companion fields such as surety and insurance, finance, law and contracting, and engage them in SAME activities.</td>
<td>- Grow Post membership through engagement with all professions that work with the A/E/C industry to strengthen our Post and our region.</td>
</tr>
<tr>
<td></td>
<td>- Provide opportunities for all members to benefit through involvement in Post, regional and national SAME activities.</td>
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<tr>
<td></td>
<td>- Continue outreach to Public agencies to join and participate to gain the benefits of membership.</td>
</tr>
<tr>
<td>- Establish and conduct outreach programs and events to support wounded warriors and their families, families of fallen warriors, deployed forces and their families, and consider other community service opportunities.</td>
<td>- Continue the annual Toy Drive for children of deployed soldiers.</td>
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<td></td>
<td>- Promote Post involvement in community service.</td>
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<tr>
<td>- Engage with other professional associations through joint meetings and conferences to promote SAME goals.</td>
<td>- Conduct one or more joint meetings each year with APWA, ASCE and/or other professional society.</td>
</tr>
<tr>
<td>- Facilitate partnering opportunities for public and private organizations to develop professional relationships and solve common problems.</td>
<td>- Promote opportunities for access to local, state and federal agencies by sustaining members.</td>
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<tr>
<td></td>
<td>- Promote industry and government dialogue to improve understanding of programs, trends and technologies.</td>
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<tr>
<td>- Maintain an active recognition program to include recognition of professional accomplishments, leadership &amp; mentoring, and support to SAME.</td>
<td>- Develop an active recognition program.</td>
</tr>
<tr>
<td></td>
<td>- Publicize and promote internal and external recognition of Post and member accomplishments.</td>
</tr>
</tbody>
</table>
Goal 4: Leadership & Mentoring

- Cultivate leadership competence and mentoring within SAME by providing opportunities for members to lead, serve and promote the development of SAME’s vision at Post, regional and national levels while encouraging, acknowledging and highlighting outstanding leadership and mentoring examples.

<table>
<thead>
<tr>
<th>OBJECTIVES</th>
<th>ACTIONS</th>
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<tbody>
<tr>
<td>- Encourage participation in SAME’s national education opportunities, including the Joint Engineer Training Conference, regional conferences and Post Leaders training.</td>
<td>- Send Post Leaders to the SAME Joint Engineer Training Conference &amp; Expo, and SAME Post Leader and Student Chapter training workshops.</td>
</tr>
<tr>
<td>- Capitalize on the expertise and knowledge of SAME members, especially Fellows and past Post Leaders, to develop and train newer members to assume leadership positions in our Post and their workplace.</td>
<td>- Hold an annual Engineering Leadership workshop/Post Social Gathering.</td>
</tr>
<tr>
<td>- Promote the engineering career field and appreciation of military engineering to high school and college students through our Student Chapter, mentoring programs, scholarships and career planning events.</td>
<td>- Participate and sponsor student Engineering Day activities with USACE, ASCE and NSPE.</td>
</tr>
<tr>
<td>- Provide developmental opportunities to prepare college students for employment in the A/E/C industry.</td>
<td>- Continue support of the OSAC and the OSU endowed scholarships for high school or college students.</td>
</tr>
<tr>
<td>- Strengthen our Post through relevant programs, increasing the number of Individual Members and Sustaining Members, and earning SAME Streamers and national awards.</td>
<td>- Promote internship opportunities in the A/E/C industry.</td>
</tr>
<tr>
<td></td>
<td>- Increase individual membership by at least 5%.</td>
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<tr>
<td></td>
<td>- Achieve a net increase of at least one new sustaining member firm or agency.</td>
</tr>
<tr>
<td></td>
<td>- Win four streamers to maintain distinguished Post status.</td>
</tr>
<tr>
<td></td>
<td>- Continue to work toward the “Top Post” streamer.</td>
</tr>
</tbody>
</table>
# Programs

<table>
<thead>
<tr>
<th>Month</th>
<th>Event Description</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2013</td>
<td>• The Dalles Navigation Lock Emergency Gudgeon Repair</td>
<td>Mike Colesar, U.S. Army Corps of Engineers</td>
</tr>
<tr>
<td>October 2013</td>
<td>• Disaster Resilience and Readiness: How Ready is the Portland Post?</td>
<td>Daniela Todesco, WEST Consultants</td>
</tr>
<tr>
<td>November 2013</td>
<td>• Folsom Dam Auxiliary Spillway Joint Federal Project</td>
<td>Phil Brozek, Brozek &amp; Associates</td>
</tr>
<tr>
<td>December 2013</td>
<td>• A/E/C Assistance to Whole Community Flood Response</td>
<td>D. Leslie Miller, U.S. Army Corps of Engineers</td>
</tr>
<tr>
<td>January 2014</td>
<td>• Tribal Considerations in Federal Contracts</td>
<td>J.R. Inglis, U.S. Army Corps of Engineers</td>
</tr>
<tr>
<td>February 2014</td>
<td>• Sustainable Design Guidelines for Marine Industrial Development</td>
<td>Tim VanWormer, Port of Portland</td>
</tr>
<tr>
<td>March 2014</td>
<td>• Mahoning Creek Hydroelectric Project</td>
<td>Miro Kurka, Mead and Hunt</td>
</tr>
<tr>
<td>April 2014</td>
<td>• Cascadia Region Earthquake Workgroup (CREW) &amp; Architecture, Engineering, and Construction Firms</td>
<td>Michael Kubler, Cascadia Region Earthquake Group</td>
</tr>
<tr>
<td>May 2014</td>
<td>• Ice Harbor Dam Turbines</td>
<td>Steve Miles, U.S. Army Corps of Engineers</td>
</tr>
</tbody>
</table>
Lieutenant General Itschner Scholarship

Emerson Charles Itschner was born on July 1, 1903 in Chicago, Illinois. His distinguished career began with graduation from the U.S. Military Academy in 1924. He obtained a degree in civil engineering from Cornell University in 1926. His early service consisted of a variety of assignments including field engineer with the Alaska Road Commission, Assistant Professor of Military Science and Tactics at the Missouri School of Mines, and Resident Engineer with the St. Louis Engineer District.

Following World War II, he supervised post war reconstruction in the Philippines. He then served as District Engineer in Seattle and Senior Engineer of I Corps in Korea. General Itschner served as North Pacific Division Engineer in Portland, Oregon from 1952 to 1953. In that assignment, he was in charge of the civil works and military programs of the U.S. Army Corps of Engineers in Oregon, Washington, Idaho, Western Montana and Alaska.

On October 1, 1956, General Itschner became Chief of Engineers, U.S. Army Corps of Engineers. He was the youngest officer in more than a century to be appointed head of the U.S. Army Corps of Engineers. He served in that capacity until his retirement in 1961. His honors and awards include the prestigious Army Engineer Association Gold de Fleury medal, Croix de Guerre with Palm, L’Order de Leopold, British Empire Medal, Distinguished Service Medal, Legion of Merit with two Oak Leaf Clusters, Bronze Star Medal and Purple Heart.

He spent his retirement in Portland, Oregon, until his passing in 1995. Throughout that time, he was an ardent and constant supporter of the Portland Post, Society of American Military Engineers.

To permanently honor this great military and engineering leader, the Portland Post established an endowed scholarship in August 1995 in the College of Engineering, Oregon State University, Corvallis, Oregon. Receipt of this annual scholarship requires demonstration of high scholastic achievement, active participation in one of the Oregon State University ROTCs, and demonstration of leadership potential, thereby honoring General Itschner’s belief in the value of talented professionals who can build and maintain the important professional relationship needed between the military and private industry to best serve our country.
Post Leadership

PRESIDENT
Capt Matthew Cutts, P.E., USCG (Ret.)
U.S. Army Corps of Engineers | (503) 808-4697
matthew.e.cutts@usace.army.mil
Presides at all Board Meetings and luncheons. Through the involvement of other Board Members and Committee Chairpersons, the President guides the Post in the accomplishment of its ongoing and upcoming activities. Using the support of the other Board members and Chairpersons, the President assures that all necessary Post actions occur.

FIRST VICE PRESIDENT
LTC Glenn Pratt
U.S. Army Corps of Engineers | (503) 808-4501
glenn.o.pratt@usace.army.mil
The Post’s president-elect and stands in for the President at Board meetings and luncheons as needed. Other major duties involve oversight of programs, publicity, newsletters and House Committee Chairpersons. Through active participation with those Chairpersons, the 1st Vice President assures that all activities related to obtaining speakers, making SAME activities visible, notifying members, and making meeting arrangements occur. In addition, the 1st Vice President submits the monthly Post report to the National headquarters.

SECOND VICE PRESIDENT
LTC Craig Crotteau, P.E., J.D. USA(Ret.)
Ball Janik | (503) 228-2525 | ccrotteau@balljanik.com
The Second Vice President stands in at Board meetings and luncheons as needed in the event of the President’s and 1st Vice President’s absence. Other major duties involve oversight of the membership, sustaining member, and community/social/special activities chairpersons and the Design Excellence Award. Through active participation with those chairpersons, the 2nd Vice President assures that all actions related to gaining new regular and sustaining members, meeting the needs of existing members, opportunities for community involvement, and making arrangements for Post social occur. In addition, the 2nd Vice President coordinates the updating and publishing of the Post Directory.
PAST PRESIDENT
Michelle Peterson, RG, LG
AMEC | (503) 639-3400 | michelle.peterson@amec.com
The Past President presides at all Board meetings and luncheons in the event the President and 1st and 2nd Vice Presidents are all unable to attend. The Immediate Past President guides the Post nominating committee through the process of selecting an annual slate of officers to be presented to the Post membership for approval. In addition, the Immediate Past President and the nominating committee identify possible new committee chairpersons for consideration by the new offices. The Immediate Past President also oversees the preparation and submission of the annual Distinguished Post Award and (with the input of the Directors) develops annual goals and objectives for the Post.

VICE PRESIDENT OF YOUTH
Kari Nichols, P.E.
Mead & Hunt, Inc. | (503) 548-1494 | kari.nichols@meadhunt.com
The Vice President for Youth coordinates the continuing education program for the Post by working with the Professional Development Center at Portland State University. Additional duties include promotion of the SAME engineering summer camp for youth and coordination of other post activities to promote careers in engineering, science, and architecture to students.

SECRETARY
Heidi Nelson, P.E.
URS | (503) 481-6822 | heidi.nelson@urs.com
The Secretary documents Post actions, designs, and history by recording, printing, and distributing the minutes from all Post meetings. In addition, the Secretary maintains the Post membership mailing list.

TREASURER
Toni Leon, F. SAME
(503) 643-8710 | tleon_sgus@yahoo.com
The Treasurer’s major duties involve preparing the Post’s annual budget, monitoring and reporting Post income and expenses on a monthly basis, assuring membership dues are properly credited from the National office, collecting lunch receipts, paying luncheon billings, distributing the monthly door prize.
2012-2014 DIRECTORS

Curt Bagnall, P.E., F.SAME
CH2MHILL | (503) 872-4490 | cbagnall@ch2m.com

David Bick, P.E., F.SAME
(541) 387-4341 | dbick@gorge.net

LTC Craig Crotteau, P.E., J.D USA(Ret.)
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LTC Rick Goodell, P.E., USA(Ret.) F.SAME
(503) 629-8312 | rickpat68@hotmail.com

COL Steve Miles, P.E., PMP, USA(Ret.), F.SAME
U.S. Army Corps of Engineers, Hydroelectric Design Center | (503) 808-4200 |
steven.r.miles@usace.army.mil

2013-2015 DIRECTORS

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(503) 643-8710 | tleon_sgus@yahoo.com

Amber Schulz
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Daniela Todesco
WEST Consultants, Inc. | (503) 946-8536 | dtodesco@WESTconsultants.com

Andrew Young, P.E.
(360) 281-6169 | SAME.PDX.Postscripts@gmail.com

HONORARY DIRECTORS

Patrick Keough, P.E., F.SAME
(503) 656-3424 | patjk2@comcast.net

Bud Ossey P.E., F.SAME
(503) 692-3444 | max.bud@frontier.com

Directors act as Steering Committee for the Post. They provide oversight to the Post constitution and bylaws, nominate and consider members for rewards, direct Post involvement in community and professional activities and assure the Post is responsive to “Redlines” initiatives through its Fast Start Program, Directors also assist in the development of annual goals and objectives for the Post.
COMMUNITY / SOCIAL / SPECIAL ACTIVITIES CHAIRPERSON
Midge Graybeal
GHD Inc. | (503) 226-3921 | midge.graybeal@ghd.com
The Community / Social / Special Activities Chairperson identifies, recommends, and coordinates events conducive to Post involvements. These events provide Post members opportunities to contribute their time and talent to community affairs, and to participate in various social/special activities that promote the spirit of SAME.

DIRECTORY CHAIRPERSON
Zack Martin, P.E.
Mackay Sposito | (360) 823-1350 | zmartin@mackaysposito.com
The Directory Chairperson manages all necessary arrangements to print, publish, and distribute the Post membership directory.

HOUSE CHAIRPERSON
Katherine Robinette
David Evans and Associates, Inc. | (503) 223-6663 | kxro@deainc.com
The House Chairperson controls all arrangements with the facility where Post meetings are held. This includes coordination of meeting dates and times, procurement and setup of audio-visual aids requested by speakers, seating and room arrangements, and display of the Post banner and Sustaining Member attendance board at meetings.

MEMBERSHIP CHAIRPERSON
Amber Schulz
Cooper Zietz Engineers, Inc. | (503) 253-5429 | ambers@coopercm.com
The Membership Chairperson directs all activities concerning new and existing Post members. Included are responsibilities for scheduling and coordinating membership drives, preparation and distribution of information packets for meeting guests, receiving/directing actions on new membership applications, and distributing and collecting member name tags.

NEWSLETTER EDITOR
Andrew Young, P.E.
(360) 281-6169 | SAME.PDX.Postscripts@gmail.com
The Newsletter Editor writes, prints, publishes, and distributes the Post’s monthly newsletter. Coordination with the Post Secretary is needed to assure that the newsletter is received by members sufficiently in advance of monthly meetings.
PROGRAMS CHAIRPERSON
LTC Glenn Pratt
U.S. Army Corps of Engineers | (503) 808-4501 | glenn.o.pratt@usace.army.mil
The Programs Chairperson identifies, schedules, and coordinates potential speakers and presentations for Post monthly meetings. Coordination with other committee chairpersons is required as needed.

PUBLICITY CHAIRPERSON
Linda Scronce-Johnson
Hamilton Construction Co. | (541) 746-2426 | lindasj@hamil.com
The Publicity Chairperson assures that Post activities are visible, adequately publicized to encourage member participation, and that the Post receives appropriate recognition at the local, regional, and National levels.

READINESS CHAIRPERSON
Daniela Todesco
WEST Consultants, Inc. | (503) 946-8536 | dtodesco@WESTconsultants.com
The Readiness Chairperson coordinates and recommends actions to the Board so that the Post Membership maintains the proper awareness and posture for mobilization.

STUDENT POST ADVISOR
Mahsa Eshgi
Cascade Design | (503) 652-9090 | mahsae@cascadedesign.net
The Student Post Advisor oversees the activities for the Oregon State University student post, and assists them in the accomplishment of their annual program. The Advisor assists with preparation and submittal of the annual Distinguished Student Post nomination, and coordinates the Post’s annual scholarship awards as appropriate.

SUSTAINING MEMBER CHAIRPERSON
Amber Schulz
Cooper Zietz Engineers, Inc. | (503) 253-5429 | ambers@coopercm.com
The Sustaining Member Chairperson coordinates Post activities that encourage involvement of and society support by our sustaining members.

WEBMASTER
Jason Magalen
Sea Engineering, Inc. | (541) 740-3715 | jmagalen@seaengineering.com
The Webmaster manages all necessary arrangements to maintain the Post website.
AECOM | 333 SW 5th Ave Ste 225, Portland, OR 97204-1773  
Mr. Kevin Coulton | (503) 595-3302 | kevin.coulton@aecom.com

AMEC | 7376 SW Durham Rd, Portland, OR 97224-7307  
Ms. Michelle Peterson | (503) 639-3400 | michelle.peterson@amec.com

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Mr. Craig Crotteau | (503) 228-2525 | ccrotteau@balljanik.com

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Mr. T. Scott McMahon | (503) 872-4100 | scott.mcmahon@abam.com

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Mr. Chris Silkie | (503) 858-34180 | christopher.silkie@cardnotec.com

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Mr. Curt Bagnall F.SAME | (503) 872-4490 | cbagnall@ch2m.com

Cherokee Construction Services | 901 West Evergreen Blvd Ste 150, Vancouver, WA 98660  
Mrs. Theresa Brophy | (360) 694-9464 | theresa@cherokeeconstruction.biz

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Mr. Terry Hosaka | (503) 253-5429 | terryh@coopercm.com

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Mr. D. Andrew Vessely | (503) 452-1100 | avessely@cornforthconsultants.com

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Ms. Katherine Robinette | (503) 499-0393 | kxro@deainc.com

Dull Olson Weeks-IBI Group Architects, Inc. | 907 SW Stark St, Portland, OR 97205  
Ms. Janna Stacey | (503) 226-6950 | janna.stacey@dowa-ibigroup.com

ESA | 522 SW 5th Ave Ste 820, Portland, OR 97204  
Ms. Majorie Wolfe | (503) 226-8018 | mwolfe@esassoc.com

Exeltech Consulting, Inc | 921 SW Washington St Ste 464, Portland, OR 97205  
Mr. Greg Reid | (503) 227-1355 | greid@xltech.com
Geotechnical Resources, Inc. | 9725 SW Beaverton-Hillsdale Hwy Ste 140, Beaverton, OR 97005
   Mr. Dwight Hardin | (503) 641-3478 | dhardin@gri.com

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   Mr. David Seluga | (503) 607-1820 | david_seluga@golder.com

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   Mr. Joe Hampton | (541) 746-2426 | jhampton@hamil.com

Hart Crowser, Inc. | 8910 Gemini Dr, Beaverton, OR 97008
   Mr. Tim Blackwood | tim.blackwood@hartcrowser.com

Hatch Mott MacDonald | 400 SW 6th Ave, Ste 914, Portland, OR 97008
   Mr. Paul Heydenrych | (503) 243-5001 | paul.heydenrych@hatchmott.com

HDR | 1001 Sw 5th Ave Ste 1800, Portland, OR 97204
   Mr. Ronald Mason | (503) 423-3700 | ronald.mason@hdrinc.com

Integrated Water Solutions, LLC | 13370 SW 31st St, Beaverton, OR 97008
   Ms. Teresa Buchholz | (503) 469-0812 | terry@integratedwatersolutions.net

IO Environmental & Infrastructure, Inc. | 2840 Adams Ave, Suite 301, San Diego, CA 92116
   Mr. Steve Siefert | (619) 251-8907 | steves@iosdv.com

Kiewit | 2200 Columbia House Blvd, Vancouver, WA 98661
   Mr. Brad Kirkpatrick | (360) 693-1478 | brad.kirkpatrick@kiewit.com

KPFF Consulting Engineers | 111 SW Fifth Ave Ste 2500, Portland, OR 97204
   Mr. Matt Johnson | (503) 227-3251 | matt.johnson@kpffcivilpdx.com

Mason, Bruce & Girard | 707 SW Washington St Ste 1300, Portland, OR 97205
   Mr. Stuart Myers | (503) 224-3445 | smyers@masonbruce.com

Mead & Hunt, Inc. | 9600 NE Cascades Parkway Ste 100, Portland, OR 97220
   Ms. Kari Nichols | (503) 548-1494 | kari.nichols@meadhunt.com
MWH | 806 SW Broadway Ste 200, Portland, OR 97205  
Ms. Corie Petersen | (503) 220-5471 | corie.petersen@us.mwhglobal.com

Normandeau Associates, Inc. | 25 Nashua Rd, Bedford, NH 03110-5527  
Mr. Anthony Wright | (603) 472-5191 | awright@normandeau.com

OBEC Consulting Engineers | 920 Country Club Rd Ste 100B, Eugene, OR 97401  
Mr. Larry Fox | (541) 683-6090 | lfox@obec.com

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Mr. Andrew Young P.E. | (360) 281-6169 | SAME.PDX.Postscripts@gmail.com
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<td>MG E. C. Itschner</td>
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<td>William F. Johnson</td>
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<td>Russel Milnes</td>
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Constitution

ARTICLE I

Name and Object

The name of this organization is “The Portland Post, Society of American Military Engineers.”

Purpose

1. To advance knowledge of the science of military engineering.

2. To promote efficiency in the military engineer service of the United States and maintain its best standards and traditions.

3. To preserve the memory of services rendered by the engineering profession throughout the wars in which the United States has been engaged.

4. To develop between the military engineers and other arms of the military service a spirit of cooperation and mutual understanding.

5. To develop relations of helpful interest between the engineering profession in civil life and that in the military service.

ARTICLE II

Membership

1. All persons eligible for membership in any grade in the Society of American Military Engineers, as provided in Article III of the Constitution of the Society, shall be eligible for membership in this Post.

2. A candidate for membership in this Post shall be a member in good standing in the parent society, and if not a member of the parent society, shall forward to the local Post Secretary his written application for National membership therein upon the form prepared for that purpose. This application shall be accompanied by a remittance of current annual dues for the parent society. A candidate for membership in this Post shall submit his application for local membership either verbally or in writing to the Secretary of the local Post, such application to be accompanied by a remittance of this Post’s current annual dues. Sole authority to reject or accept applications for local membership is in the Board of Directors of the Post.

ARTICLE III

Local Government

All executive, legislative, and judicial power vested in this post by its Constitution shall be exercised by the officers and directors constituting the Board of Directors, duly elected from time to time in the manner and for the terms of office as provided in this Constitution. The said Board of Directors shall
have power to adopt and change Bylaws for the Government of the Post, not however, in conflict with
the provisions of the Parent Society’s Constitution and Bylaws, and shall have power to make contracts
and perform such other duties as may be necessary to carry out effectually the purpose of this Post.

ARTICLE IV

Officers and Duties

1. The officers of the Post shall be a President, 1st and 2nd Vice Presidents, Junior Vice President for
Youth, Secretary, Treasurer, and the immediate Past President who is an active member of the Post.

2. The Board of Directors shall consist of the officers and not less than four directors elected from the
membership, appointed Engineers and Architects Council of Oregon (EACO) delegates and standing
committee chairmen.

3. The term of office the officers of the Post shall be 1 year. The term of office of the elected directors
shall be 2 years, provided that at the first election of directors two shall be elected for 1 year and two
shall be elected for 2 years.

4. A vacancy in any office or on the Board of Directors will be promptly filled for the unexpired term by
a majority vote of the members of the Board of Directors.

5. All officers and directors shall be elected at the annual meeting of the Post; shall take office
immediately after the meeting at which elected; and shall hold office until such time as their successors
are duly elected.

6. The President shall preside at all meetings and shall be its Chief Executive with full power to appoint
all special and standing committees, and shall be a member ex officio of all such committees. In the
absence of the President, duties shall be performed by the Vice President.

7. The Secretary shall keep the minutes of all meetings and records of all correspondence and
proceedings of the Post. The secretary shall promptly submit after each meeting the reports to the
National Headquarters. The Secretary shall also assist in the preparation of the Distinguished Post
Award.

8. The Treasurer shall have charge of and be responsible for all money belonging to this Post and shall
keep books of account, which shall at all times be open to inspection by any member of the Board of
Directors. Also, the Treasurer shall prepare an annual budget for consideration and approval by the
Board of Directors in January and report the financial conditions of this post to the Board of Directors
each month.

ARTICLE V

Meetings
1. The annual meeting of this Post shall be held between May 1 and June 30 of each year and all members shall receive written notice of this meeting.

2. By resolution, the Board of Directors may fix the time and place for holding regular or special meetings at which any and all post business, other than elections as otherwise provided for, may be transacted and giving notice of the time, place, and purpose of such meetings.

ARTICLE VI

1. Prior to the last regular meeting preceding the annual meeting, a nominating committee previously appointed by the Board of Directors shall submit nominations to the membership for each vacancy to be voted on at the annual meeting. Additional nominations for any office may be made with the nominee's prior concurrence at the last meeting prior to the annual meeting from the floor.

2. Election of officers and directors at the annual meeting shall be by a majority vote of members present at this meeting.

ARTICLE VII

1. This Constitution shall be effective when approved by the Board of Directors of the Parent Society and a two-thirds majority of all members present at regular meeting.

2. This Constitution may be amended at any regular or special meeting by a two-thirds vote of all members voting, whether in person or in writing, provided that a copy of the proposed amendments be filed with the Secretary at least 20 days before submission, and provided further that the Secretary shall give due notice in writing of the proposed amendments to all members of the Post at least 15 days prior to the date of the meeting at which the amendments are to be voted upon.

/signed/  /signed/

Andrew Spiak, President                        Curtis A. Loop. Past President

Date: 1997
Bylaws

Article I

Seal, Insignia and Logo

1. The seal, insignia and logo of the Post shall be the same as established by Society of American Military Engineers (SAME) National Board of Direction and published on SAME web site.

2. Customized logos may be used only for special events in addition to the seal, insignia and logo established by SAME.

Article II

Governance

1. The name of the Post shall be the Portland Post, Society of American Military Engineers, hereafter referred to as the “Post.”

2. The Post shall be governed by these Bylaws, consistent with the Constitution and Bylaws of SAME.

3. The Post fully supports the policy of equal opportunity and will not discriminate or knowingly participate in any activity that discriminates on the basis of race, color, religion, sex, or national origin. Likewise, the Post will take no official action that is or appears to be detrimental or discriminatory to any class or group of persons.

4. It is the policy of this Post to adhere to the highest standards of ethical conduct in all its activities. The Post fully supports and expects strict compliance by every member with all applicable laws and regulations in the conduct of business and professions. The Post recognizes that members who represent the government in matters affecting the economic interests of others hold special positions of public trust requiring them to observe the highest ethical standards. Accordingly, the Post supports the principle that strict impartiality must prevail in all business relationships involving the government.

Article III

Membership

1. SAME Membership will be attained through application for National SAME membership and payment of National dues to SAME Headquarters. Transfer to this Post from another Post is accomplished through notification to SAME Headquarters. SAME Headquarters maintains the official Post roster of members.

2. Post Membership is achieved by paying Post dues to SAME National. Life Members achieve Post membership by selecting a base Post and paying Post dues to belong to additional Posts. Students do not pay Post dues but select a Post affiliation when joining SAME and paying national dues.
3. Any member of the Post will be automatically dropped from the Post roster maintained by SAME Headquarters for failure to pay National or Post dues to SAME Headquarters as prescribed by SAME By-laws.

4. Companies and Public Agencies may become Sustaining Members at the Post by paying the appropriate dues to SAME Headquarters. Sustaining Member and Public Agency representatives become members of the Post by being nominated by their company or public agency and submitting a completed application to SAME Headquarters. The Company or Public Agency determines who shall be the representatives to the Post. Sustaining Member and Public Agency representatives have full voting rights in the Post.

Article IV

Board of Directors

1. The Board of Directors shall be comprised of the Post Officers, up to but not limited to 9 Elected Directors, the Immediate Past President and up to but not limited to 2 Appointed Directors, to provide an opportunity for all segments of the Post to be represented and to link the Post to National Committees, as appropriate. The term of office for an Elected Director shall be a 2-year term with a staggered turnover to provide continuity in the governance of the Post. The Past President shall have a one-year term; the position will help continuity of Post leadership in a mentoring capacity. The term of office for Appointed Directors shall be determined by the Board of Directors. The incoming President recommends individuals to be Appointed Directors, subject to the approval of the Board of Directors. Directors may be re-elected or re-appointed for additional terms.

2. The Post shall hold elections annually such that the new and continuing Officers and Directors are installed in June.

3. Directors shall be charged to support the mission and goals of SAME by serving as a Post Committee Chair or champion of a special interest or element of SAME’s Strategic Plan. One Director position shall be established for a Young Member and one Director for a Fellow, or senior member if the Post has no Fellows. Elected and Appointed Directors will serve with the Officers of the Post under the supervision of the President or ranking Officer, and shall have a vote on matters of Post business in the same manner as the Officers.

4. The Board of Directors shall have power to fill vacancies of the Officers and Elected Director positions provided that Officers and Elected Directors so selected shall serve until the next annual election only, at which time the vacancy shall be filled in the manner herein prescribed for other vacancies occurring in the regular course.

5. The Board of Directors shall meet regularly for the transaction of business and members thereof shall constitute a quorum. (See Voting & Quorum, Article XI) The President on his/her own initiative may call special meetings of the Board of Directors. Conduct of business utilizing teleconferencing is permitted.
6. The Board of Directors approves the establishment, disestablishment or continuance of Committees that may be recommended by the President. (See Committees, Article VI)

7. Director Duties

   a) Annual National Engineering Week. Plan and execute, with assistance, the Portland Post’s National Engineering Week activities during February of each year.

   b) Historical Files. Maintain the Portland Post’s historical files.


   d) Annual Golf Tournament. Plan and execute, with assistance, the Portland Post annual golf tournament scholarship fund raiser.

   e) Annual SAME Awards Nominations. Annually recommend and oversee the preparation of nomination packets for the individual awards contained in the Society Fact Book, Fellow Nominations, and any other special awards established or supported by the Society.

   

Article V

Officers

1. The Officers of the Post shall consist of President, one or more Vice President(s), Secretary, and Treasurer and shall be elected by the Post membership for a one-year term. Officers may succeed themselves in office if duly elected by the membership for additional terms. Officers are voting members of the Board of Directors. If there is more than one Vice President, one shall be designated as the 1st Vice President.

2. The President shall be responsible for general supervision of the affairs of the Post and shall preside at the meetings of the Post. The President may recommend the establishment, disestablishment, restructuring or continuance of Post Committees to the Board of Directors for approval. The President shall appoint Committee Chairs and has general supervision over all Post Committees. In the absence of the President, or in the case where the President cannot complete his/her term, the duties shall transfer to the 1st Vice President, or as voted upon by the Board of Directors.

3. The President shall preside at all meetings and shall sign all written contracts and obligations of the Post, with the concurrence of the Treasurer on financial obligations. The President shall obtain a legal review of all major contracts for which the Post could incur significant liability.

4. The Post President shall report to the Post membership at a Post meeting the status of affairs of the Post as a minimum addressing:

   a) give timely notices of all meetings to all members;

   b) the financial and membership status of the Post;
c) a review of the Post’s activities for the current year; and

d) and the Post’s progress in achieving the goals and objectives of the SAME Strategic Plan. (See Meetings and Activities, Article VIII)

5. The Secretary shall have charge of the correspondence and records of the Post. The Secretary shall:

   a) record the proceedings of all Board and membership meetings; and

   b) prepare and annual report during the last calendar quarter. The report shall comply with the reporting requirements set forth by SAME National Headquarters. The scope, content, and format shall be as determined by the Board of Directors. The President may appoint an Assistant Secretary to assist the Secretary with the duties of the office and house and to act as the Secretary during the Secretary’s absence.

6. The Treasurer shall be controller of the accounts of the Post under the direction of the President. The Treasurer shall:

   a) make collections and disbursements under the supervision of the President as directed by the Post;

   b) render reports as may be called for by the President and SAME; and

   c) file Federal, state, and local income tax returns with a copy to be sent to SAME Headquarters to ensure the retention of SAME’s tax exempt status.

7. The accounts shall be audited annually by an audit committee of Post members appointed by the President or an outside auditor prior to the submission of the annual financial report to the SAME Headquarters. The committee shall report to the President the results of the audit in February. (See also Finances, Article VII) The President may appoint an Assistant Treasurer to assist the Treasurer with the duties of the office and to act as the Treasurer during the Treasurer’s absence.

   **Article VI**

   **Committees, Task Forces and Special Advisors**

   1. The Post may establish Post Operations and Post Mission Committees. (See Society By-Laws, Article VIII)

   2. Operations committees are those that support the President and Board of Directors in administration of the Post. Standing operations committees include:

      a) Program Committee. The duties of the program Committee shall be to formulate plans for the activities of the post.

      b) Membership Committee. The duties of the Membership Committee shall be to seek out and invite qualified persons to join the Society.
c) Sustaining Membership Committee. The duties of the Sustaining Membership Committee shall be to seek out and invite interested firms to join the Society.

d) Student Chapter Committee. The duties of the Student Chapter Committee shall be to act as a direct liaison between the Portland Post and Oregon State University and any other educational institution that the Post may become affiliated with.

e) Budget Committee. The duties of this committee shall be to prepare and recommended to the Board an annual General Fund budget. Income to the General Fund shall include interest on savings, yearly dues including fees obtained from sustaining memberships, and funds generated by special activities or functions. Sustaining member fees will be designated for scholarship and/or other student activities.

f) Vice President for Youth. The Vice President for Youth shall lead the coordination of the continuing education program for the Post by working with the Professional Development Center at Portland State University, the local offices of the United States Army Corps of Engineers, and the SAME membership to select programming to meet the needs of local engineers. Other duties include promotion of the SAME engineering summer camp opportunities for youth, as well as supporting other post activities where there is the opportunity to promote careers in engineering, science, and architecture to students.

g) Audit; and

h) Nominating.

NOTE: The post may have other standing committees or combine or change the names of these committees.

3. Mission Committees are those that support SAME’s Strategic Plan and assist the Post in accomplishing its goals and objectives. Standing Mission Committees include:

a) Membership;

b) Education and Training;

c) Relationships and Recognition;

d) Outreach and Communications; and

e) Programs.

NOTE: The Post may rename, combine, change the names or have other mission committees to enable the Post to best focus on Society streamers, medals and awards.

4. Ad hoc or temporary Committees may be established to achieve goals and implement objectives set forth in SAME’s Strategic Plan at the recommendation of the President and with the approval of the Board of Directors. These committees should have specific missions.
5. In addition to the above Post Committees, the President may establish other special task forces and assign advisors deemed necessary to accomplish the Post’s mission, with a specified term of office.

**Article VII**

**Finances**

1. The fiscal year of the Post shall begin on the first day of January.

2. Post dues for the various categories of membership established by the SAME Bylaws shall be an amount established by the Post Board of Directors. There shall be no Post dues for Sustaining Members or Student Members. Any proposed change in Post dues must be approved by the Post Board of Directors and sent to SAME Headquarters anytime during the year but no later than 30 November, so that it will become effective on January 1 of the following year. The annual dues for this Post shall be as determined by the Board of Directors and reviewed annually. Dues are payable in advance. The Post shall operate on a budget approved by the Board. Prior approval by the Board shall be required for expenditures not included in the approved budget.

3. A budget shall be submitted by the Post Treasurer annually prior to the beginning of the calendar year for review and approval by the Post Board of Directors.

4. The Post shall establish a separate Scholarship Fund, if the Post plans to raise funds and grant scholarships. Such Scholarship Fund shall be administered in accordance with applicable state and local laws and regulations.

5. Upon dissolution of this Post, any and all assets will be donated to an organization of the Board’s choosing.

**Article VIII**

**Meetings and Activities**

1. Regular meetings and technical, professional and social activities of the Post shall be developed and implemented to meet the goals and objectives set forth in SAME’s Strategic Plan. Such activities shall be planned to achieve participation of all segments of the Post membership.

2. The Post may conduct an annual meeting that will include awards to recognize outstanding individuals, committees and sustaining members. The Post’s annual meeting may be combined with a regular meeting held in the month coinciding with Post annual elections or installation of the new Board of Directors. (See Nominations & Elections, Article IX)

3. The President or Board of Directors may call for a special meeting at any time to conduct business of the Post. At least one week’s notice of time and place and purpose of the meeting shall be given to all members and only the business stated in the call shall be transacted at the special meeting.

4. Order of Business at Formal Board Meetings
5. The order of business at these meeting shall be as follows:
   a) Reports of Officers as determined by the President.
   b) Other Post business.
   c) Election of Officers. (See Article IV, 2)

6. Regular meetings of the Society for the transaction of business or other purposes shall be held at such time and place as the Board of Directors may determine.

7. Regular meetings of the Board of Directors shall be held at the call of the President at suitable intervals to transact the business of the Post.

Article IX

Nominations and Elections

1. The Nominations Committee Chair develops a slate of officers and elected directors for each position as specified in Articles IV and V, obtaining input for such slate from the Board of Directors and members of the Post.

2. The minimum qualification for a person to be nominated or to nominate an individual for office is to be a member in good standing of SAME and the Post.

3. A slate of Officers and Directors is presented to the Post membership at one of its announced meetings and voted upon by those members in attendance, provided that the slate was announced to the Post membership prior to the meeting and an opportunity provided for members to submit ballots prior to the meeting for the purpose of the election, as determined by the Board of Directors. A quorum is not needed for these general elections. The results of the election shall be transmitted to the Regional Vice President and the SAME Headquarters within 30 days.

4. Following the election of Officers and Elected Directors, the new President may recommend additional Appointed Directors at any time during the year for approval of the Board of Direction.

5. The installation of the new Board of Directors shall occur at the next meeting of the Post but prior to or on the date of the beginning of the elected Officers’ and Directors’ terms of office.

Article X

Communications

1. Some form of communication with Post membership shall occur with regularity via one or more of the following mechanisms: presentations at meetings or activities; web site; electronic mail; Internet or list serve distribution; media outlets; hard copy; or others deemed appropriate by the Post.

2. At a minimum the Post shall regularly communicate the following:
a) list of Officers, Directors and Committee Chairs with their contact information; and

b) activity announcements and registration information.

3. The standard for the Post web site shall be at a minimum one page listing Post Officers and Directors with their email addresses and telephone numbers. SAME Headquarters will assist Posts in achieving this minimum standard, as needed. The Post is encouraged to create and maintain its own web site. If the Post develops its own web site, the Post is responsible for regularly updating the material presented and for creating a link to the SAME Headquarters web site and for ensuring compliance with Society web site content and communication standards.

4. The standard for the Post newsletter shall be at a minimum one page issued at least quarterly and distributed to all members of the Post, either via email or regular mail.

Article XI

Voting and Quorum for Board of Directors

1. Voting on an issue shall be conducted after discussion is complete and a motion to vote has been made. Voting can be conducted in person, by conference call, or electronically. In person and conference call votes will immediately follow the discussion. Electronic votes may be used:

   a) if time permits and

   b) if an analysis of the discussion is provided for consideration.

2. Elected Officers and Appointed Directors are eligible to vote. Committee Chairs and Special Advisors are eligible to vote only if they also serve as a Post Officer or an Appointed or Elected Director. An individual is entitled to only one vote regardless of the number of positions or offices held at the Post.

3. A quorum to transact business at Post Board of Directors meetings is defined by a majority of those Board of Directors members in attendance at the meeting.

Article XII

Cooperation with Other Organizations

In the furtherance of Society goals and objectives, the Post will cooperate with other societies and organizations toward the improvement of the professional status and standards of the engineering, architecture and related professions to foster engineering education and the knowledge of engineering and associated sciences.
Article XIII

Amendments and Revisions

Amendments and/or revisions to Post By-laws may be made by a majority vote of the members, provided that the proposed amendment and/or revision has been previously approved by a majority vote of the Board of Directors, and further provided that it shall be provided to the Post membership at least fifteen days prior to the meeting along with an announcement of the date, time, and place of the meeting for the vote; and provided further that the amendment and/or revision is not in conflict or contradictory to SAME Constitution or Bylaws. (See Nominations & Elections, Article IX)

Approved by vote of the Board of Directors on 30 April, 2011.

__COL Steven Miles____ Post President

__Ms. Heidi W. Nelson__ Post Secretary

And approved by a majority vote of the members on this 30th day of April, 2011.

Signed: __________________/signed/________________________ Post Secretary