MEMORANDUM FOR SAME MEMBERS

FROM: San Antonio Post Secretary

SUBJECT: Post Board Meeting Minutes, April 25, 2019, San Antonio Area Foundation

Board Members present are in BOLD:

President
Vice President
Past President
Secretary
Assistant Secretary
Treasurer
Assistant Treasurer
Professional Growth Director
Professional Development Director
Relationships Director
Leadership & Mentoring Director
Fellows Director
Resilience Director
Young Member Director
Individual Member Director
Sustaining Member Director
Military Enlisted Affairs Liaison
K-12/STEM Outreach Coordinator
SAME E&C Camp Coordinator
College Outreach Coordinator
UT Student Chapter Mentor
UTSA Student Chapter Mentor
Texas A&M Student Chapter Mentor
Scholarship Director
Small Business Coordinator
I-WEPTAC Coordinator
Leadership Lab (LLAB) Director
Assistant LLAB Director
Social Media Coordinator
Newsletter Editor
Website Manager
WW/Community Support Coordinator
Golf Committee Chair
Awards Committee Chair
Holiday Celebration Chair

Mr. Scott J. Mikos
Mr. Eric Wilbur
Mrs. Amy Shirlberg
Mrs. Sarah Fowlkes
Ms. Lily Cartwright
Mr. Sam Hutchins
Mrs. Diane Glass
Mr. John Enyeart
Mr. Joshua Graham
Mr. Mike Geer
Mrs. Michele Torres
Mr. Glen Turney
Mrs. Miyoun Squire
Ms. Marie Masbad
Mr. Steve Holt
Mr. David DeMartino
TSgt Kristopher Martin
Ms. Victoria Hernandez
Mr. Kit Lui
Mr. Gary Panozzo
Mr. Matt Martin
Mr. Terry Watkins
Mr. John German
Mrs. Diane Glass
Mr. Tae Parrish
Ms. Bonnie Hopke
Mr. Bregger Garrison
Mr. Craig Mills
Mr. Craig Mills
Mr. Dick Kochanek
Mr. Dick Kochanek
Ms. Melody Marsh
Mr. Spencer Patterson
Mr. Dick Kochanek
Ms. Hilda Quinones
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No changes to previously APPROVED March Board minutes.

2. Finances/Budget:
   - *Attachment 1* is the 2019 Budget Data Update.
   - We have $76.97 in credit card cash rewards. Sam wants to know whether we want to use in a budget account, or do we just use it to pay off bills.
   - Sam expects to receive the audit report at 11:00 am on Thursday Apr 25. Auditors will be able to brief Board at meeting.
   - Information for taxes is with the CPA. Taxes are due on May 15th.
   - *Attachment 2* is the net results of the 2019 Post meetings.

It was decided that credit card rewards be used to pay off bills. John German and audit committee found few minor issues that were handled directly with Sam and corrected. Overall, Post is in good financial shape and documents are being well kept and are up to date.

3. Austin Field Chapter:
   - The Austin Field Chapter met on 11 April. There were 12 personnel in attendance. There were a lot of the core members that attended, and attendees discussed field chapter goals and the future.
   - Notes from the meeting are at *Attachment 3*.

Eric suggested doing a monthly check-in with all field chapters to see what support they want/need. Also create a field chapter form and/or require notes from meetings so that we are aware of what is happening at meetings. Scott Mikos checked in with Goodfellow AFB (Concho Valley Field Chapter) and main issue is that the VP (president elect) is NOT a member of the San Antonio Post. Eric will reach out to Goodfellow and follow up on this issue. Austin chapter has decided to stay with the SA Post because of the support they receive and our valuable resources. Some members at Laughlin AFB still want to be a field chapter but there doesn’t seem to be the numbers to support a Chapter, so an idea was discussed to schedule a joint Post/Laughlin meeting or a tour on base to ignite interest in joining SAME. John Enyeart and Eric will reach out to Laughlin to create some sort of event/activity.

4. 100 Year SAME Anniversary:
   - Posts are supposed / encouraged to have a local event/activity during 2020 to celebrate the 100th anniversary of SAME. At previous Board meetings we discussed a few ideas like hosting a special event (possibly a hospitality suite or golf tournament) during the 2020 SAME-IFMA FM Workshop here in February 2020 or doing something during the 2020 Engineering Week.
   - Scott Mikos has been identified to SAME as our local for our Post’s event/activity POC.
   - Dick is suggesting another idea that instead of an event we develop a 100-year SAME Anniversary Fiesta Medal for 2020. Then we would distribute the medals to all those that came to the SAME-IFMA FM
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Workshop during the Workshop registration process. We would also have our 2020 Post Leaders Workshop (PLW) representatives distribute them to all the attendees of the 2020 PLW. The medals could also be sold to our Post members. Dick believes the medal’s design could focus on using the 100-year anniversary SAME logo (see Attachment 4).

Dick is suggesting the medal as an easy way to check off this requirement; Tae pointed out being able to use them as the speaker gift and/or be able to hand them out at other events (like the small business conference) and could potentially sell them at meetings. This would allow the medals to be used at multiple events but only do it during the 100-year celebration. Eric suggested coupling the SAME National 100-year celebration with the SA Post 100-year celebration BUT keep with the SAME calendar (JETC 2020-JETC 2021) and not the typical calendar year. Hilda suggested getting a fiesta medal that can pop off and just be a coin for people who don’t necessarily want a medal. Dick is going to continue to research the medal idea and present more information at the next board meeting. It was discussed to not couple our celebration with National and have our own event like a picnic or day at Canyon Lake, which shouldn’t be an issue as long as it’s budgeted for. Lastly, Dick suggested adding the centennial logo to the back of our square speaker gift cup for the 100-year anniversary, which everyone agreed was a good idea.

5. Wounded Warriors/Community Service:
   • Melody March has coordinated Saturday, June 22, for our 2019 Float-A-Soldier support day at Canyon Lake.
   • We have 10 volunteers as of April 22 for the event.

5. Currently have 12 people signed up to volunteer but need about 20-24 volunteers in total for event.

6. STEM Update:
   • We supported the John Jay SEA STEM Fest on April 6th. Volunteers included Victoria, Tony Hernandez (AFCEC SAME Member), Lea Hamilton (AFCEC, non-SAME member), and Brandon Hernandez (Victoria’s brother, we needed the extra hands since the date was moved up). The event was a success and we had more children visit our booth than last year as we had a more hands-on activity (slime volcanoes).
   • Victoria reached out to the Southwest ISD STEM Coordinator and the Northside ISD STEM Coordinator to reiterate our support of their STEM activities. More information to be provided at the meeting.

   John Jay was last event for this school but will start back up again in August. Victoria is going to reach out to all previously supported events to get them on the calendar.

7. May SERI Tour
   • As of April 22, we have 12 signed up for the May 2 tour to the Texas Sustainable Energy Research Institute Tour at UTSA.
   • At March meeting, we discussed possibility of a YM/UTSA Student Chapter/Post Member luncheon in conjunction with the tour.

   There is free parking in the garage for the tour (they will validate parking tickets). Currently 17 signed up for tour but have room for 40 individuals. Luncheon from 11:30-12:45 in a UTSA room.
8. May Post Meeting:
   - As of April 22, we have 19 signed up for our May 16 Post meeting on the Tyndall AFB Recovery and Rebuild Effort.
   - Dick needs speaker bio’s and pictures for May newsletter.

   **Col. Miller and Col. Matthews are still good to present and currently have 32 signed up to attend.**

9. Membership:
   - As of the April 15 rosters, we had 1126 total members –plus 12 above our 2019 membership baseline of 1114.
   - The SAME March membership report (as of April 12) showed us at 1120 total members – plus 6 above our 2019 membership baseline.
   - As of April, rosters the AFCEC membership is now resolved and the public agency has back on our rosters – unfortunately they only have 2 of the available rep positions filled under the membership.
   - We have now emailed 232 new member welcome packages (including a welcome letter from the Post President and Vice President and the New Member Handbook) covering members who joined/re-joined the Post from January 1, 2018 thru April 2019.
   - We had a membership table with membership info setup at the I-WEPTAC Industry Day & Social.

   **Dick stated a big change in membership is coming for individual memberships. For individuals, you must designate a home post and your number will only count towards the home post. Dick stated about 80% of individual memberships had SA as their #1 post but is predicting a drop in total membership once this goes into effect; however, this change will provide a more realistic count in SAME’s total membership since individual members will not be included in the total membership count of every Post they are affiliated with.**

10. May Post Newsletter:
   - Inputs for the May newsletter are due to Dick by Friday, April 25, COB.

**INFORMATION UPDATE ONLY**

11. Other Business:
   - Hilda is encouraging a YM to be involved in the Holiday party committee to bring in new ideas (Holiday party is December 13th and at the same location). Dick wants to invite our UTSA and TAMU endowed scholarship winners to the dinner and support their attendance.
   - TAMU student chapter had a meeting on April 9th with Pat Brown from Jacobs presenting. There were 24 students in attendance and John German would like to have future discussions on how to support this chapter more.
   - Dick would like the get a SA Post lanyard to upgrade our look at events. Tae is working on getting a quote to see how expensive they are.
• We are now considering at a Fall start for this year’s Leadership Lab to allow for more applications to come in. Currently have 5 participants but need to add at least 4 more to get a larger class. Members Dana Savage and Don Gleason are also interested in helping with organizing the Lab.

• Kit Lui update that all 9 students got accepted to the SAME camp. 6 have already accepted their camp invites and we have 4 mentors going to the camp as well. SA Post has sent over 75 students to camp since 2001. Sam briefed he has not received any information yet on paying for the registrations of the approved campers.

• I-WEPTAC was a great event, had a lot of support, and there were no issues. The event profited around $15,000.

• Discussed having a tour event at the Frost Bank tower while it is still under construction.

12. Next Board meeting:

• Next Board meeting will be Thursday, May 30, 11:30 am – 1:00 pm, at the San Antonio Area Foundation in the Pearl Area.

///SIGNED///
Sarah Fowlkes
Secretary, San Antonio Post

Approved as written

///SIGNED///
Eric Wilbur
Vice President, San Antonio Post

Attachments
1. 2019 Budget Data (to Board only)
2. 2019 Post Meeting Results (to Board only)
3. April 11 ATX FC Meeting Notes
4. SAME 100-year Logo
The following meeting notes set forth our understanding of the discussions and decisions made at this meeting. If no objections, questions, additions, or comments are received within 5 working days from issuance of the meeting notes, we will assume that our understandings are correct. We are proceeding based on the contents of these meeting notes.

1. The meeting was opened by Tim Pach with general announcements:
   a. San Antonio Post Events (signup at [https://www.same.org/satx](https://www.same.org/satx))
      i. 2 May 2019 – Tour of TX Sustainable Engineering Research Institute @ 3PM CDT
      ii. 16 May 2019 – Next General Membership Meeting @11:30AM CDT (Ft Sam Houston Golf Club)
      iii. 18 July 2019 – General Membership Meeting @11:30AM CDT (Ft Sam Houston Golf Club)
   b. Fort Hood Post Events
      i. 18 April 2019 – Next General Membership Meeting @12:00PM CDT (Killeen City Department of Engineering) [https://www.eventbrite.com/e/same-fort-hood-general-membership-meeting-tickets-59585843863](https://www.eventbrite.com/e/same-fort-hood-general-membership-meeting-tickets-59585843863)
      ii. 15 May 2019 – Transition Workshop @1PM CDT (Ft Hood) Social to follow @4:30PM CDT (Phantom Warrior Lounge) email craig.w.bryant@gmail.com for details.
   c. Austin Field Chapter Events
      i. 23 May 2019 – Tentative date for next Happy Hour Mixer (likely to be rolled into 15 May social @ Ft Hood)
      ii. 13 June 2019 – Next General Membership Meeting @11:30AM CDT (Tentative Location of Capitol Factory)

2. After general announcements each person at the table introduced themselves, discussed the company/organization they work for, and what they hope to gain through SAME.

3. During this meeting a round table discussion took place to evaluate goals for the year and opportunities to leverage the Austin location. Taking advantage of the close proximity of Army Futures Command was discussed to include leveraging some of the local tech startups. Although not a traditional AEC market, our location in Austin could allow SAME to be a catalyst between Army Futures Command and many of the tech startups in the area (or even nationwide).

4. Philanthropic goals were also discussed. Danny Harrington talked about his work to support Leukemia and Lymphoma research. John Ribar discussed what the San Diego post did with homeless veteran outreach. John offered to gather more details on the San Diego program and report back during the next chapter meeting.
5. Support to the Fort Hood was also discussed. Based on the Austin Field Chapter’s close proximity to Fort Hood and the fact that a vast majority of the membership is from private industry while Fort Hood’s membership is mostly military, there is a potential for a continued mutually beneficial relationship.

a. Moving alignment of the Austin Field Chapter from the San Antonio Post to the Fort Hood Post was brought up. The Austin Field Chapter requires support from an established post to continue and is not in a position to incorporate as a post by itself. Distance from both Fort Hood and San Antonio is roughly equitable.

   i. Pros to aligning with the Fort Hood Post include a better “mix” of membership (private sector and government), the Austin Field Chapter could provide continuity to Fort Hood during military deployments, and if this alignment strengthens the Fort Hood Post it could strengthen SAME as a whole (along with national goals).

   ii. Cons to aligning with the Fort Hood Post include the fact the San Antonio Post knows what it takes to support and leverage field chapters (Austin isn’t the first/only), all of the Field Chapter needs are being met with zero complaints (the Field Chapter could continue to grow under this arrangement over the next few years with little risk), if Fort Hood is gutted during a deployment the support structure to continue the Austin Field Chapter could go with it.

b. The general membership was generally in favor of doing what is best for the Field Chapter and SAME as a whole. There was no opposition to moving alignment under the Fort Hood Post.

c. At this point, the Austin Field Chapter will support the Fort Hood Post but continue our alignment under the San Antonio Post. Additional discussions with Fort Hood Post leadership will be required to ensure the appropriate support structure is in place for the Austin Field Chapter should any alignment changes occur and benefits to SAME as a whole be realized.

Distribution:

Attendees, SAME SATX Post Archives