Welcome and Announcements

- Call-ins
- Declared Quorum
- Approved Agenda
- Approved November Minutes
- Kristie to discuss recommendations to the board. (10 minute discussion)
- Discuss confirming Steve as 1st VP. Approved.
- Discuss nominating 2nd VP. Larry nominates Kevin Stoll. Approved Kevin Stoll as 2nd VP.

Program Updates by Committee Chairs (action items only)

PROGRAMS (Nick Vlahovich)
- Only 4 luncheon programs. May need to rethink luncheon programs. October would be a good month to add a luncheon.
- Sustainer firms are waiting for opportunities to present.
- Evening Socials or morning program.
- Jan 24 MTA. Issues left are parking and break in between presenters. Parking is at reduced rate. 4 of 7 agencies confirmed to date. Kristie, Nick, and Monica to help Kevin get remaining speakers.

VETERAN ASSISTANCE (L. David Tyner, III)
- The Veterans Assistance Committee will meet this Friday, 12-2-16 from 11:30am to 1pm at Board Member, Monica Manthey’s office location in Georgetown. The agenda items are:
  - Expand Mentor List and Participants
  - Develop Annual budget
  - Review Website Protocol
  - Review Outreach Updates

PROFESSIONAL DEVELOPMENT (Wendy Oresik)
- No update.

DESIGN EXCELLENCE (CAPT John Hickey)
- No update.

TREASURER (Ralph Field)
- No update.
• Report in the next couple days.
• Budget to be sent by e-mail for review. Vote by e-mail to follow.
• Settled up with Tacoma Post. Split both profits and losses.

CURRENT MEMBERSHIP (Scott Blount)
• Membership numbers discussed.
• Need volunteers for vetting membership drive ideas for presentation to the board in January.
• If specific membership activities require funds, do we need a budget line item? Scott to recommend actions and budget in January.
• Membership drive and attendance drive are separate issues.

NEW AND SUSTAINER MEMBERSHIP (Jim Shellooe)
• Healthy list of sustainer presenters.

YOUNG MEMBERS (David Walt)
• Lot of interest.
• Events are typically very short notice.
• Need member firm to set up booth at Evening with Industry.
• Lunch & Learn event is open forum. Ideally chemical engineering.
• Looking for a tours and lunches for Friday afternoons.
• February Imax film coming out.
• Several Young Members line items.
• David to request funds from Ralph.

COMMUNICATIONS (Kristie Casarez)
• A Yearly Membership draft being worked on by Monica and Michelle.
• 2017 goals discussed.
• Last minute attendance.
• Need large firm memberships.
• Streamlining e-mail communications.
• 2 e-mail blasts per month, 1 after meeting and one as a reminder.
• Young members, future SAME members.
• Survey current member for interests and preferred communication method.
• Monica to talk to Ralph about how many members are needed to make regular events work.
• Monica is looking at Houston post for method of yearly memberships.
• Need to find a champion to find sponsorship opportunities.
• 2017 tackle ideas and recommendations for full implementation in 2018.
• Website updates are in front of the committee.
• Holiday party e-mail blasts today and Sunday.
• Drawing for survey, or paper survey at Meet the Agencies.

SCHOLARSHIPS (John Souza)
• Need budget info this month.
• Ralph has John’s recommendation of 11.5 in budget and no problems are perceived. If there’s the ability to bump the number up we would like to do so.
• Board to vote by e-mail on Scholarship increase.

NOMINATIONS (Larry Toimil)
• Update on 1st and 2nd VP.
GOLF TOURNAMENT (Monica Manthey)
  • No update.

EMERGENCY PREPAREDNESS (Caroline Roberts)
  • No update.

STRATEGIC PLANNING (Mike Allen / CDR Terry McCann)
  • Terry needs report sent to him.

FIELD TRIPS (Evan Lakin)
  • If there’s any info for Evan, send him an e-mail.

SMALL BUSINESS COMMITTEE (Julie Erickson)
  • Julie to move forward with items discussed in e-mail.

ENERGY AND SUSTAINABILITY COMMITTEE (Wendy Oresik)
  • No update.

STEM (Mary Ann Carlson)
  • Planning career fair.
  • Recruited 8 presenters.
  • Tacoma post has pulled out.
  • Toolkit goes to Washington Middle Schools to stay at the school permanently. Total of $2600, $1200 raised.
  • Mary Ann to bring toolkit to MTA in January.

2018 REGIONAL CONFERENCE (Rick Beseler)
  • No update.

PUGET SOUND ENGINEERING COUNCIL (Louie LeFevre)
  • Nominations to be completed Dec 17. E-mail sent to Board. (Seattle Post does not currently have an Awards Committee chair, thus nominations will not be complete by 17 December turn-in to PSEC).
  • PSEC Fair Feb 4. $500 for both w/ table.
  • Seattle Post does not currently have an Awards Committee Chair.
  • PSEC Membership Dues scheduled for payment.
  • PSEC Officers, 10-minute presentation in January to General Meeting.
  • Monthly (General) Meeting Programming Addition: Request approval to include in year calendar PSEC Member Societies to provide 10-minute précis of their organization (The speaker’s lunch gratis.)

OTHER
  •

CLOSE BOARD MEETING –In Attendance
  • David Walt
  • Bizhan Hooman
  • Ralph Field
  • Kevin Fagot
  • Monica Manthey
  • CDR Manny Bautista, USN (Ret.)
  • Kristie Casarez
• Mark Ohlstrom
• Thom Booth
• John Souza
• Scott Blount
• Larry Toimil
• Nick Vlahovich
• Jim Shellooe
• Evan Lakin
• Julie Erickson
• Mary Ann Carlson
• Louie LeFevre
• CDR Terry McCann
• Kevin Stoll