Seattle Post Board – January 2019 Meeting Minutes - REVISED

Thursday, January 3, 2019, at 8:10 AM
1111 3rd Avenue (3rd & Seneca), Seattle, 16th floor AECOM reception
    Dial-in 866.583.7984 - Conference code 4479740

Welcome and Announcements

1. Call-ins
2. Quorum declared
3. Approved January Agenda
4. Approved December Minutes
5. Announcements:
   a. Sponsorships: Julie Erickson thanked the Board for getting the Sponsorship Program off and running so quickly. Kudos to Melissa Grasso for sending out the email blast to membership about the new program. We have received two paid annual sponsorships to date. Tim McCormack’s firm (EA Engineering Science and Technology) is one of those sponsors. Tim will talk with Treasurer Kevin F. to determine if a second person is needed to help track sponsorships throughout the year.
   b. January Events: Meet the Agencies is on January 15th. UW Student Chapter meeting is on January 16th.
   c. Annual Budgeting: Committee budgets will be discussed at this meeting.

Program Updates by Committee Chairs

KITSAP CHAPTER (Mark Swink)
1. 2019 Budget: No budget indicated at this time.
2. No update. Julie E. and Manny B. are planning to meet.

VETERAN ASSISTANCE (L. David Tyner, III)
Not in attendance.
1. 2019 Budget: Budget for 2019 is $1,200 for the annual Veterans Lunch including $200 Design Fee, and $500 for the JBLM TAPS Program. Raised $1,000 in donations for the 2018 Veterans Lunch; expecting same amount for 2019.

PROGRAMS (Nick Vlahovich)
Not in attendance.
1. 2019 Budget: Programs budget for 2019 is $10,725.
PROFESSIONAL DEVELOPMENT (Wendy Oresik)

1. **2019 Budget:** Budget will remain the same as 2018. Anticipate approximately $11,700 in costs and –$1,300 in revenue (loss) for 2019. Estimate $13,000 for income (registrations fees based on break-even projection).

2. Sustainability Forum (March event): Themes and speakers are selected; Wendy is looking for a targeted session speaker.

ENERGY AND SUSTAINABILITY COMMITTEE (Wendy Oresik)

Covered above – See Professional Development

PROJECTS OF EXCELLENCE (CPT John Hickey)

Not in attendance.

1. **2019 Budget:** No budget indicated at this time.

TREASURER (Kevin Fagot)

Not in attendance.

1. **2019 Budget:** No budget indicated at this time.

MEMBERSHIP – CURRENT (Scott Blount)

1. **2019 Budget:** Will remain the same as 2018.

MEMBERSHIP - NEW AND SUSTAINER (Jim Shellooe)

Not in attendance.

1. **2019 Budget:** No budget indicated at this time.

YOUNG MEMBERS (David Walt)

1. **2019 Budget:** An increase from $500 to $750 was suggested for food allowance for student meetings. There was only one event in 2018; additional meetings are planned for 2019.

2. Events: On December 5th, David took a group to tour a circuit board assembly shop. 20 people attended. Photos were taken and will be posted to our website.

3. Next Meeting: There UW Student Chapter meeting in the evening of January 16th will be a happy-hour event. Location TBD.

4. Technobowl: Scheduled for a Saturday in early April 2019. Email will go out soon requesting donations for the event.
COMMUNICATIONS (Melissa Grasso)

Not in attendance.

1. **2019 Budget**: No budget indicated at this time.
2. Julie E. thanked Melissa for all her hard work supporting the Post and Board activities.

SCHOLARSHIPS (John Souza)

1. **2019 Budget**: For 2018, the Post contributed $16,500 to scholarship funds. Decision needed by next week on the Post’s 2019 contribution.
2. John S. needs the Board’s decision by Friday, January 11th. Committee Chairs need to finalize their budgets and send to Julie E. by Wednesday, January 9th.
3. Scholarship campaign will kick off later this month.
4. Sustaining Firms sponsoring a scholarship in 2019 should have that decision to the Board next week.
5. Julie E. will request an email vote by the Board next Wednesday on the amount the Post will contribute in 2019.

NOMINATIONS (Larry Toimil)

1. **2019 Budget**: No budget indicated at this time.
2. No update.

GOLF TOURNAMENT (Monica Manthey)

1. **2019 Budget**: The golf course for 2019's event needs to be selected before a budget can be finalized. Agreed on $6,000 for budget purposes at this time.
2. Monica is awaiting survey results from the Tacoma Post (Lori R. and David N.). The 2018 event was very successful. For 2019, committee needs to decide what golf course to use, based on feedback from the survey.
3. Monica needs additional help for the 2019 event.

EMERGENCY PREPAREDNESS (Andrew Park and Matt Veenstra)

Not in attendance.

1. **2019 Budget**: No budget indicated at this time.
2. Emailed report: “The quarterly joint Seattle/Tacoma Post meeting will be January 4th. Also, we are currently writing our Streamer award nomination.”

STRATEGIC PLANNING (CDR Terry McCann)

1. **2019 Budget**: No budgetary requirements.
2. Tim McCormack will be Terry’s back-up for Post strategic planning and Streamer submission.
3. Larry T. suggested an email be sent to committee chairs reminding them of the January 31st due date for 2018 Streamer Submissions.
ENGINEERING & CONSTRUCTION CAMPS (CDR Terry McCann)
1. **2019 Budget**: Budget for 2019 should be $3,500.

FIELD TRIPS (Evan Lakin)
1. **2019 Budget**: Budget will remain the same as 2018.
2. Field Trips: A trip to JBLM is planned for 2019 to review recently completed project(s). Focus is on military projects in 2019, as the 2018 field trip was a tour of construction projects at Sea-Tac International Airport.

SMALL BUSINESS COMMITTEE (Michele Percussi)
1. **2019 Budget**: Budget is anticipated to remain the same as 2018: $23,000 in revenue and $20,000 in expenses.
2. Michele has organized a committee and the kick-off meeting is January 10th.
3. A survey was conducted on a proposed date for the 2019 Small Business Symposium. Awaiting results.

STEM (Mary Ann Carlson)
1. **2019 Budget**: $300 is anticipated budget.
2. Mary Ann is recruiting for the February 27th event, which will be at a new school: Salmon Bay Elementary in Ballard. There may be parking challenges associated with that site.

CENTENNIAL CELEBRATION (Julie Erickson, Manny Bautista)
1. **2019 Budget**: No budget indicated at this time.
2. Julie is coordinating with Lori R. from the Tacoma Post and building a committee.
3. SAME National is looking to the Northwest to provide a successful cap to the 2020 celebration. The Seattle, Tacoma, and Portland Posts will work together to plan the Northwest celebration.

OTHER BUSINESS
1. Tom Nichols is working with JBLM to develop a program for the September 17th Luncheon at Federal Center South.
2. **Committee chairs are to email Julie E. by Wednesday, January 9th to confirm budget numbers for 2019.**

CLOSE BOARD MEETING – In Attendance *(alphabetical by last name)*

1. Kathryn Bost
2. Julie Erickson
3. Mary Ann Carlson
4. CDR Ralph Field (Ret.)
5. Evan Lakin
6. Monica Manthey
7. Timothy McCormack
8. LTC Thomas (Tom) Nichols (Ret.)
9. Mark Ohlstrom
10. Wendy Oresik
11. CAPT Robert (Bob) Parker (Ret.)
12. Ryan Peterson
13. John Souza
14. Ray Spees
15. Karen Sullivan
16. Larry Toimil
17. David Walt
18. Steve Woolery
END OF MEETING MINUTES