2019 STUDENT SCHOLARSHIP INFORMATION & APPLICATION CRITERIA

ELIGIBILITY REQUIREMENTS  Applicants must be U.S. citizens and also meet one of the following:

- A college student (freshman through graduate student) enrolled in an accredited Virginia college/university and pursuing an engineering, architecture, construction, facilities management or environmental management/science bachelor’s or master’s degree or equivalent, or
- A high school senior planning to enroll at a Virginia accredited college/university in the Fall of 2019 to pursue a bachelor’s degree or equivalent in an engineering, architecture, construction, facilities management or environmental management/science course of study, or
- A current member (“current” meaning having active membership as of 1 January 2019) or dependent of a current member of the SAME Virginia Peninsula Post enrolled in or planning to enroll for the Fall 2019 semester in an engineering, architecture, construction, facilities management or environmental management/science course of study.

AWARDS

- Scholarship values will have a maximum value of $1,000. The value and number of scholarships awarded will be determined by the Evaluation Panel based on need, qualifications, and available funds in the approved budget.
- There will be four separate award categories: 1) high school seniors, 2) college freshmen/sophomores, 3) college juniors/seniors, and 4) graduate students.
- Winners will be notified on or before Wednesday, 24 July 2019, and awards will be presented in person to the winning applicants at the SAME Virginia Peninsula Post general meeting on Thursday, 1 August 2019. If a winner cannot attend the meeting, the scholarship award and check will be mailed via US Postal Service to the address on the application.
- The award must be used for education-related expenses such as tuition, fees, books, travel to or from school, room and board, etc.

SELECTION CRITERIA  Selection will be based on these three weighted criteria:

- **Academic Standing and Acknowledgements** (50%) - combines GPA and overall academic achievement, honor societies and/or fraternities, academic awards, Dean's list, etc.
- **Community and School Involvement** (30%) – evaluates extracurricular activities including work experience (paid or volunteer), school-sponsored activities (sports, clubs, student government, etc.), participation in service organizations, or other service, which may include military involvement (Cadet positions, ROTC, etc.). Identify any leadership positions held.
- **Financial Need** (20%) - based on a statement of financial need from the applicant regarding how educational costs are being met/not being met.

EVALUATION PANEL

- The Virginia Peninsula Post will convene a panel of no less than three Post members to evaluate the applications received.
- Using the criteria outlined above, the Evaluation Panel will score the applications and, based on score, will rank order them within each of the four award categories.
- The Evaluation Panel will present their recommendations for number and value of awards in writing to the Virginia Peninsula Post Board of Directors for approval. Once approval is obtained, the winning applicants will be notified.

SUBMISSION REQUIREMENTS.  The four (4) items identified below must be postmarked, e-mailed, or hand delivered* no later than **Friday, 24 May 2019**, to be considered for scholarship award. The Evaluation Panel will not consider any incomplete application for award.

- A completed 2019 Scholarship Applicant Information Sheet (attached).
- A written statement, no more than two (2) pages maximum using single-spaced paragraphs of 12 point Times New Roman text, from the applicant addressing each of the three selection criteria (1) academic accomplishments, 2) community/school activities, and 3) financial need).
- A letter of recommendation from a school official, counselor, coach, etc. having direct knowledge of the applicant. The person making the recommendation may e-mail or mail the recommendation directly to the Scholarship Chair, identified below, or provide a sealed letter to the applicant.
- An official sealed copy or certified copy of the applicant’s full current official school transcript. The school may e-mail or mail the transcript directly to the Scholarship Chair, identified below, or provide a sealed/certified copy to the applicant.

The completed application must be postmarked, e-mailed, or hand delivered no later than **Friday, 24 May 2019**.

Paul Burgener  
214 Bruton Ave  
Newport News, VA 23601  
If you have questions, please contact Paul at 757-775 7172 or Paul.Burgener@us.af.mil
**2019 SCHOLARSHIP APPLICANT INFORMATION SHEET**

Name: ____________________________ Date: ____________________________

Address: ____________________________

Phone: ____________________________ E-mail: ____________________________

University or High School Currently Attending: ____________________________

Course of Study (Current or Planned Major): ____________________________

Current Status: High School Level: Senior □

College Level: Freshman □ Sophomore □ Junior □ Senior □ Grad □

Cumulative GPA (indicate scale, i.e: 3.8 out of 4.0):

For High School Applicants, provide contact information of your school Guidance Office:

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Checklist for Other Application Items Required:

□ Applicant Statement addressing the three selection criteria (2-pages maximum)

□ Official Sealed Transcript

□ Sealed Letter of Recommendation