Mission. The SAME College Outreach Committee supports Post’s efforts in the mentoring and development of future STEM professionals at collegiate SAME Student Chapters and leads collaborative efforts between academia, public sector and industry to identify and resolve national security infrastructure-related challenges.

Vision. The SAME College Outreach Committee is recognized as the lead facilitator for mentoring and developing future STEM professionals at the collegiate level and lead integrator of academic national infrastructure-related capabilities to produce viable solutions for national security.

Membership. Participation in the Committee is open to all SAME members interested in advancing the mission as stated above. The Committee benefits from members at Posts, Student Chapters, all military branches, private businesses, and academic institutions. Leadership for the Committee shall be composed of the Leadership Team as defined below.

Organization. The Committee consists of the Leadership Team as defined below. These members are responsible for the operations of the Committee as well as establishing near and long-term Committee goals in support of the 2025 SAME Strategic Plan. Though not formal members of the Committee, Student Chapter mentors and faculty advisers are welcome to participate in Committee calls or meetings and/or, through their respective senior adviser, provide suggestions that can enhance the Committee’s ability to positively impact students.

The Leadership Team consists of:

- Chair
- Chair-Elect
- Vice-Chair of Student Chapter Operations (VC-SCOps)
- Vice-Chair of Communications (VC-Com)
- Vice-Chair of Strategic Planning (VC-Plan)
- Vice-Chair for Academia Engagement (VC-AE)
- Young Member Council Liaison
- Senior Student Chapter Mentor (Adviser representing SC mentors)
- Senior Student Chapter Faculty Adviser (Adviser representing SC faculty advisers)
- Virtual Student Chapter Chair
- Other Committee or Council Liaisons (as appropriate)
- Immediate Past Chair (Adviser)
COC Communities. COC communities are subsets of the SAME membership connected by a common goal that require different levels of cultivation and maintenance by the Committee to maximize their impact.

- Student Chapter Post Mentors (a community of all the student chapter mentors from each sponsoring Post)
- Student Chapter Officers (a community students including all the student chapter officers that can be subdivided by role (President, Vice-president, etc.))
- Student Chapter Faculty Advisers (a community of all the student chapter faculty advisers that support their respective student chapters)
- SAME Student members—Post secondary (4-year, 2-year, trade, and technical colleges and universities)
- SAME Academics – a community of faculty members, university leaders, research professionals (focus is independent of any student chapter affiliation)
- Regional and Post Points of Contact--The committee seeks points of contact within each region and Post that can serve as a primary resource for collegiate outreach efforts at the regional and Post level.

Appointment of Leadership Team. The Committee Chair will serve a two-year term with the option of a third-year contingent on the Society Vice-President for Committees and Councils’ (VP for C&C) approval. The Chair may only serve one term.

At least six months prior to the Joint Engineers Training Conference (JETC) in the final year of the Chair’s term, a Chair-Elect will be appointed by the Society VP for C&C based upon the recommendation of the current Chair. The Chair-Elect shall have served on the Leadership Team at least one year to be considered for Chair. In the event a Chair-Elect cannot be selected from the Leadership Team, the Chair shall work with the Society VP for C&C to appoint a Chair-Elect from the SAME Membership. At the time of appointment, the Chair-Elect will work with the Chair to ensure a smooth transition.

Leadership Team members shall be appointed by the Chair on a yearly or as needed basis after consultation with current Leadership Team. Selection is based on desire to serve and needs of the Committee. Leadership Team members may be invited to continue their position for subsequent years. There are no term limits for the Leadership Team. The Chair has the flexibility to add or remove positions as needed.

Leadership Team Responsibilities. Included in a separate document entitled “COC Leadership Team Responsibilities”

Operating Guidelines

- The Committee shall prepare an annual work plan to be submitted in accordance with the Society’s bylaws. The annual work plan may include, but not be limited to, providing support to Student Chapters, updating the Student Chapter database, engagement with academia and items reflective of the Society’s Focus Areas and Strategic Plan.
- The Committee will conduct business via teleconferences and will have at least one Committee meeting each year at the annual JETC. Other meetings of the Leadership Team or Committee shall be planned as determined feasible by the Leadership Team.

- The VC-Com will coordinate all communications to be disseminated to Posts, to the SAME National Staff, etc., through the Committee Chair and Vice Chairs. Communication shall be conducted through teleconferences, the Committee LinkedIn group, Committee newsletter, and other official SAME publications and communications resources. The Committee shall publish at least two (2) newsletters a year with at least one (1) per academic semester.

- The relevant leadership team member will maintain regular communications their corresponding COC Community to ensure community members are up-to-date with the work of the Committee and maintain a channel to communicate best practices to those communities.

**Charter Approval and Amendments**

The Charter may be initially approved or amended by the Vice-president for Committees and Councils. The chair may undertake a review of the charter or consider amendments in coordination with the Vice-president for Committees and Councils.

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Seth Lorimer, Chair (Please Sign and Date)  
3 May 2019

Cindy Lincicome, Vice-president, Committees and Councils (Please Sign and Date)  
3 May 2019