



20770 US HIGHWAY 281 N
STE 108, PMB 451
San Antonio, TX 78258-7500

February 22nd, 2021

MEMORANDUM FOR SAME MEMBERS

FROM: San Antonio Post Secretary

SUBJECT: Post Board Meeting Minutes, January 27th, 2022, Zoom Meeting

Board Members present are in BOLD:

President	Mr. Joshua Graham
Vice President	Mr. Zakary Payne
Past President	Mr. David Pratt
Secretary	Mrs. Sarah Fowlkes
Assistant Secretary	Mrs. Cathy Bond
Treasurer	Mr. Sam Hutchins
Assistant Treasurer	Mrs. Diane Glass
Industry Gov. Engagement Director	Col. John Baker
Service Mem. & Veteran Supp. Director	Mr. Dave Yang
Service Mem. & Veteran Supp. Coord.	Mr. Mike Monreal
Service Mem. & Veteran Trans. Coord.	Mr. Marcus Henneke
Leadership & Mentoring Director	Ms. Don Gleason
Fellows Director	Mr. Glen Turney
Resilience Director	Mrs. Miyoung Squire
Young Professional Director	Ms. Amanda Navarro
Individual Member Director	Mr. Ed von Dran
Sustaining Member Director	Mrs. Michele Torres
Military Enlisted Affairs Liaison	TSgt Kris Martin
K-12/STEM Outreach Coordinator	Mr. Harold Eberbach
College Outreach Coordinator	Mr. Roger Clarke
SAME E&C Camp Coordinator	VACANT
STEM & College Outreach Director	Mr. Patrick Suermann
UT Student Chapter Mentor	Mr. Rick Galloway
UT Student Chapter Mentor Assistant	Ms. Lily Cartwright
UTSA Student Chapter Mentor	Mr. Terry Watkins
Texas A&M Student Chapter Mentor	Mr. John German
Scholarship Director	Mrs. Diane Glass
Small Business Coordinator	Mr. Rene Cortez
I-WEPTAC Coordinator	Ms. Bonnie Hopke
Golf Committee Chair	Mr. Michael Beach
Leadership Lab (LLAB) Co-Director	Mr. Don Gleason
LLAB Co-Director	VACANT
Social Media Coordinator	VACANT
Newsletter Editor	Mr. Dick Kochanek
Website Manager	Mr. Dick Kochanek
Awards Committee Chair	Mr. Dick Kochanek
Holiday Celebration Chair	Ms. Hilda Quinones
Guest(s)	Mr. Eric Wilbur

1. 2021 Post Board meeting minutes are available at <http://www.same.org/Get-Connected/Find-a-Post/San-Antonio/Leadership/Meeting-Minutes>. Financial attachments are not included in web versions of the minutes.

FOR THE RECORD

2. Board E-Votes: The Board approved by electronic vote on December 17 the recommendations to award 13 college scholarships for a total of \$45,000 for 2021. NOTE: In January 2022, the John Hill Carruth \$5,000 Scholarship award to Hagan Dalton was changed to a \$4,000 General Scholarship since Hagan was a previous winner of a Post Named Scholarship and IAW the rules of the program previous named scholarship winners are precluded from winning another named scholarship.

FOR THE RECORD

3. 2022 Post Board Positions:

- *Attachment 1* is the current 2022 Board Organization Chart.
- Joshua Graham to install Vice President, Zakary Payne, and L&M Director, Don Gleason, who were unable to attend the December Centennial Holiday Celebration Gala.
- Discuss and identify fills for vacant appointed and any other new positions:
 - E&C Camp Coordinator
 - Social Media Coordinator
 - LLAB Co-Director

President Josh Graham installed Zakary Payne and Don Gleason into their elected roles.

4. Finances/Budget:

- *Attachment 2* is the 2021 Budget Data Report.
- *Attachment 3* is detailed spreadsheet for the 2021 budget data as of January 7, 2022.
- *Attachment 4* is the 2022 Budget Data Report
- The Concho Valley Field Chapter has requested a \$120 addition to the 2022 Post Budget to support the invited speakers' lunches for their projected February-August Chapter meetings. IAW SAME guidance Posts provide financial support to their Chapters as approved by the Post Board.

Sam briefed on the notes provided in the agenda and the 4 attachments provided, stating there was a difference of \$1000 due to a check adjustment. Concho Valley requested \$120 to finance the speakers' luncheons and for speakers' gifts. Request is approved.

5. Post Annual Report:

- For 2021, the Post Annual Report has 2 segments: the Post Streamer submittal and what was previously just the Post Annual Report. Both segments are required for Posts to continue to receive their share of the SAME membership dues for their Post members.

- Our Streamer portion of the revised report was continuously updated to the online system throughout 2021. See paragraph 14.
- *Attachment 5* is the draft Annual Financial and other Data section of the Report

Dick briefed on the annual report and stated the two changes that were made in 2021. Sam inputted the financial numbers and Dick supplied all the other information that was needed. Dick motioned to approve so that it could be submitted; John German seconded, and the motion passed unanimously.

6. Post Contract Execution Authority Renewal:

- Annually, the Board re-issues the authority for Chairpersons and POCs of major program/activities to sign contracts on behalf of the Board/Post when the activities and their related budgets have been approved by the Board IAW the Post Bylaws, Article V, paragraph 3 (see <https://www.same.org/Portals/0/posts/satx/documents/bylaws2020.pdf>).
- Board members, however, must remain aware of the requirement to have SAME review new major contracts (that involve large expenditures, room guarantees, etc.) before signing.

Dick reviewed the Post contract execution authority renewal that has been in place for the past couple of years. Bonnie asked for clarification on what “large expenditures” meant- Dick clarified that National means contracts for hotels or events that have large sums of money tied to them. Eric stated that this is just for National to review, it not the Post seeking approval from National; it is just so National can safeguard individual Post’s from falling into potential traps in contracts. Josh suggested setting up a separate meeting to discuss this topic and then will re-present it at the February board meeting for approval/disapproval.

7. Board Member Expectations:

- In previous years the Board has approved the policy that Board members are expected to attend at least three (3) of the scheduled Board meetings in the calendar year (typically 11 Board meetings are planned for the year). This may be waived by the Post President on a case-by-case basis:

Bonnie motioned to approve, Glen Turney seconded, and the motion passed unanimously.

8. Post Meeting:

- First virtual Post Meeting for 2022 is scheduled for Thursday, February 17, 12 – 1 pm.
- Col Baker is finalizing the speaker for the event.

Col John Baker stated that Mr. Derek Boese, PMP, JD, General Manager of the San Antonio River Authority will be the speaker at February’s virtual luncheon. Bonnie asked Dick if this speaker would cover a streamer requirement; Dick stated that we may be able to use this for our Resiliency streamer. Dick and Josh confirmed that new luncheons will be shortened to an hour and will focus mostly on the technical presentations unless we have an upcoming event, like the SBMRF and golf tournament, that we need to advertise. Dick stated that we will also still have the Pledge of Allegiance and introduction of first-time attendees because this is part of our Welcome package. Dick asked the board if we were still wanting to charge \$10 to attend; Ed von Dran suggested having sustaining member companies sponsor

the luncheons so then people could attend free of charge. Glen stated that we, as a board, have already discussed this topic at length and approved charge \$10 per person and doesn't think we should change this. Eric followed that he understands Glen's point but wants us to keep in mind that membership is changing and that we need to remember the value we give to our members. Bonnie stated that every other Post notification she receives is charging money for their speaker luncheons/events so she thinks that we should still charge. Josh concluded that we will still charge \$10 for February's luncheon, and we can re-evaluate after that meeting if we need to change or drop the fee.

9. STEM Outreach:

- January 21-22, Virtual Alamo Junior Academy of Science (AJAS) Fair – There were 83 student projects at the Fair and approximately 60 volunteer judges. Three Post volunteers, Michael Jackson, Dick Kochanek and Dominique Prelow, served as judges for the engineering and medical health categories on January 21. They reviewed several projects, to name a few “Medical Package Delivery Plane”, “Traumatic Brain Injury (TBI) and Melatonin in animals” and more. Judging involved reviewing the student's paper on the project and their oral presentation on the project.
- February 11-13, Virtual Alamo Regional Science & Engineering Fair (ARSEF) – In this event volunteers will judge the presentations on the project. We have 5 volunteers signed up so far for the event:
 - Rod Croslen
 - Kalli Egan
 - Victoria Hernandez
 - Dick Kochanek
 - Joe Stone
- March 18-30, Virtual National eCYBERMISSION Competition – In this event volunteers review papers prepared by teams of 2-4 students in grades 6-9 on a community problem to explore or try to resolve. Volunteers have a 2-week period to review and score the team folders they are assigned. We have 2 volunteers signed up so far:
 - Victoria Hernandez
 - Dick Kochanek
- You can still volunteer for the ARSEF and eCYBERMISSION events at <https://2022samesatxvolunteer.eventbrite.com>.
- Engineer's Week 2022 (February 20-26) – see Sponsorship Form at *Attachment 6*.
 - Engineers Week is a time to connect with other engineers in the profession for a little R&R, fellowship, and to help raise money for future engineers through scholarships. These events are open to Architects, Contractors, and Developers as well.
 - We recommend attending and sponsoring a table for the Proclamation Breakfast, where we kick off E-Week 2022 by celebrating the accomplishments of one bright young engineer and connecting with the inspiring generation of future engineers. We can connect and invite our

SAME UTSA Student Chapter and some of our sustaining members. The Proclamation Breakfast will be held on Tuesday, February 22 at UTSA Main Campus.

- We also recommend sponsoring a Company Showcase Booth, where we can exhibit and introduce the Post to high school and UTSA Engineering students.
- JBSA-Randolph AFB is hosting the Great Texas Airshow on April 22-24. They are looking to have STEM exhibits for students set up by organizations as part of the show (see *Attachment 7*). This may be something we also want to participate in.

Harold briefed on the notes provided in the agenda and highlighted that they are still looking for more volunteers to be judges for some upcoming events. Harold also highlighted Engineer's Week and the Great Texas Airshow that are coming up in the next couple of months. The Board agreed with the recommendation for the SA E-Week Proclamation Breakfast Post table and exhibit booth. Dick asked the board if we wanted to participate in the Great Texas Airshow; Harold stated that he thinks this is a great opportunity for the Post. Dick also stated we would need a booth that would be interesting to high school level students. Josh said he will set up a separate meeting with them and Scott to decide on ideas and level of involvement.

10. SAME E&C Camps:

- Applications are open for eligible high school students to apply for the 5 available SAME E&C Camps being offered June – July 2022. The deadline to apply at the SAME website, <https://www.same.org/stemcamps>, is March 15.
- Program milestones are as follows:
 - Applications Close March 15
 - Application Report to Posts March 21
 - Post Report Selections to SAME April 4
 - Selection and Non-Selection Reports to Camp Directors April 8
 - Camp Directors Make Selections April 8-15
 - Camp Directors Confirm Selections to SAME April 15
 - Campers Notified April 22
 - Marketing Reminder about Mentors/Staff Deadline week of April 25
- Other Camp Support Opportunities:
 - Post/Sustaining Member Company sponsorship of Camp lunch or other activity
 - Post sponsored Camp Mentors; mentors can also earn up to 40 PDHs for their participation

Dick briefed on the E&C camps and the milestone dates for the camps. Dick suggested reaching out to our student chapter members to see if any of them would be interested in being mentors at the camps.

11. College Outreach:

- Diane Glass is looking for mentors for our Spring College Scholarship Winners.
- *Attachment 8* is the scholarship winners listing so that members can select a student they may be interested in being a mentor for.
- The first deadline for college teams to enter SAME's Undergraduate Innovations Challenge Design Project Competition is February 4. Although we advertised the competition early, it appears none of our Student Chapters or St Mary's University will be participating.

Josh stated that Diane is looking for mentors for the scholarship winners and encourages the board members to read the winner's bios and volunteer to help mentor if possible.

12. Young Professionals (YPs):

- The YPs hosted a Networking event on Wednesday, January 19 at Ida Claire from 4-6pm. We had a total of 22 RSVPs by the deadline, 15 attendees at the event, and of the attendees, 6 YP members.
- Amanda Navarro is currently planning an event at Ranger Creek Brewing and Distilling for April.

Amanda briefed on the event that was held last week at the Quarry and stated that overall, the feedback was positive and looks forward to the event being planned in April. Don stated that Lead Lab members will reach out to Amanda to coordinate an event together.

13. Small Business Market Research Fair and Golf:

- The Small Business Committee is working agenda for the events – see draft at *Attachment 9*.
- Bonnie Hopke is working registration via the new Eventleaf online registration system. Expect registration to open by January 31.

Rene stated that AFCEC has confirmed that they will attend in person; Rene asked Don to reach out to Clayton at the Center for the Intrepid to establish contact and ask if they would be interested in being a speaker at the luncheon during the event. Bonnie is working out last minute details with the hotel and sponsorships before opening registration on Monday, January 31st. Col John Baker volunteered to help with the program and to reach out to military personnel if needed and can also assist Don. Rene asked Col Baker to reach out to the Galveston District specifically.

14. 2021 Post Streamer:

- *Attachment 10* is the 2021 Post Streamer Scorecard. We submitted task accomplishments for the 2025 Strategic Plan totaling 3,425 points against the required 1,700 for a Large Post to earn the Streamer. The Streamer submittal is now part of the Post Annual Report.
- The Scorecard, Task Listing and Task Accomplishment Write-ups were sent to Board members on January 19.

- Evaluation of the task accomplishments is not expected to occur until after January 31.

INFORMATION UPDATE ONLY

15. Leadership Lab:

- January 12 – Speaker for this session was a panel of past SAME SA Post Presidents talking how they got engaged in SAME, why they took the President role, how it helped them in their career, and more. Thanks to Dick Kochanek, Bonnie Hopke, Scott Mikos, Steve Holt and Mike Hutchinson. We also finished our discussion of the book *Crucial Conversations*, bringing it all together. Keeping others in the zone of productive conversation by *Starting with Heart*, *Make it Safe*, *Master Your Stories* and more. A great book for all.
- January 26 - Speaker will be Glen Turney of HDR. This starts our discussion using YouTube videos. For this session we used Simon Sinek's talk on "How Great Leaders Inspire Action."
- We are finalizing our planning a community event and SAME event in the coming months. We will also have a Lead Lab social on Friday February 4 at the Boiler Room.
- Leadership & Mentoring
 - The team gathered on Friday January 14 in preparation for the coming off-site, looking at efforts for 2022 and building our team.
 - Currently the SAME SA Post PD-CE Scholarships for certifications is being advertised.

INFORMATION UPDATE ONLY

16. Post Membership:

- *Attachment 11* shows the Post Membership statistics as of January 23.
- The Membership Streamer and related Goals (increase individual members and sustaining member organizations) were eliminated for 2021. No membership goal(s) for 2022 have been published yet. As of the January 23 SAME Membership COI meeting, it appears there will be no 2022 membership goals or Membership Streamer because of the changes taking place in the membership system.

INFORMATION UPDATE ONLY

17. SAME Awards:

- Applications for 2021 SAME National Awards are due February 4.
- Currently working the following submittals
 - Bliss Medal – Pat Suermann
 - Gibson Veteran Transition Medal – Don Gleason
 - Member Recruitment Champion Award – Sustaining Member Director Michele Torres

January 27 Board Meeting Minutes- FINAL

- NCO Medal – TSgt Kris Martin
- Post Service Medal – Eric Wilbur
- Tudor Medal – Amy Shirlberg
- Young Professional Medal – Marie Masbad

INFORMATION UPDATE ONLY

18. February Post Newsletter:

- Inputs for the February newsletter are due to Dick by Monday, January 31, 5 pm.

INFORMATION UPDATE ONLY

19. Upcoming SAME Events (all in-person as of January 23):

- 2022 Capital Week, March 21-23, Rockville, MD
 - Attendance may be capped at 600
- 2022 JETC, May 10-12, Aurora, CO
 - Post Recognition scheduled for start of the Opening Ceremony
- Post Leaders Workshop, August 7-9, Ft Lauderdale, FL
 - 2 Post Members will be sponsored by SAME; Post just pays for travel

INFORMATION UPDATE ONLY

20. Any Other Issues/Updates:

- **No other issues or updates were presented.**

21. Next Board Meeting:

- **The virtual Board Retreat for all BOD members is scheduled for Thursday, February 3, 1-3 pm.**
- **The next virtual Board meeting is scheduled for Thursday, February 24, 11:30 am – 1:00 pm.**

///SIGNED///

Sarah Fowlkes

Secretary, San Antonio Post

Approved as written:

///SIGNED///

Joshua Graham

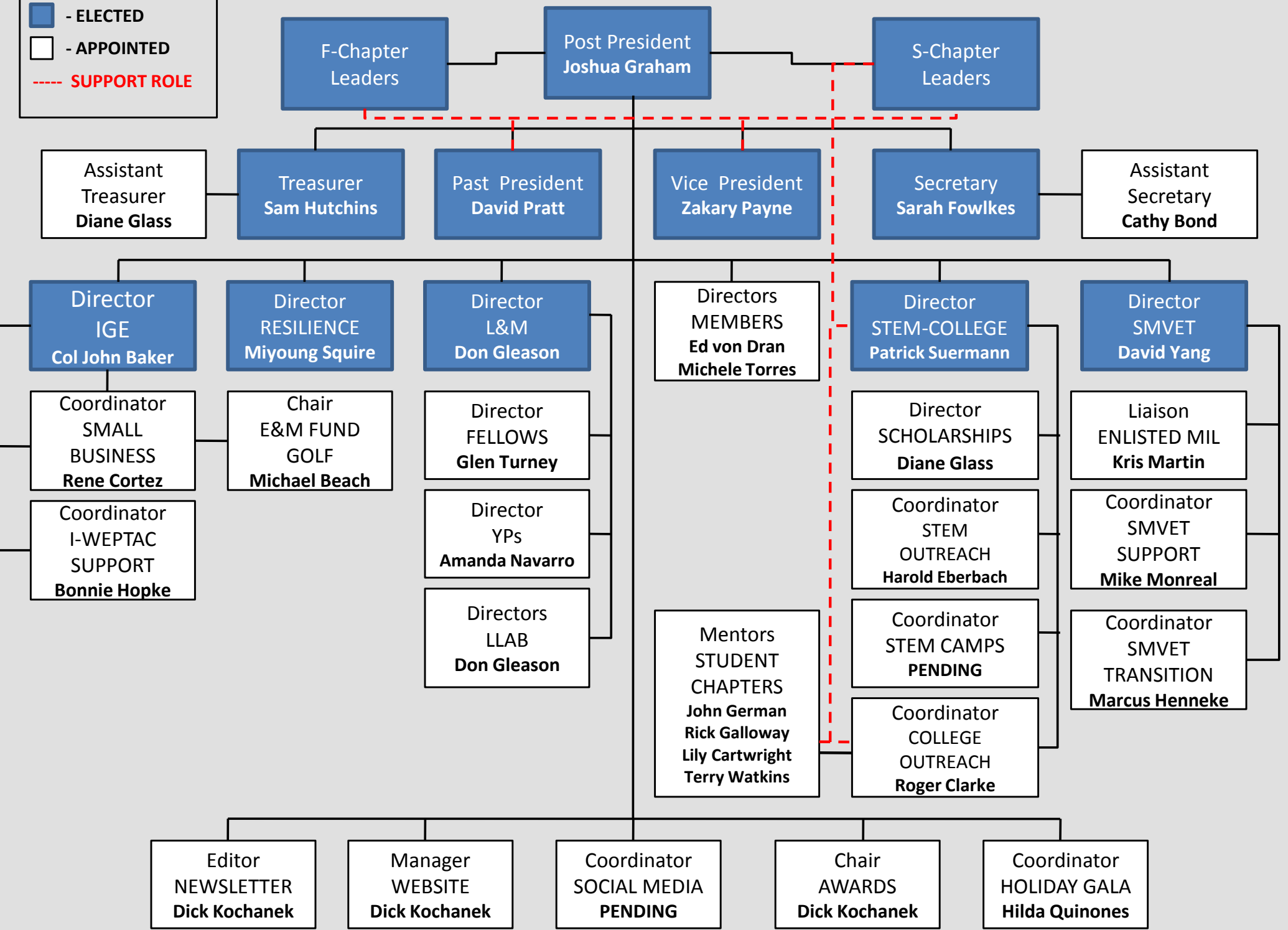
Post President, San Antonio Post

Attachments

1. 2022 Board Organization Chart
2. 2021 Budget Data (to Board Only)
3. 2021 Budget Data Details (to Board Only)
4. 2022 Budget Data (to Board Only)
5. 2021 Draft Annual Report
6. San Antonio E-Week Sponsorships
7. Texas Airshow Flyer
8. Spring Scholarship Winners
9. Draft SBMRF Agenda
10. 2021 Post Streamer Scorecard
11. Post Membership

ATTACHMENT 1

 - ELECTED
 - APPOINTED
----- SUPPORT ROLE



ATTACHMENT 5

2021 Financial Report Inputs

Area	Answer	Details
1. Post Name	San Antonio Post	
2. Post Tax ID/EIN	74-6062798	
3. Post Mailing Address		
- Address 1	20770 US Hwy 281 N	
- Address 2	Ste 108, PMB 451	
- City/State/Zip	San Antonio TX 78258	
4. Submitted by	Samuel Hutchins IV	
5. Submitter certifies they have conferred with other post members		
- Full Name	Samuel Hutchins IV	
- email	samuel.hutchins@sanantonio.gov	
- phone	2108614462	
- Post position	Treasurer	
6. Post Treasurer's Name	Samuel Huchins	
7. Last Bylaws update	11/30/2020	
8. Date Post Officer Roster updated	12/16/2020, 5/4/2021, and 12/17/2021 (2022 Post Officers)	Confirmed by SAME Staff
9. Did your Post implement anything from the 2021 Post Leaders Workshop?	Yes - changes in Post social media	
10. Does your Post have a succession plan for officers? (Yes, No)	Yes	
11. How often is your Post website updated?	Weekly (or more frequently)	
- weekly (or more frequently)		
- monthly		
- only when we have a meeting or event		
- when someone inks about it		
- never		
12. Submit information to SAME National to showcase local activities/events (e.g., Post Notes)	Yes	
- Yes		
- No		
13. Did your Post nominate or endorse a member for a national award, Academy of Fellows or Leadership Development Program? (Yes/No)	Yes	LDP, SB Awards, AOF & National Awards

2021 Financial Report Inputs

14. How do you welcome new individual members (check all that apply)		
- Email	Yes	
- recognize in meetings/events	Yes	
- Phone call		
- Recongize on website or social media	Yes	
- Mailed letter	Yes - Letter included in email	
- Nothing currently		
- recognize in newsletter	Yes (through posted newsletter)	
- Other (Please specify)	Window package includes email, letter from Pres/Vpres, Handbook, current newsletter (191 sent in 2021)	
15. Does your Post support any ACTIVE Student Chapters? (Yes/No)	Yes - 3	
- Our Post supports the following Student Chapter(s):	Texas A&M, University of Texas at Austin and at San Antonio	
16. Does your Post support an Active Field Chapter? (Yes/No)	Yes - 3	
- Our Post supports the following Field Chapter(s):	Concho Valley, Austin and Laughlin Air Force Base	
17. How many in person Post Meetings and/or Events were held in 2021? (0-3, 4-7, 8-11, 12-15, 16+)	4-7	
18. How many virtual Post Meetings and/or Events were held in 2021? (0-3, 4-7, 8-11, 12-15, 16+)	8-11	
19. Did your Post host any of the following special events? (in person, virtual, or hybrid) - (Centennial Celebration, Social Events, Fundraisers e.g. golf, Other (please specify))	Yes - Centennial items in 6 virtual Post meetings, Centennial E&M Funf Golf Tournament and Centennial Holiday Celebration	
20. Did your Post hold any joint meetings or events with another organization(s) such as ACEC, CMAA, College/University? (not another Post) (Yes/No)	Yes - Joint in-person meeting with local CMAA Chapter	
- If yes, which organizations	Joint in-person meeting with local CMAA Chapter	

2021 Financial Report Inputs

21. Did you host any joint events with another Post? (Yes/No)	No	
- If yes, which Posts		
22. Has your Post utilized any SAME National resources or entities to support your activities? (check all that apply		
- Communities of Interest		
- Integrated SAME web calendar	Yes	
- Academy of Fellows		
- Strategic Partners		
- GoToMeeting account		
- National Board of Direction (RVPs, COI Chairs, etc.)	Yes	
- Post Resource Center	Yes	
- National Staff	Yes	
- Post Leader Webinars	Yes	
College Scholarships		
23. How many college scholarships di your post provide?	13	
24. What is the total dollar amount of scholarships provided?	45000	
25. How do you track, follow up or mentor scholarship receipients?		
26. Do you have a separate fund/account for scholarships? (Yes/No)	No	
27. Do you provide scholarships for other than 4 year college students? (Yes/No)	Yes	
28. Has your Post completed the 990 IRS filing and submitted receipt of filing? (Yes/No)	No	
29. Completed date/Will be completed date (mm/dd/yy):	5/15/2022	
30. Please indicate the date of the Post's last financial audit (mm/dd/yy required annually):	6/12/2021	
31. How was your audit conducted? (Internally/Externally)	Internally	

2021 Financial Report Inputs

Revenue		
Program Revenue/Income (golf, events, meetings)	51865	Luncheons - \$650 Golf - \$29,070 Small Business - \$12,725 Leadership Lab - \$1,650 Holiday Celebration - \$7,770
32. Total Dues	4783	
33. Other Income (interest, donations, dividends)	80579	Savings - \$6 Credit card rebates - \$508 Investment Litigtation - \$35 Dividends - \$10,607 Capital Gains - \$69,423
34. Total Revenue for 2019	137227	
Expenses		
Program Expenses (meetings, scholarships, stipends)	95062	Wounded Warrior - \$3,500 speaker/centennial - \$507 PayPal/eventbrite - \$142 prof scholarships - \$545 College scholarships - \$45,000 College outreach - \$375 Construction camp - \$1,000 K-12 support -\$2,053 Local const camp - \$3,000 Conferences - \$849 Golf - \$16,900 Small Business - \$1,034 Leadership Lab - \$2,358 Holiday Celebration - \$17,799
35. Admin expenses	2804	Accounting fees - \$1,600 Postage/mail box - \$491 Supplies - \$8 Miscellaneous - \$705
36 Other Expenses	9453	Investment fees - \$9,453
37. Total Expenses	107319	
38. Net Activity	29908	
39. Checking acct balance dec 2021	22747	
40. Savings balance	12034	
41. Additonal banking/Investment		
acct 1	Cash box \$50	
acct 2	Merrill Lynch Acct \$515170	
acct 3	Vanguard 500 Index \$89791	

2021 Financial Report Inputs

<p>42. I certify on behalf of the Post that we have only conducted activities and events that are consistent with SAME's stated tax exempt purpose. I further certify that the 990 tax return and audit, if not already completed for 2021, will be completed. I understand failure to comply with these requirements puts the group tax exemption status at risk and may result in the deactivation of the Post.</p>	
<p>43. What is the Post's greatest challenge</p>	<p>Maintaining Individual membership with the new membership dues structure</p>
<p>44. How can the National Office better support the post?</p>	<p>1. More realistic membership goals 2. Clarification of some 2025 SP Post Tasks 3. Timely evaluation of 2025 SP Post Tasks Accomplishment submittals 4. More specifics on what the new organization management system will offer</p>
<p>45. What other Post Information would you like to provide that we didn't ask about?</p>	

ATTACHMENT 6

TSPE AND CO-HOST ASCE PRESENT: ENGINEERS WEEK 2022 - EVENT SPONSORSHIP FORM

(See "Individual Events" for Individual Registration)

Sponsorships must be received with payment by **Monday, February 7, 2022.**

REGISTER AND PAY ONLINE at <http://e-week.org> or mail this sponsorship form and check made payable to **ENGINEERS WEEK (E-Week).**

COMPANY NAME: _____
ADDRESS: _____ ZIP: _____
PHONE: _____ E-mail: _____
CONTACT NAME: _____

Mail forms and checks to:
ENGINEERS WEEK
c/o Ray Mendez
12950 Country Parkway, Suite 120
San Antonio, Texas 78216
e-mail: rmendez@mendezengineering.com

ENGINEERS WEEK PACKAGES	Cost	Qty	Total
Top-Out Level **Best Value!!** (Includes: Two (2) EOY Banquet/Table Sponsorships AND one (1) Prize Sponsorship ; Texas Hold'Em Table Sponsor ; Family 5K Run Finish Line Sponsorship; Golf Tournament Hole In One Sponsorship; Honoring Past Presidents Event Sponsorship; Target Shooting Tournament & SEAoT Dinner Sharp Shooter Sponsorship; Two (2) Proclamation Breakfast Table Sponsorships) **\$8,700 VALUE!**	\$ 8,060		
Benchmark Level (Includes: EOY Banquet Table Sponsorship; Texas Hold'Em Prize Sponsorship ; Family 5K Run Finish Line Sponsorship; Golf Tournament Eagle Sponsorship; Honoring Past Presidents Table Sponsorship; Target Shooting Tournament & SEAoT Dinner Marksman Sponsorship; Proclamation Breakfast Table Sponsorship) **\$5,100 VALUE!**	\$ 4,610		
Foundation Level (Includes: EOY Banquet Half-Table Sponsorship ; Texas Hold'Em Prize Sponsorship ; Family 5K Run Shot Gun Start Sponsorship; Golf Tournament Birdie Sponsorship; Honoring Past Presidents Individual Attendee ; Target Shooting Tournament & SEAoT Dinner Team of 5 ; Two (2) Proclamation Breakfast Individual Tickets) **\$3,190 VALUE!**	\$ 2,910		
INDIVIDUAL EVENTS			
ENGINEER OF THE YEAR BANQUET			
Major Prize Sponsor	\$ 2,000		
Table Sponsor (Includes: Table for 8, 2 Raffle Entries per person)	\$ 1,900		
Half-Table Sponsor (Includes: Half Table for 4, 2 Raffle Entries per person)	\$ 1,000		
Beverage Sponsor	\$ 1,000		
Casino Sponsor	\$ 1,000		
Entertainment Sponsor	\$ 500		
Prize Sponsor (All sponsor benefits include name/ logo projected on screen at banquet during idle times AND name/ logo prominently displayed at sponsored station)	\$ 500		
A limited number of individual tickets are available for non-Corporate use: contact MRobbins@ecslimited.com for pricing and information.			
Family 5K Nerd Run			
Finish Line Sponsor (Includes: logo on race T-shirt, 2 race entries, hang company banner at event, recognition at the 5K)	\$ 750		
Shot Gun Start Sponsor (Includes: name on race T-shirt, 1 race entry, hang company banner at event, recognition at the 5K)	\$ 500		
Warm Up Sponsor (Includes: hang company banner at event, recognition at the 5K)	\$ 300		
Individual Entry	\$ 30		
Golf Tournament			
Hole in One Sponsor (Includes: 2 Foursomes, 2 Tee Box Sponsorships)	\$ 1,750		
Eagle Sponsor (Includes: 1 Foursome, 1 Tee Box Sponsorship, 1 Gift Sponsorship)	\$ 1,000		
Birdie Sponsor (Includes: 1 Foursome, 1 Gift Sponsorship)	\$ 750		
Beverage Cart Sponsor (limit 2)	\$ 600		
Tee Box Sponsor	\$ 350		
Gift Sponsor	\$ 150		
Individual Golfer	\$ 145		
Texas Hold'em Poker Tournament			
Table Sponsor (limit 5) (Includes: 3 poker buy in and sponsorship display each table)	\$ 350		
Prize Sponsor (limit 4) (Includes: 2 poker buy in and sponsorship display at prize table)	\$ 250		
Drink Sponsor (limit 3) (Includes: 1 poker buy in and sponsorship display at drink table)	\$ 150		
Individual Poker Player (Includes: 1 poker buy in)	\$ 75		

Honoring Past President's Luncheon			
Event Sponsor (Includes: Priority Seating for 2 Lunch attendees, Company name and logo on sponsorship display and table)	\$ 250		
Table Sponsor (Includes: 2 Lunch attendees, Company name and logo on sponsorship display and table)	\$ 150		
Individual Entry	\$ 60		
Retired	\$ 40		
Target Shooting Tournament & SEAoT Social Dinner			
Sharp Shooter Sponsor (Includes: 1 Team of Five, Dinner & Drink Tokens for Team, Prize Sponsorship, Company Logo on sponsor board)	\$ 1,000		
Marksman Sponsor (Includes: 1 Team of Five, Dinner & Drink Tokens for Team, Company Logo on sponsor board)	\$ 750		
Team of Five (Includes: 1 Team of Five, Dinner & Drink Tokens for Team)	\$ 550		
Prize Sponsor (Includes: Company Logo on Silent Auction Item)	\$ 400		
Beverage Sponsor (2 Available) (Includes: Company Logo at Drink Station)	\$ 300		
Chili Competition Entry (Includes: Bring a pot of chili to be judged by the Event, winner takes home a prize)	\$ 125		
Individual Shooter (Includes: Dinner and Drink Token for Shooter)	\$ 125		
Individual Archer (Includes: Dinner and Drink Token for Archer)	\$ 80		
SEAoT Social Dinner & Drinks (Includes: 2 Drink Tokens and Dinner for One)	\$ 35		
Proclamation Breakfast			
Table Sponsor (Includes: 6 Breakfast Entries, Company name and logo on sponsorship display)	\$ 300	1	
Company Showcase Booth (Includes table to showcase your company to High School and UTSA Engineering Students)	\$ 200	1	
Individual Entry (Includes one breakfast entry at Open Seating tables)	\$ 40		
Direct to Scholarship Sponsorships **NEW**			
New this year! For those firms and organizations wishing to support the mission of Engineers Week to raise scholarship funds for Texas Engineering Students, we have created a new direct to scholarship sponsorship option. Direct to scholarship sponsors will be featured in powerpoint presentation slides, event signage, and promotional materials in a manner commensurate with sponsorship level.			
Champion	\$ 2,500		
Promoter	\$ 1,500		
Advocate	\$ 750		
Supporter	\$ 500		
TOTAL AMOUNT PAID		\$	

- Ø Sponsors will be contacted to arrange registration for events included with sponsorship.
- Ø Additional event information and specific event registration is available online at <http://e-week.org>.
- Ø Net proceeds from Engineers Week activities will be donated to the Professional Engineers Scholarship Fund, Inc.
- Ø All sponsors will be recognized on Engineers Week promotional material and TSPE Bexar Chapter and ASCE SA Branch websites.
- Ø Event sponsors will be recognized in a manner suitable for each individual venue.

Total Amount:	_____
Contact Name:	_____
Agency/Company:	_____
	(as you wish it to be displayed)
Phone No:	_____
Email:	_____
<p>PLEASE MAKE YOUR CONTRIBUTION PAYABLE TO: Engineers Week (Sponsorship Form and Check must be received by February 7, 2022 to receive full benefits) For questions about Engineers Week Sponsorships please contact Matt Robbins at (210) 528-1495 or mrobbins@ecslimited.com</p> <p>Please mail this form along with your contribution to: ENGINEERS WEEK c/o Ray Mendez 12950 Country Parkway, Suite 120 San Antonio, Texas 78216</p>	

*American Society of Civil Engineers (ASCE) is a non-profit organization and your contribution may qualify as a tax deduction.

Please consult with your tax specialist or accountant as to your specific tax situation.

ATTACHMENT 7

Great Texas Airshow STEM EXPO: Informational & Request Flyer



	Friday April 22, 2022 9 a.m. - 3:30 p.m.	Saturday-Sunday April 23-24, 2022 9 a.m. - 4:30 p.m.
General	Location: JBSA-Randolph AFB, San Antonio, TX Admission: Free	
Target Audience	<ul style="list-style-type: none"> • JROTC (9th-12th) • STEM Program Students <ul style="list-style-type: none"> ○ High School 	<ul style="list-style-type: none"> • 6-12th Grade Educational Event • 12th Grade Continuing Education Event • Post Education Career Fair • Networking Event
Target Collaborators/Exhibits	<ul style="list-style-type: none"> • Demonstrations of STEM • Information about local STEM programs • Enrollment for local university/college • Civilian Air Patrol • Sea Cadets 	<ul style="list-style-type: none"> • Demonstrations of STEM • Information about local STEM programs • Enrollment for local University/College • Civilian Air Patrol • Sea Cadets • Research Poster Presentation: Students and Industry • Local Career Paths in STEM • Networking

- Please feel free to share this flyer
- If you are interested in attending as a collaborator or partner, please fill out the provided questionnaire and return to Nancy Cooper – nancy.cooper@us.af.mil
- For more information about the STEM Expo, please call 210-925-7438
- If you would like to sponsor this event, please call 210-652-7213

STEM EXPO Participation Questionnaire:

Respond prior to Jan 1, 2022 to Nancy Cooper – nancy.cooper@us.af.mil

1. Which category best describes your exhibit? Check all that apply.
 - a. Demonstration
 - b. Informational about educational STEM programs
 - c. Enrollment for University
 - d. Poster Presentation
 - e. Informational about industry
 - f. Other:

2. Which days would you like to have an exhibit at the STEM expo? Check all that apply.
 - a. Friday April 22, 2022
 - b. Saturday April 23, 2022
 - c. Sunday April 23, 2022

3. The event is scheduled 9a.m. - 4:30p.m. Do you plan to participate the whole duration of the days provided in question two? If No, please provide feedback.
 - a. Yes
 - b. No

4. How many individuals from your organization will be present at your (exhibit, display, etc.)?

5. Do you require table and chairs for your exhibit and if so, how many?

6. Do you require any special support?

7. Do you require a signed waiver for participation?

8. Please provide a brief description of your exhibit.

9. Please provide a Point of Contact for your exhibit.

ATTACHMENT 8

List of Winners for Post Spring 2022 Semester

Application Name	School	Year	Major	Scholarship Type
Quick, Brennan	Texas Tech University	Junior	Computer Engineering	General
Warmesley, Redmon	Texas Tech University	Junior	Mechanical Engineering	General
Holland, Caroline	Rice University	Junior	Civil and Environmental Engineering	Named: Martin
Morris, Brandon	Texas Tech University	Senior	Mechanical Engineering	Named: Jadwin
Bresett, Joseph	Texas Tech University	Junior	Electrical Engineering	General
Delgado, Michael	Texas Tech University	Senior	Mechanical Engineering	General
McGee, Matthew	Texas A&M University	Sophomore	Civil Engineering	Named: Myers
Hartigan, Campbell	Texas A&M University	Senior	Aerospace Engineering	Named: Johnson
Cantu, Aaron	University of Texas at San Antonio	Senior	Mechanical Engineering	Named: Russell
Sakamoto, Kazuma	University of Texas at Austin	Senior	Geophysics	General
Dalton, Hagan	Texas A&M University	Senior	Mechanical Engineering	General
Corona, Cesilia	University of Texas at Austin	Sophomore	Mechanical Engineering	General
Farias, Daniel	Texas A&M University	Senior	Industrial Distribution	General

ATTACHMENT 9



2022 Small Business Market Research Fair (SBMRF) & Golf Tournament Hosted by SAME San Antonio Post

Golf Tournament is at **Canyon Springs Golf Club** at 24405 Wilderness Oak, San Antonio, TX 78260.
SBMRF is at **Embassy Suites Landmark** at 5615 Landmark Pkwy, San Antonio, TX 78249.

DRAFT Program as of January 18, 2022

Tuesday, 8 March 2022		Location/Room
6:30am – 1:30pm (All times are CDT)	Scholarship Fundraiser Golf Tournament at Canyon Springs 6:30am – 7:30am Registration & Breakfast 8:00am – 12:30pm Tee Off and Tournament Play 12:30 – 1:30pm Lunch and Tournament Awards	Canyon Springs Golf Club
2:00pm – 5:00pm	SBMRF Registration and Exhibit Booth Set-up	Embassy Suites Landmark Foyer
5:00pm – 7:00pm	Evening Networking Mixer	Bluebonnet A, Foyer, & Patio
Wednesday, 9 March 2022		Landmark Room(s)
7:00am – 7:55am	SBMRF Registration	Embassy Suites Landmark Foyer
8:00am – 11:00am	Opening Ceremony San Antonio Post Welcome AFCEC and USACE Leadership Briefings <ul style="list-style-type: none"> • Intro by AFCEC/CC Maj Gen Allen • AFICC/CC Brig Gen Trevino • HQ USACE Environmental Division • USACE Southwest Division • USACE Ft. Worth District 	Bluebonnet B & C
11:30am – 12:30pm	Speaker TBD & Lunch	Bluebonnet B & C
1:00pm – 5:00pm (Concurrent)	Government-Industry Panels 1:00pm – 1:50pm Changes to SBA Rules (AFIMSC SB Director/Greg Santiago, 772 ESS; Piliero Mazza; SBA) 2:00pm – 2:50pm Cyber/IT Security Requirements (AF Cybersecurity SME Brian May, Industry SME) 3:00pm – 3:50pm	Bluebonnet B & C



	NEPA and the changing expectations for Air Force Environmental Impact Analysis 4:00pm – 5:00pm - AF Restoration: Emerging Technologies (incl. PFAS-free fire suppressants)	
1:00pm – 5:00pm (Concurrent)	1-on-1 Government & Industry Engagement - Focus on Traditional A-E, Construction, & Fuels Programs	Lantana A & B
Thursday, 10 March 2022		Landmark Room(s)
8:00am – 11:00am (Concurrent)	1-on-1 Government & Industry Engagement - Focus on Environmental CZ Programs (NEPA/EQ/Remediation)	Lantana A & B
8:00am – 10:15am (Concurrent)	Construction Challenges and How Do We Build Better? Panel Topics: <ul style="list-style-type: none"> • Accelerating Infrastructure Delivery Without Sacrificing Value • Achieving Better Schedule and Price Realism • What Would Industry Like to See Government Do Differently in Design and Construction? • Pros/Cons of Early Contractor Involvement and Max Price Target Cost approaches (Cost-Plus?) 8:00am – 9:00am Government Panel (AFCEC, USACE SWD, 772 ESS/PK Contracting) 9:00am-9:15am Break 9:15am- 10:15am Industry Panel	Bluebonnet B & C
10:30am – 11:20am	AF Fuels Infrastructure Acquisition Program & Panel	Bluebonnet B & C
11:30am –12:30pm	Speaker TBD & Lunch	Bluebonnet B & C
1:00pm – 4:30pm	AFCEC and USACE Acquisition Strategy/Programming Briefings 1:00-2:15pm AFCEC/772 ESS: <ul style="list-style-type: none"> • Air Force Design and Constructions Acquisitions <ul style="list-style-type: none"> ○ A-E DCS, ES Next, WE&C • CZ Environmental Acquisitions <ul style="list-style-type: none"> ○ NEPA Program ○ EQ F2F Program ○ Restoration ORCs Program 2:30pm-4:30pm USACE Districts (Proposed Districts) <ul style="list-style-type: none"> • Albuquerque • Baltimore • Omaha 	Bluebonnet B & C



	<ul style="list-style-type: none">• Mobile• Sacramento• Tulsa	
12:00pm – 1:00pm 4:00pm – 5:00pm	Exhibit Booth Tear Down	Bluebonnet A and Foyer

COVID-19 Protocol Requirements:

Note that participants will be required to provide proof of:

- 1) COVID-19 Vaccination; or
- 2) Proof of a negative COVID-19 viral test result taken no more than 1 day before the conference;
or
- 3) Documentation of having recovered from COVID-19 in the 90 days prior to the conference

ATTACHMENT 10

2021 Streamer Tracking Scorecard

2025 Strategic Plan Task Accomplishments as of January 19, 2022			
Goal for Streamer > 1,700 Points; At Least 1 IGE Goal Task			
Goal	Completed Task Points	Date Upload to System	Earned Points
1 – IGE			
Obj 1/Task 1	250	3/26/2021	
Obj 1/Task 4	100	3/26/2021	
Obj 2/Task 1	200	9/25/2021	
Obj 2/Task 2	100	3/26/2021	
Obj 3/Task 2	50	1/7/2022	
Obj 5/Task 3	25	1/7/2022	
2 – RESILIENCE			
Obj 1/Task 1	200	3/26/2021	
Obj 2/Task 1	150	3/26/2021	
Obj 3/Task 1	50	4/26/2021	
Obj 4/Task1	100	8/6/2021	
3 – L&M			
Obj 1/Task 1	100	3/26/2021	
Obj 1/Task2	100	3/26/2021	
Obj 1/Task 3	50	7/27/2021	
Obj 2/Task 2	50	1/7/2022 & 1/19/2022	
Obj 3/Task 1	50	1/7/2022	
Obj 3/Task 2	25	3/26/2021	
Obj 5/Task 1	25	3/26/2021 & 1/7/2022	
Obj 5/Task 4	25	7/27/2021	
4 – STEM			
Obj 1/Task 1	100	11/18/2021	
Obj 1/Task 3	50	3/26/2021	
Obj 2/Task 3	100	7/27/2021	
Obj 2/Task 4	100	1/7/2022	
Obj 3/Task 1	100	7/27/2021	
Obj 3/Task 3	75	1/7/2022	
Obj 4/Task 1	50	7/27/2021	
Obj 4/Task 2	25	1/7/2022	
Obj 4/Task 3	25	1/7/2022	
Obj 5/Task 1	150	1/7/2022	
Obj 5/Task 3	75	7/27/2021 & 11/18/2021	
Obj 5/Task 4	25	3/30/2021	
(Repeat) Obj 1/Task 3	50	3/30/2021	

2021 Streamer Tracking Scorecard

2025 Strategic Plan Task Accomplishments as of January 19, 2022			
Goal for Streamer > 1,700 Points; At Least 1 IGE Goal Task			
Goal	Completed Task Points	Date Upload to System	Earned Points
5 – SM/VET			
Obj 1/Task 2	150	3/26/2021	
Obj 2/Task 1	150	3/31/2021	
Obj 4/Task 1	100	3/26/2021	
Obj 4/Task2	50	8/6/2021	
Obj 4/Task 3	25	8/13/2021 & 9/7/2021	
(Repeat) Obj 4/Task 1	100	4/23/2021	
Other – Points Incorrectly loaded by SAME in online system for Goal 3, Obj 3, Tasks 1&2	275	1/11/2022	
Total	3,425	3,425	

ATTACHMENT 11

2021-2022 San Antonio Post Membership (Membership Goals/Streamer Eliminated for 2021)

