

## National Governance Cycle As of 5-2-22

Month	NLT	XC	BOD	Foundation	National Office
<b>May</b>	Conduct exit briefs for old BOD; AOF Chair provides new Fellow commitments; EAG Meeting		Strategic Plan update; awards & recognition; new BOD member training	Foundation Board Meeting at JETC; report to National BOD; Current LDP Class Graduates, New LDP Class Inaugurated	Warfighter/TTX; Annual Report to Membership; NLT/XC/BOD Meetings scheduled for following year.
<b>June</b>	Annual Investment Policy Guidance (IPG) Review		<b>COIs:</b> Develop program for the year; refine resource requirements based on BOD approved Annual Work Plans <b>RVPs:</b> Graduating Post President follow-up	Foundation Board determines if additional Board members are to be selected	Annual Governance & Management Review Prep; Membership Review Prep
<b>July</b>			<b>COIs:</b> National Office liaisons and COIs develop programming requirements in preparation for XC budgetary guidance	Foundation governance committee provides criteria to Foundation Board for selection	Mid-year Financial Forecast
<b>August</b>	President's Guidance for National Election established and presented to BOD and Post Presidents.	XC Meeting (PLW); Annual Governance Review (including Bylaws review); COI Annual Work Plan Approval; Membership Review; XC provides budgetary guidance to National Office; approve Nov. BOD Meeting Agenda		Foundation and SAME solicit nominations	
<b>September</b>	Nominating Committees selected. Society Request for Foundation Support sent to Foundation.	Implementing Documents Review	<b>RVPs:</b> 1 <sup>st</sup> Semester Student Chapter Status Reports due <b>KLDC:</b> Recruitment Webinar in conjunction with Nat'l Officer nomination announcement.	Nominations due; Foundation governance committee convenes for review	Member needs survey (every three years 2015, 2018 ... ); Nomination announcement to membership
<b>October</b>			<b>COIs &amp; RVPs:</b> Prepare and submit Semi-Annual Report to National Leader	Governance committee forwards recommendations to Foundation Board; Foundation President sends recommended slate to SAME President and XD to share with XC;	National Election nominations open.
<b>November</b>	Strategic Plan Assessment; EAG Meeting		BOD Meeting (SBC) - Strategic Plan Assessment; begin succession planning (COIs & RVPs)	approved slate forwarded to Society XC for vote; Foundation Meeting at SBC (Society Request for Foundation Support); Foundation President reports to National BOD at SBC	Prepare for Budget Brief.
<b>December</b>	Succession planning for following year is complete.	National Office Budget Brief and National Office Priorities	Present succession to National Leaders (COIs & RVPs)	New board members are notified.	National Election nominations close & committees convene.

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		for the next Fiscal Year to XC. Foundation support accounted for in budget.			
<b>January</b>			National Leadership Nominating Committees convene (one for President Elect & VPs, one for Elected Director); non-selects contacted for follow-up <b>RVPs:</b> Post streamer submissions; RVP selections of LDP participants due	Install new board members and board positions.	Nominating Committees adjourn; National Office On-Site
<b>February</b>	National Nomination notifications made (on ballot or not).		National Office Audit and Tax preparation; appoint Audit committee; hire independent auditor <b>COIs:</b> begin planning for Annual Work Plans <b>RVPs:</b> Award Nominations due		
<b>March</b>	National Leaders address any planning issues/guidance for Annual Work Plans; EAG Meeting	XC Meeting (CapWeek);	Capital Week and Golden Eagle Award Dinner; develop Annual Report for last fiscal year <b>RVPs:</b> Post Annual Reports and Awards submissions due		National Audit and taxes due; National Election commences.
<b>April</b>	President & XD appoint XC members; National Election results presented, notifications made; Select Appointed Directors; Assign Elected Directors; Assign National Officers	Outreach to members visibly serving at Post/Nat'l levels for Nat'l Officer and Elected Director positions for following year	<b>COIs:</b> Prepare and submit Annual Work Plan to National Leader and Liaison in preparation for BOD approval <b>RVPs:</b> Work with National Officer to submit Post/Region Strategic Plan Progress; Student Chapter Streamer Submissions due;		National Election voting closes
<b>Recurring</b>					
<b>Weekly</b>	XD/President Call				XD Friday Note
<b>Bi-Weekly</b>	NLT Calls	XC Calls/Meetings		XD/Foundation Chair	
<b>Monthly</b>			SLO Calls COI Steering Committee calls RVP Call		
<b>Quarterly</b>	Investment Firm briefing; Post Presidents Call with the National President; COI Chair Call		Post Presidents Call with the National President; COI Chair Call		National Office conducts Quarterly Management Reviews (QMR) – XD updates the XC