



Seattle Post Board Meeting – January 9, 2020

MEETING MINUTES

Date/Time: Thursday, January 9, 2020 at 8:10 AM

Location: 1111 3rd Avenue (3rd & Seneca), Seattle, 16th floor AECOM reception

Call-In: Dial-in 866.583.7984 Conference code 4479740

Attended (<i>alphabetical order</i>)		<i>* voting member</i>
Manny Bautista*	Bob Galteland*	Caroline Roberts*
CAPT Jed Boba	Karl Himes	John Souza
Kathryn Bost*	Terry McCann	Karen Sullivan
Debbie Chinn*	Dave Newkirk	Nick Vlahovich
Mark Corcoran	Mark Ohlstrom*	LT Bohdon Wowtschuk*
Julie Erickson*	Ryan Peterson*	Allen Wycoff
Ralph Field*		

Welcome and Announcements

1. Roll call.
2. Quorum declared.
3. No guests in attendance.
4. January 9, 2020 Meeting Agenda approved.
5. December 5, 2019 Meeting Minutes approved.
6. Announcements
 - a. The Annual Sponsorship program for 2020 has been announced. Emails have been sent requesting sponsor sign-ups.
 - b. Open Square made a donation to the Seattle Post at the end of December. Mark Ohlstrom thanked Stacie Anderson for donating to S.A.M.E.
 - c. Mark shared a note from Lieutenant General Todd Semonite, Chief of Engineers and Commanding General of the US Army Corps of Engineers, reaffirming his commitment to S.A.M.E.
 - d. Mark welcomed new Board member LT Bohdon Wowtschuk, USCG FD&CC, who has agreed to fill the 2018-2021 Board of Directors position previously held by Monica Manthey. In early January, Bo emailed Mark a link to a civil engineering position at USCG FDCC to distribute to the Post. Mark thanked him, Debbie, and Jed for giving the Seattle Post a strong USCG presence and supporting S.A.M.E. with their involvement.
 - e. Mark also announced that Mary Ann Carlson, our STEM Committee Chair, has stepped down as chair due to shifting work priorities.
 - f. Mark emailed a flyer to the Board on January 8th announcing the Puget Sound Engineering Council (PSEC) 2020 Engineering Fair. The fair will be Saturday, February 8, 2020 at the Museum of Flight. The Seattle Post has an opportunity to set up a table or booth to show support and promote S.A.M.E. We need up to six people to staff the table during the six-hour event. Also needed is an interactive exhibit or show-and-tell technology item at our table to interest kids and adults. Registration fee is \$200 to secure a table location. The Board supported our Post registering for a booth at the fair. Subsequent to the meeting, LT Bohdon Wowtschuk volunteered to chair our involvement with this event. He also volunteered as the STEM Committee Chair and the UW Student Chapter Chair.



Standing Reports

TREASURER (Ryan Peterson)

1. Ryan emailed the Treasurer Report and the proposed 2020 budget to the Board on January 7th.
2. Ryan briefly summarized the report (see his email for more detail):
 - a. Primary income and expenses for December resulted from the Holiday Social.
 - b. He made deposits to secure venues for the 2020 Meet The Chiefs and the Small Business Symposium events
 - c. Money was transferred to the Scholarship Fund.
3. Ryan has been tracking Annual Sponsorships. Two firms have signed up for the Platinum-Level Sponsorship--Notkin and Contrack Watts Construction. Shannon & Wilson and Wood/Harbinger have signed up for Silver-level sponsorships. There are still six Gold-Level and six Silver-Level sponsorship slots available.
4. Ryan is working on the annual audit and will have a more detailed report next month.
5. Ryan reviewed the proposed 2020 budget which is unchanged since mid-December. He anticipates increased income and expenses for the Regional Meet The Chiefs since the format has changed for this year's event. He added a line item in the budget for the new Kitsap Chapter. Annual sponsorship income has been set-up so that it can now be easily distributed for each event covered by the Annual Sponsorships.
6. A motion was made and seconded to approve the proposed 2020 budget as presented. Motion was approved.

MEMBERSHIP (Scott Blount)

Not in attendance.

1. Scott emailed the membership report to the Board. The report indicated only minor changes to membership numbers.
2. Mark Ohlstrom encouraged the Board to help look for new opportunities to enroll Sustainer Firms and increase membership numbers.

PROGRAMS (Nick Vlahovich)

1. **Meet The Agencies:** Registration looks good. Speakers are confirmed. The UW is excited to be there this year and has promised to bring more staff. Confirmed agencies are: University of Washington, Port of Seattle, King County, City of Seattle, Sound Transit, WSDOT, and PTAC.
2. Mark Ohlstrom will not be able to attend MTA; Caroline Roberts will attend in his place to represent the Seattle Post. Representatives from the Tacoma Post will also attend.
3. If anyone has any announcements to make at the end of the MTA program, let Kevin Stoll know.
4. **February Luncheon:** The February luncheon program will be on the China Lake Earthquake Recovery, with speakers from Reid Middleton.
5. Nick is continuing to look for speakers for other programs. If anyone has program and speaker suggestions, please let him know.
6. Allen Wycoff suggested making announcements about the 2020 Meet The Chiefs at every Post program to get the word out.



Annual Event Updates

JANUARY 2020 | MEET THE AGENCIES (MTA) (Kevin Stoll)

Not in attendance; Nick Vlahovich reported above.

APRIL 2020 | TECHNO BOWL (LT Matty Haith)

Not in attendance. Techno Bowl is scheduled for April 25th at the UW.

APRIL 2020 | SMALL BUSINESS SYMPOSIUM (SBS) (LCDR Sam Lee)

Not in attendance. Announcements about SBS will be coming out soon. The program includes a Monday evening icebreaker and the Tuesday full-day event. The dates for the SBS are April 27-28th.

JUNE 2020 | REGIONAL MEET THE CHIEFS (MTC) (Allen Wycoff)

1. Announcements are scheduled to go out. The dates for the event are June 15-16th.
2. Allen had a conference call with Post leadership in December to discuss details of the event.
3. USACE representatives from the Walla Walla, Seattle, and Portland Districts will attend along with representatives from NAVFAC NW and USCG. He is still waiting for confirmations from GSA, Bonneville Power Administration (BPA), VA, and US Fish & Wildlife (F&W).
4. Sponsorship prices have been determined.
5. Nick Vlahovich volunteered to help book VA representatives.

AUGUST 2020 | GOLF TOURNAMENT (Mark Corcoran)

1. The golf tournament date is set for August 13th and the course is reserved. Mark anticipates the price will not fluctuate from last year, but he's waiting for confirmation. He is coordinating with the Tacoma Post to finalize details.
2. Potential attendance and the number of sponsorships needed will be based on the cost of the event. Once that is finalized, the committee will announce available sponsorships and seek volunteers.
3. Nick Vlahovich will add the event to the programs calendar.

OCTOBER 2020 | PROJECTS OF EXCELLENCE AWARDS BANQUET (John Hickey, Ralph Field)

This event will be our 2020 Centennial Celebration. See details below under "Centennial Celebration."

OCTOBER 2020 | VETERAN ASSISTANCE LUNCH PROGRAM (Karl Himes)

1. Mark Ohlstrom welcomed Karl Himes as the new committee chair.
2. Karl will be meeting with Larry Toimil to get a plan in place for this Fall. They are looking for suggestions on how to reach out to vets, including transitioning, careers, or other recommendations to expand S.A.M.E.'s program. Please send him ideas you may have.



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DECEMBER | HOLIDAY SOCIAL (Nick Vlahovich)

1. Nick is waiting on the final numbers on the event. The venue was good and we would like to keep it for next year, but the menu should be improved. The event seemed well-attended.
2. The Post needs to find a liaison/chair for the Student Chapter and ramp up outreach efforts, as there were not a lot of young members or students who attended the Social.

Committee Updates

CENTENNIAL CELEBRATION (Julie Erickson, Manny Bautista)

1. **Centennial Coin:** Julie is waiting for a final version of the Centennial coin graphic, which will then be sent to the three Posts for review and feedback.
2. **Projects of Excellence, now our “Centennial Celebration” Program:** Julie had a discussion with Mark Ohlstrom, Caroline Roberts, and John Hickey and it was decided that, because of the Centennial Celebration, the event will forego the projects competition this year and focus on a different format, such as highlighting engineering projects of the last 100 years and looking at the future of engineering. The event will be on the same date in October; however, the committee is looking at other venue options that might further enhance our Centennial Celebration. Ideas include: the Museum of Flight, the University of Washington, the Amazon spheres, the Space Needle, etc. Venues will be compared on cost, capacity, and availability.
3. The committee will be gathering information and feedback from Post membership on how they participate in engineering projects and the engineering community. Not all S.A.M.E members are engineers, but they would like ideas on how our members interact overall with engineering clients and projects.
4. Another goal is to get local agencies involved in our event, such as the University of Washington, the Boeing Company, Amazon, and others. For military involvement, Julie will contact veteran leads and ask them to connect with their government agencies and ask for participation.
5. Melissa has posted the event on our website to see if Joe Schroedel, SAME Executive Director, or Buddy Barnes, SAME National President, can attend our event.
6. Julie will draft a letter from the Post inviting outside agencies and private companies to participate and asking them how they would like to be involved.

COMMUNICATIONS (Melissa Grasso)

Not in attendance. She sent out calendar updates and will send out another reminder today and next week about MTA . If there are any questions, contact her the week of January 13th.

COMMUNITY OUTREACH (Erik Van Buskirk, Brian Blevins)

Not in attendance.

EMERGENCY PREPAREDNESS (Andrew Park, Matt Veenstra)

Not in attendance.



ENERGY AND SUSTAINABILITY (Wendy Oresik)

Not in attendance.

ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)

1. Terry has a conference call scheduled next week with S.A.M.E. National to discuss 2020 camps.
2. The camp structure will have some changes this year; notices will go out in February.

FIELD TRIPS (Chair TBD)

Not in attendance; still seeking a chair.

KITSAP CHAPTER (LCDR Sam Lee, Manny Bautista)

No update. Manny will check with Sam about the next Chapter activity which is tentatively planned for the end of January.

MEMBERSHIP – RETENTION AND NEW (Scott Blount)

Not in attendance.

MEMBERSHIP – SUSTAINER FIRMS (Jim Shellooe)

Not in attendance. Mark Ohlstrom reported that there is increased membership from some sustainer firms that was reflected in last month's membership report.

MEMBERSHIP - YOUNG MEMBERS (LT Matty Haith)

Not in attendance. Mark Ohlstrom said we need to plan ways to get young members involved. Let him know any ideas.

NOMINATIONS (Larry Toimil)

Not in attendance. There are committee chair openings; please send Larry nominations for open positions.

PROFESSIONAL DEVELOPMENT (Wendy Oresik)

Not in attendance.

SCHOLARSHIPS (John Souza)

1. The Seattle Post will provide \$20,000 for the 2020 scholarship campaign. John anticipates approximately \$50,000 total will be available for scholarships; that includes support from the Post and other sources.
2. John will attend the PSE&SSF Board Meeting tomorrow to finalize details on the scholarship program. More details will be available at the Post's February Board Meeting.



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3. Notices will go out in February to schools. The campaign goes until early April, with applications reviewed in May and June. He expects a good turnout and an increase in the number of applications from last year. He anticipates the same number of scholarships as last year to be available for high school students, with more firm-sponsored scholarships for college students.
4. John plans to open the website by the end of this month to accept online scholarship applications. He's currently updating the application forms.
5. John encourages members to spread the word to students and encourage them to apply.

SMALL BUSINESS COMMITTEE (SBS) (LCDR Sam Lee)

Not in attendance.

STEM (Chair TBD)

A new chair is needed. Mary Ann Carlson has transferred her membership to the Tacoma Post due to a business decision.

STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann)

1. Streamer submittals are due the end of January. Terry is pulling information together for the submittals with help from the committees, and will send the Board a draft to review a week before the due date.
2. The four streamers submitted annually are Relationships, Mentoring, Personal Growth, and Resilience. Each has about 25 criteria to address. Terry thinks the Post is in good shape as he reviewed the criteria in late summer.

UW STUDENT CHAPTER (Chair TBD)

1. Mark Ohlstrom stressed the importance of connecting with our Student Chapter. He is preparing the Post a report for National; it will be done on Friday.

VETERAN ASSISTANCE (Karl Himes)

Previously discussed. Karl is looking for suggestions for events and programs to support our veterans.

OTHER BUSINESS

None.

END OF AGENDA