



Seattle Post Board Meeting December 2, 2021 | Meeting Minutes

Date/Time: Thursday, December 2, 2021, 8:00 am – 9:00 am

CALL-IN MEETING ONLY: Join via GoToMeeting link in calendar evite, or

call-in 1-877-309-2073 or 1-646-749-3129; Access Code: 162-361-933

Attended (*alphabetical order*)

** voting member*

Allen Wycoff*	Nancy Yee*
April Ricketts	Nick Vlahovich
April Sweet*	Ray Spees*
LT Bohdon Wowtschuk*	Ryan Peterson*
Caroline Roberts*	Scott Adamek
Jackie Corley*	Terry McCann*
John Souza	Wendy Oresik*
Larry Toimil	
Lori Revely	
Mark Ohlstrom*	

Welcome and Announcements

1. Roll call
2. Declare quorum – Quorum Called
3. Approve December 2, 2021 Agenda – Agenda Approved
4. Approve November 4, 2021 Meeting Minutes – Minutes Approved
5. Announcements
 - Thank you, April and Nick, for setting up the recent happy hours / networking events.
 - o Holiday Social went well, had the whole restaurant. Two marines attended. Served dinner. Toys for Tots as a theme was a nice added element.
 - Had two sponsors.
 - Getting a lot more interest in people joining SAME.
 - Approve April Ricketts as new Secretary. Served on the Chicago Post Board.
 - o Jackie to take over the Projects of Excellence with help from past people who lead it: John Hickey and Ralph Fields.
 - o April has been with the SAME Chicago post and started her SAME career in Arizona.
 - o Motion approved.



Standing Reports

TREASURER (Ryan Peterson)

- Only expense was the annual re-registration with WA state.
- Upcoming month: Ryan will be asking committee and chair heads what their next year budget request would be so Ryan can submit to the board and vote on it.
- 2022 budget will come out shortly.
- Total income from last year: in the \$5K-\$10k range.
- Totals for the entire year: last page of the treasury report.
- Revenue and expenses:
 - o This year, about \$16k in revenue and \$39k in expenses.
 - o \$20k of that was for scholarship contribution.
 - o About even for revenue and expenses.
 - o On the same track compared to last year.

MEMBERSHIP (Scott Blount)

- Absent. Sent report over.
- Over the last five years (pre-COVID), we have always had a booth at AllianceNW. Looking to maybe sponsor a booth this coming year, this is something that the membership chair owns.
- Note: this was a reciprocal deal where we had a free booth and they got a free booth at our event.
- Try to get more people involved in membership.

PROGRAMS/FIELD TRIPS (Nick Vlahovich)

- We have Meet the Agencies coming up.
 - o Nick is working with Kevin on MTA. Working on getting speakers. There is a Save the Date out.
 - o Next step: get registration out. Nick will work with Faith and Melissa.
 - o Will be at the same location. Will make it a hybrid event and the same agencies as in the past.
- February program is booked: Steve Kelly is speaking about Mozal Dam project.
- Starting to think forward about a noon program location where we can be meeting again.
- Have met at Federal Center South on East Marginal Way. Nick has been talking to Harry Ellers about it.
 - o Nick is requesting insight about venue topic. Already talking to folks at GLY who have some ideas about their facility.
 - o Possibly reach out to Stacie Anderson for OpenSquare's space. Also reach out to the corp once the pandemic is over for meetings there.



- Advice is to not pursue Harry anymore. Would advise to reach out to other contacts.
- It's a GSA facility – Allen can reach out to somebody to find out about the facility.
- Could reach out to Travis or Joanne: Travis Shaw is Faith's mentor so he is an advocate for us. Joanne Walls is as well. As long as it is held on campus.
- Finally, Nick working with Lori on SBS matchmaking.

Annual Event Updates *(in calendar order)*

DECEMBER 2021 | HOLIDAY SOCIAL (Nick Vlahovich)

JANUARY 2022 | MEET THE AGENCIES (MTA) (Kevin Stoll)

APRIL 2022 | TECHNOBOWL (TBD)

APRIL 2022 | SMALL BUSINESS SYMPOSIUM (SBS) (Lori Revely)

JUNE 2022 | MEET THE CHIEFS (Allen Wycoff)

SUMMER 2022 | SAME SEATTLE CENTENNIAL CELEBRATION (TBD)

AUGUST 2022 | GOLF TOURNAMENT (TBD)

- Ray spoke with Dave Newkirk regarding this as a joint event:
 - Dave wants us to focus on pushing out the Design Excellence awards and then we will figure out scholarships with the golf tournament another way.

FALL 2022 | PROJECTS OF EXCELLENCE (Jackie Corley)

Committee Updates

COMMUNICATIONS (Melissa Grasso)

- Absent.

COMMUNITY OUTREACH (Scott Adamek)

- For the Sept. 2022 event, joint SAME+ASCE event, focus is federal perspective or PFOS issues. Have come to the conclusion that it would be better to do an evening dinner event. This would encourage young members and public agencies to attend. Want to have presentations from agencies.
- Can give poster presentations from A/E firms in the back since there's room.



- Over the next few weeks, Scott will get costs from these venues and the next meeting will present a cost model to the board for approval.

EMERGENCY PREPAREDNESS (Andy Hough / Troy Alexander)

- Absent.

ENERGY AND SUSTAINABILITY (Wendy Oresik)

- No update.

ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)

- Nothing at this time. Camp notes will come out in January.
- Currently have three high school student candidates.
- Reach out to Terry for possible candidates to apply.

KITSAP CHAPTER (Manny Bautista / Mark Swink)

- Absent.

MEMBERSHIP: *(Broken up based on August '21 meeting minutes)*

1. MEMBERSHIP – RETENTION AND NEW (Scott Blount)
2. MEMBERSHIP – SUSTAINER FIRMS (Jamie Fleek)
3. MEMBERSHIP – YOUNG MEMBERS (April Sweet)
 - Working on a new event for next quarter. For February to get younger members out.
 - Goal is to do one event a quarter.
 - i. LEADERSHIP DEVELOPMENT (Stacie Anderson / CAPT Jed Boba)
 - ii. MENTORING (Ginette Chin)
 - iii. STEM/UW STUDENT CHAPTER (LT Bo Wowtschuk)
 - Bo is not working with anyone.
 - Jimmy has not responded.

NOMINATIONS (Larry Toimil)

- Not much new to report.
- Should be hearing back on the fellow's nominations.
- Have two that we submitted and should hear this month.
- In January, Larry will be sending out a notice in regards to interest in Board of Directors post positions.



- Bo is transitioning across the county. Allen will be taking over as President.
- Will need people for first VP and second VP position. Have elections at the May meeting.

PROFESSIONAL DEVELOPMENT (Wendy Oresik)

- Owe April R. certificates to circulate.
- Wendy will give Terry a list.
- Wendy used to physically hand them out at the meetings and will need to electronically send those out.
- Wendy to meet with Jackie and April R. to discuss distributing those certificates.

SCHOLARSHIPS (John Souza)

- Would like to know allocations for this year. We plan to roll out and start advertising in January and kick off program in late January.
- Sponsored scholarships likely to have another big year.
- Revenue has decreased, \$20k a year for scholarships and think we may need to cut in half.
- \$10k donation and \$5k to students: Ray's proposition.
- Any scholarship we give, that we also assign them a mentor: someone to check in with the student at a minimum quarterly.
- Could add it to the point system. Get extra points if you are a member or student member, etc.
- There is an agreement in place between Seattle Post and Puget Sound Scholarship Fund which provides some of the funding for these scholarships. This funding is for high school seniors or post member sponsor candidates: can be high school seniors or students in college seeking BS degree.
- It is the sponsor scholarships (that are sponsored by certain firms or individuals) where the stipulation that the student must be involved in SAME activities needs to be in place.
- If we are going to require memberships in a student post, will be difficult for high school seniors seeking the scholarship. But we can make it a stipulation on the sponsored scholarship. Just would need half to go to any high school seniors, other half could be for SAME chapter members.
- We have about 10 companies / individuals giving the sponsored scholarships. These are available to college students who have at least one year of college done.
- On Seattle post sponsored scholarships, we can give additional points if the candidate is a young post member (as long as candidate is current college student).
- Another idea - student chapter president gets an automatic scholarship...encourages participation in the student chapter.
- Want to put more emphasis in the local area.



- We have three different accounts; one is education and mentoring fund (no expenses except scholarships). Right now that account has \$10.7k, around \$10k to PSE and SSF scholarship would be good because it matches what we have set aside for this purpose.
- Board thinks we should stay towards \$20k. The golf tournament was a major money maker for scholarships.
- Design Excellence: Net was \$5k-\$10k.
- Ryan will come back on financials with what we make in each event. Finalize in January. Placeholder for now is: \$20k – motion approved.
- How to get people actively involve din SAME a better opportunity to earn a scholarship?
 - o A: Do nothing
 - o B: Increase point system
 - o C: make requirement to be SAME student chapter members
- Point system idea is approved by majority.
- We have a rubric for scoring, John can give an idea at the next meeting for how that looks for the joint funded scholarships.
 - o Also, could have the sponsored scholarships come up with their own criteria.

SMALL BUSINESS COMMITTEE (Lori Revely)

- Posted on Eventbrite so all sponsorships and registration is there.
<https://www.eventbrite.com/e/same-small-business-symposium-tickets-185072315277>
- Post on website and send out e-blasts.
- Will have the Tacoma post add to their newsletter.
- Melissa will support Lori for other e-blasts.
- Only 16 booths, one is PTAC. If you want one, go on and get one.
 - o Procon wants a booth.
- There will be two sponsors for the evening.
- Booth sponsorships include different things.
 - o Visit the link for sponsorship options.
- All sponsorships are separated out. Early registration is open right now.
- Prices are a little more, but it is ready to go.

STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann / Scott Adamek)

- Submittals going in periodically.
- Coordinating with Scott A on final submittal and entire one is going in at the end of January.

VETERAN ASSISTANCE (TBD)

- No Update.



OTHER BUSINESS

- Mark Hanley has volunteered to come to our Meet the Chiefs event in June to show some SAME National Representation.
- Applications for the SAME National LDP for upcoming year are due on 12/06. Overall, we have not had a lot of applications on a global platform. Want to ensure at least our region has one nomination.

END OF AGENDA