



**SAME Seattle Post  
Board Meeting Minutes  
February 3, 2022**

Date/Time: Thursday, 2/3/22, 8:00 am – 9:00 am

**CALL-IN MEETING ONLY: Join via GoToMeeting link in calendar invite, or  
call-in 1-877-309-2073 or 1-646-749-3129; Access Code: 162-361-933**

**Attended (*alphabetical order*)**

**\* *Voting member***

In Attendance	Primary Position
Allen Wycoff*	Post 2 <sup>nd</sup> VP, House Chair
April Ricketts*	Post Secretary
April Sweet*	Young Member Vice President
Bohden Wowtschuk, LT*	Post 1 <sup>st</sup> VP
Caroline Roberts*	Immediate Past President
Jackie Corley	Projects of Excellence Chair
John Sousa	Scholarships
Lawrence Toimil	Fellows Chair, Nominations
Mark Ohlstrom	NW Regional Vice President
Melissa Grasso	Communications & Website
Nancy Yee*	Post Director
Nick Vlahovich	Programs Chair
Ryan Peterson*	Post Treasurer
Scott Adamek	Communications, Streamers
Stacie Anderson	Leadership Development
Terry McCann, CDR (Ret)*	Post Director/STEM Camps
Tom Nichols, LTC (Ret)*	Post Director
Troy Alexander	Emergency Preparedness

**Meeting Start Time: 8:04 AM**

**Welcome and Announcements**

1. Roll call
  - i. Allen led the meeting today
2. Declare quorum
  - i. A quorum was declared.
3. Approve February 3, 2022 Agenda



- i. Agenda Motioned and Approved
4. Approve January 6, 2022 Meeting
  - i. Minutes Motioned and Approved
5. Announcements
  - i. Portland Post Program:
    - i. 2 Feb 2022 – A Hybrid Portland Post Meeting was held at the Sentinel Hotel, 614 S.W. 11<sup>th</sup> Ave., Downtown Portland, 2<sup>nd</sup> Floor and On-Line beginning at 11:30 am. The presentation was on the PDX Expansion and Modernization and made by Mr. George Seaman, PIA Program Manager. There are currently 31 individuals who RSVP'd to attend in-person and another 15 who RSVP'd virtually on-Line.
    - ii. 2 Mar 2022 – The Portland Post will host another hybrid meeting – Ground Up Relationships, Culture and Capabilities. The speakers will be Mike Lueck (Emergency Services Coordinator City of Tigard, OR) and Mark McCay (Catastrophic Disaster Response Plan Coordinator for Portland District, USACE). They will present USACE's current resources for Emergency Response and provide some understanding of the importance of upfront relationships and knowing your local infrastructure response culture and capabilities on a "Blue Sky Day" to help shape your expectations on the stormy days. Both Mike and Mark will share some tips on steps you can take for a more resilient recovery from the City and Federal levels. Cost is \$40 Members/\$50 Non-Members for a plated lunch or \$20 for Virtual attendance. Reservations **RSVP by Jan 27th at [SAME.PDX.RSVP@gmail.com](mailto:SAME.PDX.RSVP@gmail.com)**, or call 503-643-8710 to confirm and prepay with credit card.

## Standing Reports

1. TREASURER (Ryan Peterson)
  - i. Ryan mentioned no recent transactions.
  - ii. Business not completed at last meeting was budget for 2022. He would like it to finish the discussion so that it can be approved.
    - i. 2022 Budget motion, seconded, and approved.
  - iii. The fiscal year ended and the bylaws requires an annual audit by someone who is not the treasurer. He is looking for volunteers to do this.
2. MEMBERSHIP (Scott Blount)
  - i. Not on the call, but he did send out a report. Tom Nichols commented that a 4% drop in membership is concerning. There was also a 3% drop in Sustaining member firms. He further recommended that the post utilize the Seattle Post Roster to determine what happened to those that left and were they ever follow-up and contacted.
  - ii. Caroline mentioned she had request from SAME members with multiple posts looking to volunteer. She asked if they show up on the Seattle rosters. It was clarified that those people need to select the Seattle post as their primary post.

3. PROGRAMS/FIELD TRIPS (Nick Vlahovich)

- i. Nick mentioned the programs are cooking right along. We are booked for Noon programs for the entire 2022 year.
  - i. There is currently not a speaker yet for the November meeting. He is open to suggestions.
    - 1. Caroline might have a speaker. She will coordinate with Nick.
- ii. Nick mentioned that we currently do not have a plan yet for going virtual and going in person. He mentioned the plan (as of December) was trying to get back into the Galaxy room. For the time being, we are staying virtual, but he is open to discuss.
  - i. Caroline expressed that part of decline in membership numbers might be because of virtual events and asked if it was just the venue that was keeping us virtual.
  - ii. Nick mentioned that we might ought to find a new venue for meetings.
- iii. Nick mentioned he is up to creating his own consulting firm for office furniture layout.

**Annual Event Updates** (*in calendar order*)

- 1. JANUARY 2022 | MEET THE AGENCIES (MTA) (Kevin Stoll)
  - i. The “Meet the Agencies” went over well
- 2. APRIL 2022 | TECHNOBOWL (TBD)
  - i. Allen wasn’t sure if this event will still be happening
- 3. APRIL 2022 | SMALL BUSINESS SYMPOSIUM (SBS) (Lori Revely)
  - i. Jackie provided an update on this.
    - i. Lori wants to send a PDF out to the membership for the event.
    - ii. There are a few remaining booths, but if someone ones to be an event sponsor to let her know.
    - iii. Working on getting lanyards (yellow and green). The lanyards will have a logo and the event.
    - iv. There will be small business panel as well as other panels. The Bremerton mayor will speak.
    - v. Early bird registration will close soon.
- 4. JUNE 2022 | MEET THE CHIEFS (Allen Wycoff)
  - i. Allen said there have been a couple meetings on this with another one next week. Still trying to confirm venue and looking for an outdoor venue
  - ii. Targeting June 16<sup>th</sup> as an in-person event (outdoor events?)
  - iii. Save the Date emails will be sent out to all 10 speakers
  - iv. Looking to have around 10 speakers: 3 USACE Districts, NAVFAC NW, USCG, VA, GSA, USFW, JBLM, BPA
  - v. Allen said that there is also a discussion for having this be a hybrid event.
- 5. SUMMER 2022 | SAME SEATTLE CENTENNIAL CELEBRATION (TBD)



- i. Allen said that his understanding is that it will not be occurring this summer. He asked for confirmation.
  - i. Tom mentioned that he thinks we are still looking to hand out medallions.
  - ii. Jackie said that she thought at one of the past meetings it was decided to scratch this event. TBD.
    1. Allen suggested to remove this item from the agenda
6. AUGUST 2022 | GOLF TOURNAMENT (TBD)
  - i. Nancy suggested following up with the Tacoma post to see what support we can offer for the tournament.
7. FALL 2022 | PROJECTS OF EXCELLENCE (Jackie)
  - i. Pacific Tower is not doing afterwork outs for anyone.
  - ii. Stacey Anderson is helping Jackie to find a venue.
  - iii. Jackie is looking for volunteers with other aspects on the event.

## Committee Updates

1. COMMUNICATIONS (Melissa Grasso)
  - i. Melissa mentioned there are quite a few announcements with deadlines on March 15<sup>th</sup>, which is (stem camps, Board of Operations nominations cutoff date, etc.). Additional messages going out for our February Luncheon program and as promised on call SB symposium.
2. COMMUNITY OUTREACH (Scott Adamek)
  - i. Scott is starting to reach out to speakers for the September event joint ASCE/SAME. He is hoping to get info to review with the Board at the next Board meeting. There was also a 3% drop in Sustaining member firms. He further recommended that the post utilize the Seattle Post Roster to determine what happened to those that left and were they ever follow-up and contacted.
3. EMERGENCY PREPAREDNESS (Andy Hough / Troy Alexander)
  - i. Troy mentioned that if we want to reach out FEMA and other agencies, we need to reach out to them sooner.
4. ENERGY AND SUSTAINABILITY (Wendy Oresik)
  - i. No updates
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)
  - i. Terry mentioned the notice went out a month ago.
  - ii. Sponsoring students to attend 3 camps. Unlike last year, this will be in-person
  - iii. Applications due to SAME National by March 15<sup>th</sup>. SAME will then send applications to the Seattle post to review and select 3 campers.
6. KITSAP CHAPTER (Manny Bautista / Mark Swink)

- i. **No Updates**
- 7. MEMBERSHIP:
  - i. MEMBERSHIP – RETENTION AND NEW (Scott Blount)
    - i. Allen comment that this topic was touched on earlier.
    - ii. He reiterated the importance of getting in-person events to increase participation.
    - iii. He asked how to get membership drop lists from SAME. Tom responded that Allen could contact Katja Watts @ SAME National to obtain the dropped roster for the Seattle Post. The Post President and Membership Chairperson should already have access to this report.
  - ii. MEMBERSHIP – SUSTAINER FIRMS (Jamie Fleek)
    - i. Nick said he wasn't sure where we are at sponsorship packages and asked if those are in place for 2022. Nancy mentioned that we are not doing annual sponsors this year.
    - ii. Tom mentioned that the post dropped 3 sustainer firms or 3% this year already
  - iii. MEMBERSHIP – YOUNG MEMBERS (April Sweet)
    - i. **No updates**
  - i. LEADERSHIP DEVELOPMENT (Stacie Anderson / CAPT Jed Boba)
  - ii. MENTORING (Ginette Chin)
  - iii. STEM/UW STUDENT CHAPTER (LT Bo Wowtschuk)
- 8. NOMINATIONS (Larry Toimil)
  - i. Larry mentioned the announcement for nominations went back to the leadership.
  - ii. He is hoping to have candidate list firmed up by next month.
- 9. PROFESSIONAL DEVELOPMENT (Wendy Oresik)
  - i. **No updates**
- 10. SCHOLARSHIPS (John Souza)
  - i. John mentioned that he will be getting information out on the website next week on scholarships.
  - ii. With more funds to distribute this year, he anticipates a lot of participation.
  - iii. He is looking to run the campaign starting next week to the end of April.
  - iv. John included language Ray requested at the previous meeting to give preference to active SAME members and local students
- 11. SMALL BUSINESS COMMITTEE (Lori Revely)
  - i. **No updates**
- 12. STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann / Scott Adamek)



- i. Terry mentioned the submittal went in. The last item was submitted on 1/31/22.

13. VETERAN ASSISTANCE (TBD)

- i. No updates

**Other Business**

- 1. April Ricketts asked if the Post will be issuing PDH certificates or not (none have been issued at the last meetings). She suggested that if PDHs will be offered to add a blurb be added to the meeting invites on who to contact to get their certificate.
  - a. Nick will update the meeting announcements.

**Meeting End Time: 9:03 AM**

**END OF MINUTES**