



**SAME Seattle Post
Board Meeting Minutes
February 2, 2023**

Date/Time: Thursday, 2/2/22, 8:00 am – 9:00 am

**CALL-IN MEETING ONLY: Join via Teams link in calendar evite, or
call-in 1-504-321-1781; Phone Conference ID: 551 450 622#**

Attended

*** Voting member**

In Attendance	Primary Position
Allen Wycoff*	Post President
Scott Harm*	Post 1 st VP
Mark Ohlstrom*	MW Regional VP
Nancy Yee*	Post Director
Manny Bautista*	Post Director
Kevin Stoll	MTA Chair
Kim Baker	Outreach
Nick Vlahovich	Programs Chair
Tim Pochop	Kitsap Chapter
Fred Baker*	Treasurer
Troy Alexander	Emergency Preparedness
Wendy Oresik* -	Director
Lydia Griffey	Strategy
Ginette Chin -	Mentoring
John Sousa -	Scholarship
Larry Toimil* -	Nominations
Lori Revely	SBPLO (Small Business Post Liaison Officer)
Mark Ohlstrom* -	NW Regional VP
Terry McCann*-	Post Director
Melissa Grasso -	Communication
Zachary Pesicka	UW Student Chapter



Meeting Start Time: 8:00

Welcome and Announcements

1. Roll call
2. Declare quorum – **Yes**
3. Approval Feb 2, 2023 agenda. - **Motion, Second, Approved.**
4. Approval Jan 5, 2023 minutes. - **Motion, Second, Approved.**
5. Announcements –

Standing Reports

1. TREASURER (Fred Barker) –
 - a. Budget items from last year to be reviewed by committee chairs. MTA final venue expenses coming next month.
 - b. Annual audit and Kevin and Zach volunteered for committee.
 - c. Position for assistance treasure is open.
2. MEMBERSHIP (Scott Blount) – **Not in attendance.**
3. PROGRAMS (Nick Vlahovich) –
 - a. Selection the site for March and May confirmed. Still looking for speakers for both.
 - b. Open noon program for March, May, September, and November. Establishing FEMA leads for November. However, FEMA stays “open minded” by keeping their schedule open in the event of disaster as their priority.
 - c. Zach P. volunteered to get sustainers to organize and booking for the future noon programs.

Annual Event Updates *(in calendar order)*

1. JANUARY 2023 | MEET THE AGENCIES (MTA) (Kevin Stoll) –
 - a. Hotel fees were way higher this year. The A/V support cost approx. \$150-300 for the last 5 years. This year the initial quote was \$3000 -> negotiated to \$1500. Suggested board members to reconsider cost and maintaining virtual portion of the event. There were only 15 attendees online.
 - b. Consider getting Sponsorship for this event to help cover the cost.
 - d. Cost vs. attendees. Netting about \$3000. There were 102 total registered; 90 in person, but only about 80 showed up.
 - e. Presenters were most consistent except King County did not support it this year. Working through who to bring in next year.
2. FEBRUARY 2023 | LUNCHEON PROGRAM 2/21 – Preparing Service Members and Veterans for the A/E/C/ Industry
 - a. Nick Vlahovich - Feb luncheon program set with presenter and sustainer members.

3. **APRIL 2023 | SMALL BUSINESS SYMPOSIUM (SBS) (Lori Revely)**
 - a. There are 4 booths left.
 - b. Melissa sent out communication email.
 - c. Costs are so much higher. Trying to get more sponsorships to offset cost.
 - d. More room for matchmaking in the morning after small business panels. 9 tables filled up with 20. Trying to get more government and federal agencies.
 - e. There are still a few tables left on large businesses. Already have 50 registrations. Early bird registration cut off this month.
 - f. Speakers established.
 - g. Nancy Yee - Swap PTAC with the Alliance NW conference discussion. Alliance NW conference is March 16th and PTAC will provide a booth for SAME. Will need volunteers at the booth. Nancy has PTAC's roll up banner that can be bring to this conference and no a table skirt.
 - a. Suggest board members to discuss booth coordination. Gave PTAC a small booth and assigned location. Last 2 years had been virtual, booth has not been utilized. This year will be first year we resume in person and will need to assign someone to station at PTAC booth.
 - i. Is there a volunteer we can coordinate? There is no House chair that can take on this task.
 - ii. Look into having Young members from this group to man the booth for extra credit?
 - b. Lori will start a conversation with PTAC
4. **JUNE 2023 | MEET THE CHIEFS (Scott Harm)**
 - a. Monthly meeting after this board meeting.
 - b. June 7 – morning will be Portland focused. Concern the length of the event. Discussion on hotel room reservations hold will be reduced for the 2nd night. Cutting hotel rooms ½ on the 2nd night.
 - c. Need to send out the flyer or other announcements – will follow up additional coordination with Melissa.

Scott – requested to add dates to the events.

Committee Updates

1. **COMMUNICATIONS (Melissa Grasso) – not in attendance. Sent out communication email last night.**
2. **COMMUNITY OUTREACH (TBD) -**
3. **EMERGENCY PREPAREDNESS (Andy Hough / Troy Alexander) -**
 - i. Working with Nick on the November event.



4. ENERGY AND SUSTAINABILITY (Wendy Oresik)
 - i. Not in attendance
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)
 - i. Melissa put out notice for camps we're sponsoring this year with application dates. There are 3 camps.
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop)
 - i. Consider planning a social event later in May. Manny is working on budget side.
 - ii. Positive feedback from meeting with Captain Paul, NAVFAC CO. Tie in with the JO – Potential interest with SAME that will worth a visit.
 - iii. Mike Dobling – volunteered for Kitsap and will see what the interest on the Seattle chapter side.
 - iv. Mike Dobling and I am currently the Public Works Officer for Naval Base Kitsap and Naval Magazine Indian Island on the Kitsap Peninsula and is interested in Kitsap Chapter.
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Scott Blount) - not in attendance
 2. MEMBERSHIP – SUSTAINER FIRMS (Jamie Fleek) – Zach volunteered
 - i. Got through next month. Get more face time with faculty.
 3. MEMBERSHIP – YOUNG MEMBERS (Zach Pesicka) –
 - i. In talking to management for potential funding to pay the way for young members to join the post here.
 - ii. Follow up with Ray Spees on a more engaging concepts to draws good candidates to join and get on board. Suggest getting together soon for further discussion and planning.
 - iii. Tim can help with the RTC
 - iv. Attended career fair UW
 - b.
 - i. LEADERSHIP DEVELOPMENT (Caroline Roberts) – not in attendance
 - ii. MENTORING (Ginette Chin) - not in attendance
 - iii. STEM/UW STUDENT CHAPTER (Jacob Perkins) - not in attendance
8. NOMINATIONS (Larry Toimil)
 - i. Due on March 15th. Nomination for the COR position panel. Notice is out and waiting for response back.
9. PROFESSIONAL DEVELOPMENT (Wendy Oresik) – not in attendance
10. SCHOLARSHIPS (John Souza)



- i. \$20k is approved. \$20k allocation from Post and \$15k allocation from PSE & SSF, we have \$35k total to split evenly between HS scholarships (for graduating HS seniors) and Post Member-sponsored scholarships.
- ii. The allocation will look as follows:
 - SAME Seattle Post College Scholarships (for High School Seniors graduating in spring of 2023)*:
 - Five (5) scholarship awards valued at \$1,500 each, and
 - Ten (10) scholarship awards valued at \$1,000 each.
 - SAME Seattle Post Member-sponsored Scholarships**:
 - Seven (7) scholarship awards valued at \$2,500 each.
- iii. PSE&SSF does self-fund a few scholarships, their scholarship opportunities are as follows:
 - PSE&SSF College Scholarships (for High School Seniors graduating in spring of 2023)*:
 - One (1) scholarship awards valued at \$1,500, and
 - One (1) scholarship awards valued at \$1,000.
- iv. As for the PSE&SSF-Sponsored Scholarships (for current college students pursuing their BS degree), we should have all scholarship opportunities identified by scholarship and award amount by the end of the week. We are looking at approximately \$30k in total awards +/-.
- v. We look to go live next week (later part of next week) to accept online applications. Complete information will go out to both the PSE&SSF website and SAME Seattle Post websites next week. Advertising of all scholarship opportunities will start next week.
- vi. Application acceptance period will run through mid/late April (ending on either April 21 or April 28).

11. SMALL BUSINESS COMMITTEE (Lori Revely) – see above under Annual Event.

12. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffy) –

- i. Activities throughout for 2022 – Terry had a great information. and numerous activities created to support streamer for our post.
- ii. Getting a group together for 2023.
 - Email Lydia Griffy at Stantec.com if you want to be part of some smaller discussions planning around activities for 2023.
- iii. Terry - Bob Schlesinger was a past president and former NVAFAC NW CO. He is back and will be in Bremerton's office at the end of February. Bob offered to work with Tim Pochuck and Brent.

13. VETERAN ASSISTANCE (TBD)



New Business:

- a. Lori – Jessica messaged and asked – We have been trying to get raffle prizes from the sponsors for the small business symposium just through Eventbrite. We are not having any luck and requested for volunteers to help call the sponsors. We would ask people who were sponsoring like had booths and others.
 - a. Nancy and Scott volunteered.

Meeting End Time: 9:10 AM

END OF AGENDA