



**SAME Seattle Post
Board Meeting Minutes
March 3, 2022**

Date/Time: Thursday, 3/3/22, 8:00 am – 9:00 am

**CALL-IN MEETING ONLY: Join via Teams link in calendar evite, or
call-in 1-504-321-1781; Phone Conference ID: 551 450 622#**

Attended (*alphabetical order*)

*** *Voting member***

In Attendance	Primary Position
April Ricketts*	Post Secretary
Allen Wycoff*	Post 2 nd VP, House Chair
April Sweet*	Young Member Vice President
Bohden Wowtschuk, LT*	Post 1 st VP
Caroline Roberts*	Past President, Leadership Dev.
Emmanuel Bautista, CDR (Ret)*	Post Director
Faith Powell	Assistant Treasurer
Ginette Chin	Mentoring
Jackie Corley	Project of Excellence
Jamie Fleek	Membership – Sustainer Firms
Jason Evers	Visitor
John Sousa	Scholarships
Lawrence Toimil	Fellows Chair, Nominations
Lori Reverly	Small Business Symposium
Mark Ohlstrom	NW Regional Vice President
Melissa Grasso	Communications & Website
Nancy Yee*	Post Director
Nick Vlahovich	Programs Chair
Ray Spees*	Post President
Ryan Peterson*	Post Treasurer
Scott Adamek	Communications, Streamers
Stacie Anderson	Golf Tournament
Tom Nichols, LTC (Ret)*	Post Director

Meeting Start Time: 8:02 AM

Welcome and Announcements

1. Roll call
2. Declare quorum – **Quorum declared - 10 of 13 voting members present.**



3. Approve March 3, 2022, Agenda – **Motioned and approved**
4. Approve February 3, 2022, Meeting Minutes – **Motioned and approved**
5. Announcements
 - i. Ray mentioned he is hoping to get board meetings in person in the near future.
 - ii. Portland Post Program:
 - i. 2 Mar 2022 – A Hybrid Portland Post Meeting was held at the Sentinel Hotel, 614 S.W. 11th Ave., Downtown Portland, 2nd Floor and On-Line beginning at 11:30 am. The presentation was on the Ground Up Relationships, Culture and Capabilities. The speakers will be Mike Lueck (Emergency Services Coordinator City of Tigard, OR) and Mark McCay (Catastrophic Disaster Response Plan Coordinator for Portland District, USACE). They will present USACE’s current resources for Emergency Response and provide some understanding of the importance of upfront relationships and knowing your local infrastructure response culture and capabilities on a “Blue Sky Day” to help shape your expectations on the stormy days. Both Mike and Mark will share some tips on steps you can take for a more resilient recovery from the City and Federal levels. There are currently 26 individuals who RSVP’d to attend in-person and another 13 more who RSVP’d virtually on-Line.
 - ii. 6 Apr 2022 – The Portland Post will host another hybrid meeting – The topic will be the Goldendale Pump Storage Project. Mr. Erik Steimle and Mr. Nate Sandvig will be the guest speakers for this presentation. This will be a joint meeting with APWA/EWRG/SAME. Cost is \$40 Members/\$50 Non-Members for a plated lunch or \$20 for Virtual attendance. Reservations **RSVP by Mar 25th at SAME.PDX.RSVP@gmail.com**, or call 503-643-8710 to confirm and prepay with credit card.
 - iii. 4 May 2022 – The Portland Post will again host another hybrid meeting – The topic will be the Portland Broadway Post Office Block Renovation. Cost is \$40 Members/\$50 Non-Members for a plated lunch or \$20 for Virtual attendance. Reservations **RSVP by Apr 29th SAME.PDX.RSVP@gmail.com**, or call 503-643-8710 to confirm and prepay with credit card.
 - iv. 1 Jun 2022 – The Portland Post will again host another hybrid meeting – The topic of this month’s meeting will be the ODOT Rose Quarter. Speakers will be the ODOT Megan Channell, Project Director for the Rose Quarter project and an individual from Hamilton (Contractor) . Cost is \$40 Members/\$50 Non-Members for a plated lunch or \$20 for Virtual attendance. Reservations **RSVP by May 27th at SAME.PDX.RSVP@gmail.com**, or call 503-643-8710 to confirm and prepay with credit card.
 - iii. Bo mentioned that he will be moving to Kentucky for new assignment.

Standing Reports

1. TREASURER (Ryan Peterson)
 - i. Ryan highlighted the Treasurer Reports.
 - ii. He mentioned Allen and Bo are helping with annual audit. Once Audit is done, Ryan will submit tax forms and Washington State forms.
2. MEMBERSHIP (Scott Blount)

- i. Scott was not in attendance.
 - ii. Ray mentioned that there are new members looking to volunteer with the post.
3. PROGRAMS/FIELD TRIPS (Nick Vlahovich)
- i. March will be the 1st hybrid program. The presenters (GLY) will be the host. The room will hold around 20 people, but only 8 can register to be in the room. Others will need to join in remotely through GoTo meeting. Ray will facilitate the event. Box lunches will be ordered (\$35/person).
 - ii. Long term desire is to get back into the Galaxy Room. He also mentioned Stacy at Open Square is interested in hosting.
 - iii. May will also be hybrid meeting at the Bear Room.
 - iv. Nick mentioned at next Board meeting he will bring up what future model for programs will be.

Annual Event Updates (*in calendar order*)

1. JANUARY 2022 | MEET THE AGENCIES (MTA) (Kevin Stoll)
2. APRIL 2022 | TECHNOBOWL (TBD)
3. APRIL 2022 | SMALL BUSINESS SYMPOSIUM (SBS) (Lori Revely)
4. JUNE 2022 | MEET THE CHIEFS (Allen Wycoff)
 - i. Allen said that he is looking to have the venue at American Lake conference center.
 - ii. He has been sending out invites to the Coast Guard.
 - iii. Still looking at June 21st for the date.
 - iv. He mentioned that Curtis is leading the event. The costs are being split between the 3 posts (Seattle, Tacoma, and Portland), but he is also asking that we support a Vet organization (Adaptive Adventures is preferred, but up for discussion).
 - i. Tom mentioned that Adaptive Adventures is not a veteran-owned 501C3) firm and would prefer the money go to a Vet-Owned firm for Vets
 - v. This decision on this will need to be made by the next board meeting.
 - i. Nancy mentioned that the 3 Post presidents need to decide on this.
- ~~5. SUMMER 2022 | SAME SEATTLE CENTENNIAL CELEBRATION (TBD)~~
 - i. This will need to be removed from the list
6. AUGUST 2022 | GOLF TOURNAMENT (TBD)
 - i. Ray said that we need a volunteer from the Seattle Post to get involved.
 - i. Stacy mentioned she is interested in volunteering.
 - ii. The event will be on August 11th.
7. OCTOBER 7, 2022 | PROJECTS OF EXCELLENCE (Jackie Corley)
 - i. Update from Jackie Corley (via email):
 - i. I am working on finalizing the venue. I visited three different venues in February. We are probably going to do the event at Art Marble 21 in Seattle on October 7th.
 - ii. If anyone has venue questions let me know.
 - iii. I plan to reach out to the group to ask someone to manage the following key event items: getting a speaker, procuring sponsors, entertainment ideas, coordinating the silent raffle, finding an emcee, finding judges.
 - iv. I will also plan to work with Melissa on marketing emails and website updates.

- v. I am going to create new graphics for the event as well.
- vi. In the next couple of weeks, I will reach out to the group with the key event items that I need help with.

Committee Updates

1. COMMUNICATIONS (Melissa Grasso)
 - i. Priority is to get the March luncheon invite set out.
 - ii. There is a March 18th small business symposium as well as scholarships and STEM camp info that needs to be emailed out.
 - iii. The Post bylaws have not been sent to posted yet to website. April will forward to her.
2. COMMUNITY OUTREACH (Scott Adamek)
 - i. The September 2022 event is a joint event between Post and ASCE.
 - i. Event will be dinner event in downtown Seattle.
 - ii. Looking at Washington State Convention Center, SAM, and Benaroya hall
 - iii. He is looking to get input on the cost model/ticket prices
3. EMERGENCY PREPAREDNESS (Andy Hough / Troy Alexander)
 - i. No updates
4. ENERGY AND SUSTAINABILITY (Wendy Oresik)
 - i. No Updates
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)
 - i. Update from Terry McCann (via email)
 - i. STEM Engineering Camps - Notice of the camps went out last month. Submittal deadline to SAME National is Mar. 15th. I am participating in a seminar next week concerning what will be required by the Post. Am assuming it is the same as previous years where the Post accesses SAME National's data base to obtain submittals in which the Seattle Post is listed as Preferred, review the applicants in light of our criteria, select three prospective candidates, and submit the list to SAME's Registrar - Erin Ingersoll. Erin takes it from there and lets me know who was accepted and when she needs the registration fee.
6. KITSAP CHAPTER (Manny Bautista / Mark Swink)
 - i. No updates.
 - ii. He mentioned is having difficulty contacting Mark Swink.
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Scott Blount)
 2. MEMBERSHIP – SUSTAINER FIRMS (Jamie Fleek)
 - i. For luncheons, he has sustainer presentations set up for the year.
 - ii. He is looking for new speakers who haven't presented before.
 3. MEMBERSHIP – YOUNG MEMBERS (April Sweet)



1. She has been chatting with an establishment on the east side to plan a spring happy hour.
 - i. LEADERSHIP DEVELOPMENT (Caroline Roberts)
 1. Caroline Roberts will be a point of contact for this committee. She will give updates.
 - ii. MENTORING (Ginette Chin)
 - i. She has put together a mentoring questionnaire and has gotten feedback from some people. She is now looking at next steps.
 - iii. STEM/UW STUDENT CHAPTER (LT Bo Wowtschuk)
 - i. With Bo leaving, Jake Perkins will be taking over
8. NOMINATIONS (Larry Toimil)
 - i. He has Board nominations pretty much filled out but is looking for 1st VP position.
 - ii. He also asked Jason Evers (who was on today's meeting) to consider being involved with the Board (possibly as an appointed Board position).
 - i. The ballot will be finalized by March 15th.
 - iii. He is looking for Fellows candidates from the Seattle Post.
9. PROFESSIONAL DEVELOPMENT (Wendy Oresik)
10. SCHOLARSHIPS (John Souza)
 - i. He has websites up and is starting to receive applications.
11. SMALL BUSINESS COMMITTEE (Lori Revely)
 - i. Early bird registration closes tomorrow (3/4/22). There are 2 sponsorship slots left.
 - ii. There will be live stream in the main rooms.
 - iii. Jackie is taking care of all of the printing. Logos not received need to be turned in ASAP.
 - iv. Encourage people to register.
12. STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann / Scott Adamek)
 - i. Update from Terry McCann (via email):
 - i. Strategic Planning Committee - This year's Streamer submittal occurred the end of Jan. Nothing new to report at this time and no word from SAME National concerning our submittal.
13. VETERAN ASSISTANCE (TBD)

New Business

1. Who has possession of the Post flags and the American Flags?
2. Other topics Ray has brought up:
 - a. Credit Cards for the Post
 - b. Annual Sponsorships

Meeting End Time: **9:03 AM**

END OF MINUTES