



Seattle Post Board Meeting August 6, 2020 | Meeting Minutes

Date/Time: Thursday, August 6, 2020, 8:00 am

**CALL-IN MEETING ONLY: Join via MS Teams link in calendar evite, or
call-in 1-469-214-8538, Conf. ID 709 094 159#**

| Attended (alphabetical order) | | * voting member |
|-------------------------------|-------------------|-------------------|
| Scott Blount | Tom Nichols* | Larry Toimil |
| Kathryn Bost | Mark Ohlstrom* | Nick Vlahovich |
| Gina Bryan | Wendy Oresik* | LTC Bo Wowtschuk* |
| Jackie Corley | Ryan Peterson* | Allen Wycoff |
| Karl Himes | Faith Powell | Nancy Yee* |
| Ralph Field* | Caroline Roberts* | |
| Sam Lee | Ray Spees* | |
| Terry McCann | John Souza | |
| Dave Newkirk | | |

Welcome and Announcements

1. Roll call – see above
2. Quorum declared
3. August 6 agenda approved
4. July 2 Meeting Minutes approved
5. Announcements: (Caroline Roberts and Dave Newkirk)
 - a) All posts need POC for STEM K-12.
 - b) Post Leaders Workshop is next week.
 - a. Virtual Event; Open to everybody; Starts at 2PM Eastern next week;
 - b. Head over to SAME National Website to register. It is free;
 - c. They will walk through how we are going to be doing our streamers this year;
 - d. They have relaxed some streamer criteria with COVID & the new way to do streamers (an online platform now to update as you go).
 - c) As a post, need to collectively be thinking about our succession planning.
 - a. Make sure we have a strong diverse and flexible leadership.
 - d) Centennial celebrations.
 - a. National encouraging us to upload Centennial stuff to the website.
 - i. But that has been put on hold for the Seattle post at the moment;
 - ii. But need to continue to upload the national calendar as those events change.



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- b. A lot of virtual events. Hopefully by November, will understand where things are. Would be great to do something for this event.
- c. Are doing this event for every post to make sure everyone makes the book that will be published.
- e) Calendar management, make sure our events and board meetings are up there and as things change, make sure everyone knows.
- f) Lewis and Clark post is up and running. (In Spokane)
- g) JETC is still scheduled for Portland.
 - a. Looking for all the posts in the region to volunteer in the conference;
 - b. If you do volunteer for a number of hours, your registration is free;
 - c. Proceeds will go to your post based on how many volunteers you have.
- h) Mark Ohlstrom
 - a. Will be the Deputy;
 - b. Two-year commitment – starts in June.
- i) Navy rolling into sister post in Rose City.
 - a. Capt. Parker from AECOM will be giving a presentation on Operation Seabird;
 - i. 2nd of September – 11:30AM presentation.
 - b. To attend, it is virtual, get in touch with Toni Leon, 503-643-9710.

Standing Reports

TREASURER (Ryan Peterson)

1. For the month of July, very few transactions;
2. Send \$1,000 to Mount Tahoma post for Meet the Agencies split approved back in January;
3. \$300 to SAME National for Engineering and Construction camp attendees;
4. Sent \$20,000 to PSNS scholarship fund: Annual contribution that was approved in the budget;
5. Income: received \$700 from July virtual luncheon.
 - a. 42 people attended.

MEMBERSHIP (Scott Blount)

1. Have been seeing dramatic downward trend, but we are back up a few this month.
 - a. 650 total members.
2. Right now, we are back at a level where we were nominally in late spring.



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- a. Reminder: as people are transitioning in and out of the area, make sure they have a SAME membership.
3. SAME national has extended a grace period for sustaining members for another 100 days.
 - a. Reach out to SAME National to inquire and keep membership active.

PROGRAMS (Nick Vlahovich)

1. Feedback on last month's program: (web based built around our original business format)
 - a. Caroline liked it, was able to join on PTO in NC. Monica was there and a lot of Steelcase folks were able to dial in.
 - b. A lot of people were able to dial-in.
 - c. Not sure of: How the number of attendees and revenue generated compares to average monthly luncheon?
 - d. Technology drove us to having only three presenters – Caroline, Nick and main presenter from Steelcase.
 - i. Nick in control of visual content throughout.
 - ii. Limits on how many people can be jumping in and speaking.
 - e. Faith on the backend, HDR – using their platform, on her end (registration and communications) making sure meetings remain professional.
2. SAME national is offering a license for up to 250 people for \$25 per month & there is a one-year commitment: extremely economical.
 - a. We are using their technology and connecting to their servers so may be potential issues there.
3. Nancy: Faith has already gotten authorization from HDR to use for Meet the Chiefs. Can have up to 1,000 people join. Also, can do the breakout sessions, will do test runs before advertising that part.
4. Nick wants to get confirmation a business meeting October/November. No guests booked but have them lined up.
 - a. Caroline votes for having programs both months. Terry seconds, "Keep the momentum going."
 - b. On the calendar, Nick will get them booked, he has speakers available.
5. Holiday Social:
 - a. Thinks that it will be impossible to get together for the holiday social in person.
 - b. Open to ideas: Caroline likes the idea of doing Toys for Tots.
 - c. Caroline also likes the idea of reflecting on the year before or a virtual happy hour instead if we can.
 - d. Nick and Terry think it is a great idea. If we can do something, we should.
6. New Program Proposed by Nick:



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- a. Looked into an alternative COVID program;
- b. One-hour discussion panel around four experts: speaking to the COVID workplace, one year later. People to get a vision of what the workplace is like in a year, from a planning standpoint. Panel includes:
 - i. Real Estate discipline, Senior Executive from Jones Lang Lasalle;
 - ii. Design Expert, Bob Peck from Gensler;
 - iii. HR Expert, Senior VP from International Bank;
 - iv. Facilities Manager.
- c. Would have to be a “one off” for 60 minutes.
- d. Nick would moderate and the panel would answer questions on the topic from each one of their disciplines.
- e. Caroline: Only concerns, are people COVIDed out?
 - i. Nick thinks it is a different topic, a topic they have not heard before. Also helps that the speakers are excellent.
- f. Terry: thinks we ought to do it in February 2021, it is a unique approach.
- g. Wendy’s comments: I like that it is forward thinking, people need to have ideas and concepts on the topic. There has been a huge impact (positive: environmental) on the new layout on how people are interacting. Would be nice to not have only what would be the future layout of the work environment but how it has affected people positively.
- h. Timing: What are the options for October and November? There are two people from earlier in the year who were scheduled but had to move around because of COVID:
 - i. ST speakers speaking to Link Light Rail;
 - ii. WSP Consultant to WSDOT speaking to the Viaduct.
- i. If you lose a panelist, may want to consider a backup panelist from Google because their policy is that they are all working from home. Nick is open to backups – if someone knows someone from Google.
- j. Ray: thinks the event is well thought out and a good idea. Thinks we are a little COVIDed out so February may be a good time.
 - i. Would like us to stay focused on business development opportunities;
- k. This should not impact the BD elements of the business meetings.
 - i. Would be a one-hour event that would stand on its own, would not be a BD meeting.
 - ii. One off, risky topic.
- l. Things will change, conversation will be different when we get closer, but right now it is a vote to move forward.
- m. Proposed: move forward and have Nick work with panel to see what date works with collective schedules.



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7. Caroline got in touch with Matt Martenson in Public Health, assigned to Seattle and lives in Portland. Caroline's conversation: he has volunteered to speak at monthly luncheon and is interested in communication. He focuses on risk communication in his job.
8. Encourages attendees to make connections and bring fresh and new speakers to Nick. Always nice to have a backlog of speakers.

Annual Event Updates *(in calendar order)*

JANUARY 2021 | MEET THE AGENCIES (MTA) (Kevin Stoll)

1. Kevin not in attendance.
2. Nick updated and said that it picks up steam in September.

APRIL 2021 | TECHNOBOWL (LT Matty Haith)

1. Matty has relocated to the HI post.
 - a. We are looking for someone to take over this position (Young Member Membership Position). If anyone in the group wants to take the lead or has any recommendations let Ray or Sam know.
2. Now has a vacancy. If anyone is passionate and wants to work over at UW.
3. Would make sense to pass over to Bo because he is the Student Liaison.
 - a. Bo agrees it should be moved to UW STEM.

APRIL 2021 | SMALL BUSINESS SYMPOSIUM (SBS) (LCDR Sam Lee)

1. Still have our Small Business Symposium planned for next April.
2. Hoping for in person, have reservation still at Kitsap Conference Center.
3. Will get turning on that in the next few months.

JUNE (now September 22) 2020 | MEET THE CHIEFS (MTC) (Allen Wycoff)

1. Virtual platform, HDR can host up to 1,000 people.
2. Allen shared the agenda, will still be on the 22nd and started at 9AM. 9AM would be the welcoming.
3. Start with Navy Coast Guard and VA, then going to the agencies that do not have many opportunities, finishing the meeting with Corp of Engineers.
4. Open for Discussion:
 - a. A lot of interest;
 - b. Open to understanding what the pricing should be.
 - c. Currently:



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- Full price: \$60 | Early Bird: Does not matter as much (extra work on our end) & we should get rid of early bird.
 - Caroline agrees to get rid of Early Bird.
 - d. Nine agencies, closing at 1230 so 15 minutes to each speaker with breaks.
 - e. Nick: if this was in person, would be an awfully short time for each speaker.
 - f. Benefit of virtual: no food menu, so all goes to good of the SAME post.
 - g. Allen thinks we are undervaluing it with a great line of speakers, worthwhile event – so Allen is open for suggestions.
 - h. Nick's thought: \$60 members and \$75 nonmembers.
 - In person was \$120.
 - i. Sacramento post is doing a similar event next week and they are charging \$100 for this event. They do not have as many agencies as we have.
 - No member or non-member pricing.
 - Federal and state programs overview.
 - j. Dave's two cents: Could charge \$100 for both members and nonmembers, set one price, it will make everything a lot easier, just keep it simple.
 - k. We cannot charge admission for government folks for virtual events. Free for students, government and military.
 - Just have a separate registration line.
 - l. \$60 was the very first price, throwing something against the wall to have something to look at.
5. Nick: 15 minutes for each speaker: the speakers will present in anytime we give them (10, 15, 30 or 60 min).
6. When do we want the event to end?
 - a. Caroline: bigger perspective: everyone has 15 minutes.
7. Decided to take a hard look at the agenda at the meeting on Friday.
8. Advertisement: need to get registration out ASAP.
 - a. If we wanted to do a Save the Date, have to send out today or tomorrow.
 - b. Type up a quick blurb and get to Melissa with the list of agencies.
 - c. Registration should be up Tuesday latest.

AUGUST 2020 | GOLF TOURNAMENT (Mark Corcoran)

1. Dave gave the update: we are moving ahead, have 70 golfers and \$20,000.
2. Tacoma took over everything and is pushing along well.



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OCTOBER 2020 | CENTENNIAL CELEBRATION | PROJECTS OF EXCELLENCE AWARDS BANQUET (Julie Erickson, John Hickey, Manny Bautista, Ralph Field)

1. Dave has the centennial coins in his office. He can give them at the golf tournament, but they are heavy.
 - a. Caroline/Julie would be the logical one to get the coins.
 - b. Sam can pick them up and keep them in Silverdale. Caroline will grab them from Sam.
2. Caroline gave update: postpone celebration indefinitely. Do not want to do celebration COVID style.
3. In the meantime, we want 100% participation from all member firms and agencies.
 - a. “Show us the Art of the Possible”
4. Julie is looking for whatever you want to send her related to that.
 - a. Whatever your firm has contributed to national security and SAME.
 - b. Send to operations@stellee.com
5. Suggestion: People have put together Engineering Excellence in the past. Could dig up what you have put together in the past and have it condensed with photos to send in.

OCTOBER 2020 | VETERAN ASSISTANCE LUNCHEON & PROGRAM (Karl Himes)

1. Trying to nail down how to get the comradery with it being virtual
2. Thinking we will have to cancel for this year until we get through this.
3. Another idea: Could hold some kind of virtual event to honor veterans, all for reaching out to other posts, more the merrier.
4. Colonel could do a virtual event that was very impactful.
5. Should do something honoring our veterans is better than nothing.
6. November event would cover for this year.

DECEMBER | HOLIDAY SOCIAL (Nick Vlahovich)

1. Already talked about up in programs.
2. Other thing Caroline wanted to let the board know: put out a call for new positions we have:
 - a. Leader Development
 - b. Mentoring



- c. She has these positions filled.
- d. Would like Caroline to get those folks in contact with Ray, Bo and Sam for training and with the college.
- e. She has gotten responses from folks – they are passionate about it.

Committee Updates

COMMUNICATIONS (Melissa Grasso)

- 1. N/A

COMMUNITY OUTREACH (Chair TBD)

- 1. N/A

EMERGENCY PREPAREDNESS (Andrew Park, Matt Veenstra)

- 1. N/A

ENERGY AND SUSTAINABILITY (Wendy Oresik)

- 1. N/A

ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)

- 1. N/A

FIELD TRIPS (Chair TBD)

- 1. N/A

KITSAP CHAPTER (LCDR Sam Lee, Manny Bautista)

- 1. N/A

MEMBERSHIP – RETENTION AND NEW (Scott Blount)

- 1. N/A

MEMBERSHIP – SUSTAINER FIRMS (Jim Shellooe)

- 1. N/A

MEMBERSHIP - YOUNG MEMBERS (LT Matty Haith)

- 1. N/A

NOMINATIONS (Larry Toimil)



1. N/A

PROFESSIONAL DEVELOPMENT (Wendy Oresik)

1. N/A

SCHOLARSHIPS (John Souza)

1. N/A

SMALL BUSINESS COMMITTEE (SBS) (LCDR Sam Lee)

1. N/A

STEM / UW STUDENT CHAPTER (LT Bohdon Wowtschuk)

1. N/A

STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann)

1. N/A

VETERAN ASSISTANCE (Karl Himes)

1. N/A

OTHER BUSINESS

1. N/A

END OF MINUTES