



Seattle Post Board Meeting September 3, 2020 | Minutes

Date/Time: Thursday, September 3, 2020, 8:00 am

**CALL-IN MEETING ONLY: Join via MS Teams link in calendar evite, or
call-in 1-469-214-8538, Conf. ID 709 094 159#**

Attended (alphabetical order)		* voting member
Manny Bautista*	Mark Ohlstrom*	LTC Bo Wowtschuk*
CAPT Jed Boba*	Wendy Oresik*	Allen Wycoff
Jackie Corley	Faith Powell	Nancy Yee*
Melissa Grasso	Caroline Roberts*	
LCDR Sam Lee	Ray Spees*	
Terry McCann	Karen Sullivan*	
Dave Newkirk	Larry Toimil	
Tom Nichols*	Nick Vlahovich	

Welcome and Announcements

1. Roll call – see above
2. Declare quorum - Quorum declared
3. Approve September 3 Agenda - agenda approved
4. Approve August 6 Meeting Minutes - minutes approved
5. Announcements
 - o MTC: 9/22 from 8:30-2:15; will try to end at 2:00; link is live
 - o Will be on WebX; 91 registered to date
 - o Need to shuffle speakers; Allen to review/update speakers and upload correct agenda; Sam to send NAVFAC updates to Faith



Standing Reports

TREASURER (Ryan Peterson) absent

- Deposits from Tacoma & Portland Posts for coins, Refund Hotel Murano re: MTC deposit; Transfer \$215 from Operating Fund to Education Fund for scholarship donations from June/July; Ryan is working with Hotel Murano on additional refunds of \$2,200 and \$909
- MTC Financials - How will we split the income with other posts now that it's a virtual event? Other posts have not been as involved as Seattle Post in planning, so it needs to be fair without looking like a "hostile takeover"; Tacoma and Portland have been invited to the calls and attended a couple; Dave Newkirk usually review attendees and breaks out splits based on Post attendance; since it's virtual there is a broader audience, so Tacoma and Portland get a portion from those directly affiliated with their specific Posts but since Seattle has done the most work, folks from other Posts should get allocated to the Seattle Post
- Caroline to discuss with Dave Newkirk

MEMBERSHIP (Scott Blount)

Absent

- Tom provided feedback from the Portland Post board meeting
 - o Growing membership with virtual luncheons – price at \$25 to grow the Post and give money to the Scholarship fund; holding virtual meetings through June '21
 - o Invite student post chapter president to join monthly board meetings

PROGRAMS (Nick Vlahovich)

- "New Normal Workplace + One Year" a 4-person discussion panel with a moderator
 - o What will the workplace look like 1 year after firms move back into the workplace?
 - o Commercial Real Estate, Human Resources, Architect, and Facilities
- Proposed Dates: Oct, Nov, Jan (least viable)
 - o 10/27 or 29 (Tuesday/Thurs); Nick to confirm w/panelists
 - o Other option is 11/4 but 11/4-11/6 is the National SBC conference
- Holiday Social – planning for a virtual event (due to Covid)
 - o Committee: Caroline, Faith, Nick; will look at virtual ideas to bring to board in October
- Future program ideas
 - o Caroline e-mailed Matt (with public health service in Portland) to see if interested in presenting
 - o Nick talking with HNTB to present in 6 months or so re: West Seattle Bridge



Annual Event Updates *(in calendar order)*

JANUARY 2021 | MEET THE AGENCIES (MTA) (Kevin Stoll) absent

- Nick filling in for Kevin; Meet the Agencies is proposed for 1/26
 - o Nick and Kevin meeting to discuss sending Save the Date

APRIL 2021 | TECHNOBOWL (TBD)

- No update

APRIL 2021 | SMALL BUSINESS SYMPOSIUM (SBS) (LCDR Sam Lee)

- No update

JUNE (now September 22) 2020 | MEET THE CHIEFS (MTC) (Allen Wycoff)

- Scheduled for 9/22; finalizing/updating known speakers with contact info
- Faith has made all refunds related to the \$50 difference in registration fee (June vs September) Portland thought MTC was too high given Small Business Conference in Nov is \$91/day;
- MTC e-mail was not sent to Portland Post
 - o Melissa doesn't have a current membership list for the Portland Post (Portland is protective of its membership list and asked that she delete the list she did have after the last joint event)
- Caroline to talk to Dave Newkirk re: fee sharing, getting updated Portland Post membership list
- Move some speakers around to accommodate schedules
 - o NAVFAC & Coast Guard will start; Federal Agencies in middle and wrap up with USACE branches (Seattle, Walla Walla);
 - o Allen to send out spreadsheet to update contact info; SAME President & CEO will speak; can accommodate schedules (Heather Smith will be at 11:00)
 - o Test run on 9/3 and standing committee mtg this Friday

AUGUST 2020 | GOLF TOURNAMENT (Mark Corcoran)

- Sam reported it was a great event; consider having Tacoma Post handle going forward
- Per Nancy, it was agreed that Tacoma Post will take over the event



OCTOBER 2020 | CENTENNIAL CELEBRATION | PROJECTS OF EXCELLENCE AWARDS BANQUET
(Julie Erickson, John Hickey, Manny Bautista, Ralph Field)

- On hold pending Covid
- Caroline has received all Centennial coins (thank you Sam & Brie!)

OCTOBER 2020 | VETERAN ASSISTANCE LUNCHEON & PROGRAM (Karl Himes)

- Absent
- Caroline to follow-up with Karl

DECEMBER | HOLIDAY SOCIAL (Nick Vlahovich)

See Programs

Committee Updates

COMMUNICATIONS (Melissa Grasso)

- Four e-mail communications for MTC (1/week last on is Sunday 9/20)
- Analytics: 20% open 18% click-thru rate (highest for any event)

COMMUNITY OUTREACH (Chair TBD)

- Need chair

EMERGENCY PREPAREDNESS (Andrew Park, Matt Veenstra)

- Absent

ENERGY AND SUSTAINABILITY (Wendy Oresik)

- No update

ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)

- Absent No update

FIELD TRIPS (Chair TBD)

- No update

KITSAP CHAPTER (LCDR Sam Lee, Manny Bautista)

- Initial meeting was October 2019; Sam would prefer to not meet until can be in person; Navy limit is 5, but Kitsap is 20 which may be viable in October
- Manny suggested touching base with people via a virtual HH to keep the momentum going with the new chapter



MEMBERSHIP – RETENTION AND NEW (Scott Blount)

- Absent

MEMBERSHIP – SUSTAINER FIRMS (Jim Shellooe)

- Absent

MEMBERSHIP - YOUNG MEMBERS (TBD)

- N/A

NOMINATIONS (Larry Toimil)

- Larry has a couple prospects for Young Professionals
- Had a good meeting (virtual)with regional Fellows Points of Contact nationwide; another meeting in November and invite Fellows within the regions
- Larry will contact Fellows within the region with details of November meeting

PROFESSIONAL DEVELOPMENT (Wendy Oresik)

- No update

SCHOLARSHIPS (John Souza)

- Wrapped up 2020 efforts; checks have been dispersed; thank you for your support
- Puget Sound Engineering Science Scholarship Fund meeting in October to discuss any changes in the spring due to Covid
- Good participation especially with Covid
- Would like 15 minutes at November BOD meeting for annual scholarship briefing
- John to send slides announcing winners to Caroline, Allen, and/or Nick to show at MTC as people log into the event

SMALL BUSINESS COMMITTEE (SBS) (LCDR Sam Lee)

- N/A



STEM / UW STUDENT CHAPTER (LT Bohdon Wowtschuk)

- Share drive is set up, Sam working on roster to gauge interest; waiting to see who will step up into leaderships positions as they work to rebuild chapter
- Stacie Anderson and CAPT Boba will co-chair the Mentoring & Leadership development programs
- Caroline and Jed talked w/San Antonio post re: kicking off the programs, but the idea is to model the leadership program off SAME National; build momentum over 6-8 months with potential leadership luncheons that will lead into a cohort next fall
- UW Student Chapter is a potential pool of candidates for the leadership/mentoring program

STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann)

- New program is in development; will be on-line/ “submit as you go”

VETERAN ASSISTANCE (Karl Himes)

- Absent

OTHER BUSINESS

- N/A

END OF AGENDA