



Seattle Post Board Meeting September 2, 2021 | Meeting Minutes

Date/Time: Thursday, September 2, 2021, 8:00 am – 9:30 am

**CALL-IN MEETING ONLY: Join via GoToMeeting link in calendar invite, or
call-in 1-877-309-2073 or 1-646-749-3129; Access Code: 162-361-933**

Attended (alphabetical order)

* voting member

April Sweet*	Ray Spees*
Allen Wycoff*	Ryan Peterson*
Caroline Roberts*	Scott Adamek
LT Bohdon Wowtschuk*	Stacie Anderson
Larry Toimil	Terry McCann*
Lori Revely	Tom Nichols*
Manny Bautista*	Troy Alexander
Melissa Grasso	
Nancy Yee*	
Nick Vlahovich	
Jackie Corley*	
John Souza	

Welcome and Announcements

1. Roll call
2. Declare quorum – Quorum Called
3. Approve September 2, 2021 Agenda – Agenda Approved
4. Approve August 5, 2021 Meeting Minutes – Minutes Approved
5. Announcements
 - Want hybrid events
 - Membership is lacking, want people more involved and engaged
 - Portland post SAME, Al Lee, will be discussing the \$8B program. It is a GoTo Meeting / in-person meeting. Are requiring masks, proof of vaccination and signing waivers.
 - i. The meeting link has been pushed onto three other links, and are using the Seattle post GoTo Meeting link (50 people limit)
 - ii. Slides after will get posted on Portland's site afterwards
 - iii. Probably will not record it



6. Approval of The Amendments to the By-Laws
 - Motion Approved.

7. Vote on Membership Committee Grouped Committees + Chair / Co-Chairs
 - Ray wants the groups to get together to talk outside of this meeting
 - Will discuss later on in the meeting (see other business)

8. Need someone to possibly volunteer to fill in a go-no-go form

Standing Reports

TREASURER (Ryan Peterson)

- We sent out a couple of checks to Tacoma and Portland post for Meet the Chiefs split.
- Received quarterly membership dues from SAME National.
- This year, what we spend is greater than what we bring in
 - i. \$20,000 scholarship fund donation
 1. This is an agreed upon amount beforehand / throughout the year we will collect the proceeds

MEMBERSHIP (Scott Blount)

- Sent the report via email.
- Melissa sent an email for Board participants and we got 3-5 people responding as interested to volunteer.
 - i. Want to get an engagement group.

PROGRAMS / FIELD TRIPS (Nick Vlahovich)

- Finishing up with Holiday Social / Centennial Celebration
- October programs: Nick has found a speaker from the JBLM transitional program to come speak
- November program: Want to make November an emergency ops program, Troy and Andy and Nick had a call to talk about getting a speaker down at National Guard and an alternate at the Army Corp

Annual Event Updates *(in calendar order)*

OCTOBER 2021 | VETERANS ASSISTANCE LUNCH (Ray Spees / Karl Himes)

- No Update.



DECEMBER 2021 | HOLIDAY SOCIAL / SAME SEATTLE CENTENNIAL CELEBRATION (Nick Vlahovich / Julie Erickson)

- Had first committee meeting 2 ½ weeks ago, Faith, Melissa, Nick and Caroline are on the committee.
- Vision of the combination of both holiday social and centennial
 - i. Thinking about what Tacoma did
 - ii. Venue: decided that the parameters for the event would have to outdoors (and include covering and heat) or an airplane hangar type of place
- Next step is to go look at places and decide on finalists – however first, the board needs to decide if they want to do the event outdoors combined this year or wait until next year.
- Chris Stuvek is available for trivia.
- Board decision is to split the event, vote: all those in favor of splitting this event and doing the Centennial Celebration next year: approved.
 - i. Timeframe: Next summer like what Tacoma did
 - ii. Add to agenda to pick a chair
- Holiday Social final decision: live in-person, vaccination policy, masks
 - i. Nick needs a group to help him plan – email him to join a Holiday Social in-person committee

JANUARY 2022 | MEET THE AGENCIES (MTA) (Kevin Stoll)

- No Update.

FEBURARY 2022 | SUSTAINABILITY FORUM (Wendy Oresik)

- No Update.

APRIL 2022 | TECHNOBOWL (TBD)

- No Update.

APRIL 2022 | SMALL BUSINESS SYMPOSIUM (SBS) (Lori Revely)

- No Update.

JUNE 2022 | MEET THE CHIEFS (Allen Wycoff)

- No Update.

AUGUST 2022 | GOLF TOURNAMENT (TBD)

- No Update.

FALL 2022 | PROJECTS OF EXCELLENCE (Ralph Field)

- No Update.



Committee Updates

COMMUNICATIONS (Melissa Grasso)

- Message went out a couple weeks ago for upcoming September program
- Will send another message out after Labor Day about our Sept. program
- Wants a separate call to discuss the process to get new volunteers onboarded

COMMUNITY OUTREACH (Scott Adamek)

- No Update.

EMERGENCY PREPAREDNESS (Andy Hough / Troy Alexander)

- Will manage the November program
- Have started reaching out to a couple of different agencies to get presentation and speaker
- Will keep board updated

ENERGY AND SUSTAINABILITY (Wendy Oresik)

- Absent. No Update.

ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)

- Season is over, had one person attend Marine Corp camp in Camp LeJeune. No update until next January and February.

KITSAP CHAPTER (Manny Bautista / Mark Swink)

- Mark send a note out: we are still “Safe Status” waiting until things are resolved with Delta variant so he is deferring their first meeting.

MEMBERSHIP:

- Want to make co-chairs over all the sub-groups
- Want to merge them so co-chairs can report when committee chairs are not present

1. MEMBERSHIP – RETENTION AND NEW (Scott Blount)

- Absent. No Update.
- Sent the report via email.

2. MEMBERSHIP – SUSTAINER FIRMS (Jamie Fleek)

- Our sustainer presentations for the Sept. 21st Noon-Program are from Blue Coast Engineering and EA Engineering. Both have been sent a reminder and should have reached out to Nick and Melissa by now.



3. MEMBERSHIP – YOUNG MEMBERS (April Sweet)

- Intention is to set up a kickoff event on October 7th. Want to engage current and potential members and set up a “roundtable” with breakout sessions.
 - Would be virtual.
 - Break out in three different groups (membership, programming, membership perks and opportunity) and rotate for 20 minutes a piece.
 - Goal: help people understand how SAME can help with their careers and how they can get involved.
 - Would need some board members to lead breakout rooms.
 - If need more money, board will vote on approval.
 - Want to do a future survey (national organization can put together and send out): want to add in a question about comfort level with virtual vs. in person events (talk to Melissa about the survey)
 - Think the virtual event is possible and will identify help roles in an email.
- i. LEADERSHIP DEVELOPMENT (Stacie Anderson / CAPT Jed Boba)
- No Update.
- ii. MENTORING (Ginette Chin)
- No Update.
- iii. STEM / UW STUDENT CHAPTER (LT Bo Wowtschuk)
- Getting ahold of the UW President

NOMINATIONS (Larry Toimil)

- Currently reviewing two fellows’ candidates and submittals are due October
- Tony Reyes – Portland Post
- Julie Erickson – Seattle
 - i. Will need an endorsement letter from Ray for Julie

PROFESSIONAL DEVELOPMENT (Wendy Oresik)

- Absent. No Update.

SCHOLARSHIPS (John Souza)

- Nothing new to report.
- Will have another board meeting in October to establish guidelines for next scholarship campaign starting in late January / early February 2022.

SMALL BUSINESS COMMITTEE (Lori Revely)

- Lori is putting together an email for call for volunteers for who wants to help with SBS.
- Will also see if one of the people who want to volunteer with the post.



- Lori has all of the files from Mick – from when Julie and Mick did the SBS. Needs some stuff from 2019, Nancy gave Lori some information but needs Ryan to send her 2019 information.
- Will be April 18th and 19th. People who work on the event, come the day before.

STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann / Scott Adamek)

- Terry has been coordinating with SAME National to better understand the new process this year.
 - i. Point based system
 - ii. Periodic submittals
 - iii. Culmination of grant submittal in January 2022.
- Working on first submittal right now. Write ups are only 250 words or less.

VETERAN ASSISTANCE (Karl Himes)

- Absent. No Update.

OTHER BUSINESS

- We have a lot of redundant roles.
 - i. Would like to combine many groups under one membership umbrella.
 - 1. Thinking that the co-chairs would be April and Scott
 - 2. Would need to set up a meeting with all those committee chairs affected
 - ii. Thinking about combining the programs group too
 - 1. Would like Nick to connect with the committee leaders for each sub-group under programs to possibly create a program umbrella as well.
 - iii. Standard protocol: if you cannot attend, you send a representative from your committee to attend on your behalf.
 - iv. Nothing in the by-laws about committees. Need to establish standard operating procedures.
- Allen is interested in welcoming new volunteers / referencing them to the groups they are interested in joining. Will work with Ray to disperse to groups within the board.

END OF AGENDA