



SAME Seattle Post
Board Meeting Agenda Thursday November 9, 2023

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm*	Post President	X
Allen Wycoff	Immediate Past Post President	
Faith Powell*	Post 1 st VP	X
Robert Schlesinger*	Post 2 nd VP*	X
William Shelton*	Young Professionals VP	
Scott Kinney*	Secretary	<u>X</u>
Fred Barker*	Treasurer	X
Manny Bautista*	Post Director (2021-2024)	X
Terry McCann*	Post Director (2021-2024)/Engineering & Construction Camps POC	
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	X
Kevin Stoll	Meet The Agencies Committee Chair	X
Zachery Pesicka	Programs Chair/STEM/Student Chapter	X
Nick Vlahovich	Programs Asst. Chair	
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	
Kim Baker	Membership POC	
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey	Strategy/Streamers/Awards POC	
Ginette Chin	Mentoring	
John Souza	Scholarships	X
OPEN POSITION	Nominations	
OPEN POSITION	SBPLO (Small Business Post Liaison Officer)	
Melissa Grasso	Communication/Post Web Master	X
OPEN POSITION	Community Outreach	
Michael Albone	Veterans Assistance	



Manny Bautista	Post Fellows POC	
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Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval October 5, 2023; MINUTES.
4. Approval November 7, 2023; AGENDA..
5. Announcements.

Standing Reports

1. TREASURER (Fred Barker).

Who has the keys to the lockbox? Issue getting mail. Scott to contact Caroline and Adam.

Potential new assistant treasurer: Justin Rodgers

2. MEMBERSHIP Membership report [below](#)

SAME Seattle Membership Report Post membership totals as of November 1, 2023

- No new data from SAME.org as of November 8, 2023

Our Seattle Post membership roster shows 12 new members with Post join dates between Oct. 1 and Nov. 1!

Upcoming Membership Outreaches

- New Member Welcome Email with November/December Social Highlights – November 14, 2023
- Lapsed Member Email – November 28, 2023

3. PROGRAMS (Zach Pesicka, Nick Vlahovich, and Faith Powell) –
 - a. November 14th Emergency Operations Month – Location: Jackson Federal Building.
 - i. 14th November at Jackson Federal Building 1130 to 1300
 - ii. Panel format set, Andy will run the panel, Scott will MC, Zach will run logistics
 - iii. The format will be a panel of King, Pierce and Snohomish counties and someone from USCG
 - iv. The topics will center around what do emergency managers do and the context will be fire safety



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- v. *We will have questions set up with a back and forth between the agencies to create and approve the questions, if we have time we can add some from the audience.*
 - vi. *The intent of this is an ongoing relationship between SAME and the agencies to keep emergency management on a recurring basis (TBD).*
 - vii. *Set up scholarships*
 - viii. *Raffle tickets*
 - ix. *Update EventBrite date to November 14*
- b. Young Professionals Event at the Ballard Locks December 6th.
- i. Use as a benefit to increase attendance for Holiday social attendance
 - ii. *Ready to go - event is maxed out*
 - iii. *Requirements for PPE - hard hats, safety vest, waterproof boots, must walk down 60 ft of scaffolding. Make sure attendees are aware.*
- c. Holiday Social
- i. Set for 6 to 9 PM on December 7th, Elysian Fields Restaurant in SODO
 - ii. September board approval for \$500 deposit, awaiting contract from the restaurant
 - iii. Toys for Tots has been requested, two Marines, they are evaluating
- d. Meet the Agencies - Kevin Stoll
- i. Venue is reserved – SEA Crowne Plaza (Thu, 1/25/24)
 - ii. Proposed Format – In-person only, with the option to view a recording for those who don't attend (same price as in-person?)
 - iii. Planned Agencies:
 - a. Sound Transit
 - b. Port of Seattle
 - c. WSDOT
 - d. WA State DES
 - e. University of Washington
 - f. PTAC
 - g. American Indian Chamber Education Fund Procurement Technical Assistance Center (AICEF PTAC)
 - h. Pierce Co and/or Port of Tacoma (possible options)
 - i. Mt Tacoma – Emcee, AV & marketing support to be requested
 - j. King County not attending. Can we get them back? Bob Schlesinger reached out to Tony Wright.
 - k. UW - Bob Schlesinger is confirming with Lou Cariello.



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- e. Meet the Chiefs - Main POC Portland Post set. Lydia is Seattle Post POC. Bob and Caroline to help.
- f. Golf Event - *Pushed a week. New date: November 16. William is POC*
- g. SAME Programs | Sip & Strategize
 - i. We have held a couple of these with no name specifically, but Zach will continue to hold them with Nick and whoever wants to come, next one was going to be mid-October, but with the fill in social, wondering if folks would prefer a September meetup
 - ii. Thinking one every 6 weeks or so alternating between Seattle and Tacoma area
- h. Joint JBLM and Mt Tacoma Post coordinating with Dave Newkirk. *Awaiting response to Dave Newkirk from the JBLM DPW deputy— may not work. Push to Feb 2024?*
- i. Wendy on PDHs and send out an email to attendees. *Wendy will work on this after taking care of some personal issues.*
- j. Small Business Symposium 2024, April 15th and 16th, 2024, Kitsap Conference Center, Bremerton
 - i. *Kitsap Conference Center again, we are reserved.*
 - ii. *Total price quoted is \$23,850 for now.*
 - iii. *Next steps will be reach out to speakers and start getting sponsorship information out. There is another meeting on this with Lori and Jessica on the 21st.*
 - iv. *Keynote will be about SIOP from NAVFAC or Todd Semonite, TBD*
 - v. *Will need authorization for deposit, will be about \$5,500 based on last year's.*
 - vi. *Update and pricing for SBS Event Center*

Annual Event Updates (in calendar order; NOTE: Some Dates are Moving)

1. December 7, 2023 | **Holiday Social** | Location: Elysian Fields Restaurant in SODO
POC is Zach Pesicka.
2. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
3. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
4. June 7, 2024 | **Meet The Chiefs** | Location TBD (Suggested SeaTac Crown Plaza for easy access | Duration TBD (set up and evening social the night before the actual event. *Needs a lead to start planning.*
5. Late July "Summer Social Returns with a BLAST". *Needs a lead to start planning.*
6. August xx, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Dave Newkirk POC?

7. October xx, 2024 | **Design Excellence** | Location TBD (Flatstick Pub Westlake Ave South Lake Union at Mercer) Need a POC.

Committee Updates

1. COMMUNICATIONS (Melissa Grasso) - Looking for EventBrite links for autumn social and other upcoming events. Get the word out. Look to decommission old website.
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
3. EMERGENCY PREPAREDNESS (Andy Hough) – Ongoing planning - [We are good for the meeting next week](#)
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – [Presenter fell out and had to cancel event. Set up quarterly lunch and learn sessions. Develop an annual schedule.](#)
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker) – See Kim’s Report
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton) –
 - a. *Hiram Chittenden Locks Annual Maintenance (DRY) Inspection and Repairs. Eventbrite will be made this week for distribution early next week **DATE: December 6th.***
 - b. *Topgolf Event Renton. Request use of remaining \$320 from Boots and Brews event to book two bays. **DATE: 16 November***
 - i. Up to 12 golfers - 16 total at the booth (3 slots for non-golfers)
 - ii. Allocate previous funds to support this event: Approved.
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) – *I finally have student contact, Freshman, interested in engaging (Thank you SD Post!)*



- i. *Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)*
- ii. *Zach working on getting engagement from a junior professor*

10. NOMINATIONS (Vacant Position) –

11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –

12. SCHOLARSHIPS (John Souza) – *Would like to request the same budget number as previous years (\$20,000). John is planning on providing a brief for the group in December.*

13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -

14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) –

15. VETERANS ASSISTANCE (Michael Albone).

New Business:

- President's discretionary fund \$1,000 per year (50/50)
 - Further discussion and consideration was recommended and need to determine a path forward
 - Understand concern and potential for abuse if not managed correctly. *Look to put it through some form of approval or reporting processes. Propose that Treasurer, 1st VP, President need to agree for approval of expenses. What is the precise process for requesting and gaining approval?*
- 2024 Budget
 - *Scott H to send out an email to all committee chairs requesting budget proposals*
 - *Fred to support process*