



SAME Seattle Post
Board Meeting Minutes - Thursday December 7, 2023

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm*	Post President	X
Allen Wycoff	Immediate Past Post President	X
Faith Powell*	Post 1 st VP	X
Robert Schlesinger*	Post 2 nd VP*	X
William Shelton*	Young Professionals VP	
Scott Kinney*	Secretary	X
Fred Barker*	Treasurer	X
Manny Bautista*	Post Director (2021-2024)	X
Terry McCann*	Post Director (2021-2024) Engineering & Construction Camps POC	
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	X
Kevin Stoll	Meet The Agencies Committee Chair	X
Zachery Pesicka	Programs Chair/STEM/Student Chapter	
Nick Vlahovich	Programs Asst. Chair	X
Caroline Roberts	Leadership Development/Regional VP	X
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	X
Kim Baker	Membership POC	
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey	Strategy/Streamers/Awards POC	
Ginette Chin	Mentoring	
John Souza	Scholarships	X
OPEN POSITION	Nominations	
OPEN POSITION	SBPLO (Small Business Post Liaison Officer)	
Melissa Grasso	Communication/Post Web Master	X
OPEN POSITION	Community Outreach	
Michael Albone	Veterans Assistance	X
Manny Bautista	Post Fellows POC	X

Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval November 9, 2023; MINUTES.
4. Approval December 7; AGENDA..
5. Announcements.

Standing Reports

1. TREASURER (Fred Barker).
[Caroline has the keys to the lockbox. Motion approved that Post President should be given the keys and has the responsibility for checking the mailbox.](#)
Potential new assistant treasurer: Justin Rodgers
[2024 Budget](#)

[Treasurer Report November 2023.pdf](#)
2. MEMBERSHIP - no report.
3. PROGRAMS (Zach Pesicka, Nick Vlahovich, and Faith Powell)
 - a. [In general, look to market future events at each event](#)
 - b. Debriefs
 - i. November 14th Emergency Operations Month – Location: Jackson Federal Building -> [Venue was very good. Engaging speakers](#)
 - ii. Young Professionals Event at the Ballard Locks December 6th -> [Well attended. Great event.](#)
 - iii. Top Golf Event - attendance was low, but a great event.
 - c. Holiday Social
 - i. Set for 6 to 9 PM on December 7th, Elysian Fields Restaurant in SODO
 - ii. September board approval for \$500 deposit, awaiting contract from the restaurant
 - iii. Toys for Tots has been requested -> [Zach tracking toy contributions from each firm. US Marines will be present.](#)
 - d. Meet the Agencies - Kevin Stoll
 - i. Venue is reserved – SEA Crowne Plaza (Thu, 1/25/24)
 - ii. Proposed Format – In-person only, with the option to view a recording for those who don't attend (same price as in-person?)
 - iii. Planned Agencies:
 - a. Sound Transit
 - b. Port of Seattle
 - c. WSDOT



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- d. WA State DES
 - e. University of Washington
 - f. PTAC
 - g. American Indian Chamber Education Fund Procurement Technical Assistance Center (AICEF PTAC)
 - h. Pierce Co and/or Port of Tacoma (possible options)
 - i. Mt Tacoma – Emcee, AV & marketing support to be requested
 - j. King County attending. Bob Schlesinger reached out to Tony Wright. Kevin will reconfirm.
 - k. UW - Bob Schlesinger has confirmed with Lou Cariello.
- e. Meet the Chiefs - Main POC Portland Post set. Lydia is Seattle Post POC. Bob and Caroline to help.
- i. Targeting June 11
 - ii. Working on venue/catering
 - iii. Prefer a solid one day event
 - iv. In-person only
- f. SAME Programs | Sip & Strategize
- i. We have held a couple of these with no name specifically, but Zach will continue to hold them with Nick and whoever wants to come, next one was going to be mid-October, but with the fill in social, wondering if folks would prefer a September meetup
 - ii. Thinking one every 6 weeks or so alternating between Seattle and Tacoma area
- g. Joint JBLM and Mt Tacoma Post coordinating with Dave Newkirk. Awaiting *response to Dave Newkirk from the JBLM DPW deputy– may not work. Push to Feb 2024?*
- h. Wendy on PDHs and send out an email to attendees. Wendy will work on this after taking care of some personal issues.
- i. Small Business Symposium 2024, April 15th and 16th, 2024, Kitsap Conference Center, Bremerton
- i. *Kitsap Conference Center again, we are reserved.*
 - ii. *Total price quoted is \$23,850 for now.*
 - iii. *Next steps will be reach out to speakers and start getting sponsorship information out. There is another meeting on this with Lori and Jessica on the 21st.*
 - iv. *Keynote will be about SIOP from NAVFAC or Todd Semonite, TBD*
 - v. *Will need authorization for deposit, will be about \$5,500 based on last year's.*
 - vi. Update and pricing for SBS Event Center



Annual Event Updates

1. December 7, 2023 | **Holiday Social** | Location: Elysian Fields Restaurant in SODO
POC is Zach Pesicka.
2. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
3. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
4. June 7, 2024 | **Meet The Chiefs** | Location TBD (Suggested SeaTac Crown Plaza for easy access | Duration 1 day . Lydia Griffey is leading.
5. Late July "Summer Social Returns with a BLAST". *Needs a lead to start planning. Faith to support or lead*
6. August xx, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Dave Newkirk POC?
7. October xx, 2024 | **Design Excellence** | Location TBD (Flatstick Pub Westlake Ave South Lake Union at Mercer) Need a POC.

Committee Updates

1. COMMUNICATIONS (Melissa Grasso) - no report.
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. Do we want to keep this position?
 - ii. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - iii. We would need someone passionate about this -> Put out the call to membership
3. EMERGENCY PREPAREDNESS (Andy Hough) – Ongoing planning
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - No report. Camps to be held June/July 2024. Plan is to sponsor three campers.
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap - Bangor starting in April
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker) – See Kim’s Report
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton) –
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) – *We have a student contact interested in engaging (Thank you SD Post!)*
 - i. Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)
 - ii. Zach working on getting engagement from a junior professor
10. NOMINATIONS (Vacant Position) –
11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –
12. SCHOLARSHIPS (John Souza) – Would like to request the same budget number as previous years (\$20,000). John is planning on providing a brief for the group in December. Firms can sponsor individual scholarships. [See John’s Powerpoint below. Need a budget commitment from the Post by January.](#)



13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) –
15. VETERANS ASSISTANCE (Michael Albone).

New Business:

- President's discretionary fund \$1,000 per year (50/50)
 - Further discussion and consideration was recommended and need to determine a path forward
 - Understand concern and potential for abuse if not managed correctly. Look to put it through some form of approval or reporting processes. Propose that the Treasurer, 1st VP, President need to agree for approval of expenses. What is the precise process for requesting and gaining approval?
- 2024 Budget
 - Scott H to send out an email to all committee chairs requesting budget proposals
 - Fred to support process
 - [Running a surplus - should we look at increasing scholarships next year?](#)
 - [Meet the chiefs - we will sponsor next year so account for those costs](#)