



SAME Seattle Post
Board Meeting Minutes - Thursday February 1, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm*	Post President	X
Allen Wycoff	Immediate Past Post President	X
Faith Powell*	Post 1 st VP	X
Robert Schlesinger*	Post 2 nd VP*	X
William Shelton*	Young Professionals VP	X
Scott Kinney*	Secretary	X
Fred Barker*	Treasurer	X
Manny Bautista*	Post Director (2021-2024)	X
Terry McCann*	Post Director (2021-2024) Engineering & Construction Camps POC	X
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	X
Zachery Pesicka	Programs Chair/STEM/Student Chapter	X
Nick Vlahovich	Programs Asst. Chair	X
Caroline Roberts	Leadership Development/Regional VP	X
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	X
Kim Baker	Membership POC	X
Wendy Oresik	Professional Development/Energy & Sustainability	X
Lydia Griffey	Strategy/Streamers/Awards POC	X
Ginette Chin	Mentoring	
John Souza	Scholarships	
<u>OPEN POSITION</u>	<u>Nominations</u>	
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	X
<u>OPEN POSITION</u>	<u>Community Outreach</u>	
Michael Albone	Veterans Assistance	
Manny Bautista	Post Fellows POC	X



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Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval January 4, 2024; MINUTES. [Approved](#).
4. Approval February 2, 2024; AGENDA. [Approved](#).
5. Announcements. [Kudos to Lydia on streamers](#)

Standing Reports

1. TREASURER [Fred Barker]
 - Confirm President mailbox key handoff has occurred
 - Nomination of Assistant Treasurer: Justin Rodgers
 - [Motion to approve by Bob](#)
 - [Second from Zach](#)
 - [Unanimous approval of Justin as Assistant Treasurer](#)
 - 2024 Budget - Budget estimates from Committee leads
 - [Revenues are estimate, Bob motions to approve budget as presented in January Treasurer Report with amendments](#)
 - [Caroline seconded](#)
 - [Increased SBS line item](#)
 - [Scholarship total: \\$20,000](#)
 - [Increase MTC line item](#)
 - [2024 Budget unanimously approved -> Updated live by Fred Barker](#)
 - [2024 Budget 2.0 Seattle SAME Post Budget.pdf](#)
 - Significantly more revenue than last year. Look to focus on: Social Events, Investment in Young Members, Scholarships

[Treasurer Report January 2024.pdf](#)

2. MEMBERSHIP



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SAME Seattle Membership Report

Post membership totals

	Jan 2023	Dec 2023	Change
Company Members	90	89	-1
Individual Members	555	561	+6

Post Membership Outreach

- New Member Welcome Email – January 16, 2024
- Lapsed Member Email – January 30, 2024

Questions/comments? Kim Baker, P2S Inc, kim.baker@p2sinc.com

3. PROGRAMS [Zach Pesicka, Nick Vlahovich, and Faith Powell]
 - a. Debriefs
 - i. Meet the Agencies - [New location worked well, netted good positive revenue from the event, may need to look for a new venue next year, a lot of folks asking for slides and links](#)
 - b. Small Business Symposium 2024, April 15th and 16th, 2024, Kitsap Conference Center, Bremerton [Zach]
 - i. Next steps will be to reach out to speakers and start getting sponsorship information out. There is another meeting on this with Lori and Jessica on the 21st.
 - ii. Keynote will be about SIOP from NAVFAC or Todd Semonite, TBD
 - iii. Will need authorization for deposit, will be about \$5,500 based on last year's.
 - iv. Update and pricing for SBS Event Center
 - v. Zach to finalize budget for approval: Total price quoted is \$23,850 for now.
 - vi. Consider making events lower cost to increase participation. SBS makes up a good amount of revenue for other events and funds.
 - vii. [Motion to approve \\$23,850 budget -> Second](#)
 - viii. [Motion to approve SBS budget approved](#)
 - c. Meet the Chiefs - Main POC Portland Post set [Kori]. Lydia is Seattle Post POC.
 - i. Targeting June 11
 - ii. Working on venue/catering
 - iii. Prefer a solid one day event
 - iv. In-person only



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- v. Toured Locations (1/4)
 - vi. [Need to select venue and sell sponsorships](#)
 - d. SAME Programs | Sip & Strategize
 - i. We have held a couple of these with no name specifically, but Zach will continue to hold them with Nick and whoever wants to come
 - ii. Thinking one every 6 weeks or so alternating between Seattle and Tacoma area
 - e. Joint JBLM and Mt Tacoma Post coordinating with Dave Newkirk. Awaiting response to Dave Newkirk from the JBLM DPW deputy – may not work. Push to Feb or March 2024?
 - f. February 2024 - Veterans job fair. Zach is working with Michael Albone on a program to assist veterans in getting jobs.
 - g. [Summer Social - Late July \[Faith POC\]](#)
4. YOUNG MEMBER PROGRAMS [William Shelton]

Jan/Feb: SAME Snow Day. (February 24)

- Snow day at Hyak Snow Park near Snoqualmie.
- This will be a family friendly event and families are encouraged to attend
- Everyone will need to bring their own sled/tube
- Everyone will need to get a National Forest Snow Park Parking permit (\$25 for the day, \$50 for a season pass)
- SAME will provide stuff for Smores and Apple Cider/Hot Chocolate, etc.
- I can probably source a portable fire pit for the bonfire to roast the marshmallows.
- Cost to SAME: ~\$150 for food and beverages depending on attendance.

April/May: Bowling in Tacoma

- I want a Tacoma Activity to help incentivize the Tahoma and Kitsap Chapters to attend.
- Looking at holding it at Chalet Bowling, but Zach please let me know if there are cooler venues.
- Cost to SAME: \$500. (Three lanes for two hours at \$40 per lane for per hour plus \$60 for food and drinks, can adjust based on attendance)

July/August: Hike and Brewery

- I am debating making this a family friendly event but I am not sure yet.
- Similar to last year, but better planning this time to prevent having it on day of city event
- Cost to SAME: \$500 for food and drink tab similar to last year.



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October/November: Karaoke

- Karaoke at the Rock Box at Pike/Pine
- Plan for two hours during “Happy hour”
- Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)

Also respectfully request an additional \$500 for any additional activities that may pop up throughout the year or any unforeseen expenses.

Proposed budget: \$3,000 for 2024 YP activities.

Annual Event Updates

SAME Seattle Post Event Calendar 2024.pdf

1. **Holiday Social**
2. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
3. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
4. June 11, 2024 | **Meet The Chiefs** | Location TBD (Suggested SeaTac Crown Plaza for easy access | Duration 1 day. Lydia Griffey is leading.
5. Late July “Summer Social Returns with a BLAST”.
6. August xx, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Dave Newkirk POC?
7. October xx, 2024 | **Design Excellence** | Location TBD (Flatstick Pub Westlake Ave South Lake Union at Mercer) Need a *POC*. [Look at Marriot SeaTac as venue](#)



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Committee Updates


1. COMMUNICATIONS (Melissa Grasso)
 - Sent email communications for Meet the Agencies events on 1/8, 1/17 and 1/23.
 - We sent a Meet the Chiefs email on 1/17 and Small Business Symposium email on 1/30.
 - Reminder to plan to allow for a couple of weeks to process communications requests.
 -
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. Do we want to keep this position?
 - ii. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - iii. We would need someone passionate about this -> Put out the call to membership
3. EMERGENCY PREPAREDNESS (Andy Hough) –
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - Camps to be held June/July 2024. Plan is to sponsor three campers.
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap - Bangor starting in April
 - ii. How else to engage NAVFAC
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker)
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton)
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) –
 - i. *Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)*
 - ii. *Zach working on getting engagement from a junior professor*
10. NOMINATIONS (Vacant Position) –
11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –
12. SCHOLARSHIPS (John Souza) – Requested budget number as previous years (\$20,000). Firms can sponsor individual scholarships. See John's Powerpoint below. Need a budget commitment from the Post by January. John will assume a \$20,000 budget pending approval from the board.



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13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) –
15. VETERANS ASSISTANCE (Michael Albone).
16. YOUNG MEMBERS PLANNING

New Business:

- Nomination of Justin Rodgers as Assistant Treasurer
- 2024 Budget -> Approved.
- Helpful Links from SAME Holiday Email (forwarded by Robert)
 - Awards Season - <https://same.secure-platform.com/a/organizations/main/home>
 - New Online Member Directory - <https://my.same.org/companydirectory>
 - 2024 SAME Promo Video "[We're more than our name](#)"