



Seattle Post Board Meeting June 3, 2021 | Meeting Minutes

Date/Time: Thursday, June 3, 2021, 8:00 am – 9:30 am

**CALL-IN MEETING ONLY: Join via GoToMeeting link in calendar invite, or
call-in 1-877-309-2073 or 1-646-749-3129; Access Code: 162-361-933**

Attended (*alphabetical order*)

** voting member*

Scott Adamek	John Souza
Stacie Anderson	Ray Spees*
Manny Bautista*	April Sweet*
Ginette Chin	Mark Swink
Jackie Corley*	Larry Toimil
Melissa Grasso	Nick Vlahovich
Terry McCann*	LT Bohdon Wowtschuk*
Tom Nichols*	Allen Wycoff
Mark Ohlstrom*	Nancy Yee*
Ryan Peterson*	
Caroline Roberts*	

Welcome and Announcements

1. Roll call
2. Declare quorum – Quorum Called
3. Approve June 3, 2021 Agenda – Agenda Approved
4. Approve May 6, 2021 Meeting Minutes – Minutes Approved
5. Announcements
 - Centennial Celebration is July 23rd at the Tacoma Marriott, outside with Manny's band.
 - o Sign up is on their web page.
 - SAME National on in-person meetings: [Click here for more.](#)
 - o Biggest change: do not need to report in-person meetings to SAME National.
 - o They do want to hear our best practices, want to be able to share. Above all: follow local, state, regional, etc. guidelines.
 - o Will have mandatory regulations, (for example) need to have hand sanitizer stations where we go.
 - o As we migrate to in person meetings, we may need our attendees to fill out a form in the link (last page).
 - o Doing a lot of things hybrid and we have seen it work – get a further reach.
 - o We should start brainstorming a hybrid scenario for our events.



- Mark Swink planning to reach out to Manny for starting to plan the Kitsap social event.
- Save the Date: Post Leaders Workshop is August 9-11th, from 2PM-5PM EDT, 100% virtual, open for anyone to attend.
 - o Ray, Bo and April to attend.
 - o Caroline can send link if need be.
- National SAME Small Business Conference is a hybrid event in Atlanta, GA: November 15-19.
 - o Registration open now and deadline is August 18th. [Submit here.](#)
 - o If you are accepted as a speaker then your registration fee is waived.
- Fellow nominations: nominations webinar is June 9th is 12-3PM EDT, list of candidates due to National office: August 6th, complete draft of packet due to regional fellow POC: August 27th, completed packets due to national office: October 1st. [Complete details here.](#)
 - o Larry and Terry unable to make it.
- Need a new Board of Directors Meeting invite sent out for a series of six months: Jackie to send out calendar invite to members of the board; first to send out the attendee table and verify information. Will plan to be virtual.
 - o Bob Parker is the AECOM POC if we want to do in person.
 - o Larry can ask Bob about the status of the office. Will send an email and copy the team.
- Terry McCann: has retired, new email and phone number: tlmccann67@gmail.com, 206-799-2784
 - o Has two committees: Engineer Camps (would like to continue with this) and Streamers (transitioning to a new program so would be ok to pass along).
- Now is the time to rotate around if you are interested in something else.

Standing Reports

TREASURER (Ryan Peterson)

- Had income from the May luncheon and purchases of some sponsorships for the Meet the Chiefs this month.
- The 2020 annual sponsors – we offered a refund of that money. Most of them said: yes, please refund and then one donated \$1,000 to scholarship funds. Some said that they wanted the 2020 funds applied to this year.
 - o Did not want to apply to this year since every event is individual.
 - o Only one or two sponsors wanted their 2020 sponsorship funds allocated to 2021.
- Ryan can look into the funds from the two company's sponsorship and see where the funds were allocated and where we can allocate the rest of the funds.
- In the past, have had the event leader develop the sponsor gifts, maybe just go back and have sponsors for specific events.



- Companies preferred to do it all at once, but maybe have the event leaders send what they will ask for at the beginning of the year to ask for sponsorships.

MEMBERSHIP (Scott Blount)

- Absent.
- Report was sent out.
- Scott Pharm is at Tetra Tech now. Nick will send Larry his information.

PROGRAMS (Nick Vlahovich)

- Seattle Bridges is coming up in September. City of Seattle speaker is already booked. Nick is working with the HNTB folks in Bellevue, will have a design and client angle.
- Thinking ahead at the Holiday Social, Elysian Fields is out of business.
 - o Do we want to meet in person? Want to pick everyone's brains as we move closer.
 - o Send Nick ideas over email.
- Looking into what GSA has to say about getting us back into Federal Center South.
- Plan for October Design Projects of Excellence, need to get a speaker for October?
- Nick is currently supporting Allen on Meet the Chiefs.
- Projects of Excellence is a no go.
 - o Takes a lot of lead time.
 - o COVID. In person? And/or a virtual awards ceremony.
 - o Extensive amount of work.
 - o If we are going to do it, need to be doing it now.
 - o Spoke to John and Ralph a few weeks ago to confirm decision.
- FYI: Kevin Stoll is planning on Meet the Agencies in 2022 to be Thursday January 27th.

Annual Event Updates *(in calendar order)*

JUNE 2021 | MEET THE CHIEFS (Allen Wycoff)

- June 16th – we are getting a lot of support from Mount Tacoma and Portland.
- Sent an email to do the dry run testing: Faith is doing the heavy lifting.
- Promote!
- Ensure that Caroline, Faith, Nick etc. have the ability to mute attendees.
- Installation of officers will occur at this meeting: Seattle and Portland.
 - o Portland have been elected by not installed.
 - o Need to know who is being sworn in, encourage board members to use web cams.
- Pretty much the same agenda as last time.



AUGUST 2021 | GOLF TOURNAMENT (Mark Corcoran)

- Absent.

Fall 2021 | PROJECTS OF EXCELLENCE (John Hickey/Ralph Field)

- See notes above.

October 2021 | SAME SEATTLE CENTENNIAL CELEBRATION (TBD)

- TBD – will go with Projects of Excellence.

October 2021 | VETERANS ASSISTANCE LUNCH (Ray Spees/Karl Himes)

- Ray does not know much about it.
- Usually a Veterans Day luncheon in Seattle. We always have a speaker.
- Will move this to Nick's program update. Ray will assist. Need to reach out to Karl to get him involved.
- Can incorporate into the October lunch meeting now already and honor the veterans without a separate event.
- Nick and Ray to get together to brainstorm.

SMALL BUSINESS CONFERENCE (Caroline for now) (Need someone to lead)

- Looked at calendars and event space and chose April 19th, 2022 (needed to pick a date).
- Icebreaker would be on Monday the 18th.
- Caroline will work with Ray and get back with Mary at Kitsap Conference Center.

Committee Updates

COMMUNICATIONS (Melissa Grasso)

- Not too much to report, have an email to go out this week about Meet the Chiefs registration.
 - o Last year we had a national reach, Melissa does not have the list of registrants from last year, Melissa to connect with Faith to get the list.
- Promised Lori that she will announce, in a separate email, the Centennial Ball.

COMMUNITY OUTREACH (Scott Adamek)

- The program for Sept. 2022 is outlined in the first tab of the excel file he sent out via email. Joint meeting with SAME Seattle and ASEC Seattle Chapter.
 - o Need to find cost effective venue now. Scott will develop options for the board to review and approve.

EMERGENCY PREPAREDNESS (Chair TBD)

- No Update.



ENERGY AND SUSTAINABILITY (Wendy Oresik)

- Absent.

ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)

- We submitted two candidates for the camps this year. Both were carry overs from last year, people that were scheduled to go last year were contacted. Both decided to go to Marine Corp camp.
- One person (who was scheduled to go last year), weeks ago decided they cannot go due to a conflict. Terry & team looked at SAME Register and scrambled to find someone who was interested to go to camp. The candidate was from Mississippi and went to NC Marine Corp camp.

FIELD TRIPS (Chair TBD)

- No Update.

KITSAP CHAPTER (Manny Bautista/Mark Swink)

- No Update.

LEADERSHIP DEVELOPMENT (Stacie Anderson, CAPT Jed Boba)

- Stacie and Jed have brainstormed ways to move forward with this.
- Will stay tuned for updates.

MENTORING (Ginette Chin)

- Not a whole lot of news.
- Have the form ready and will send over to board to get feedback/input.
- Did find a lot of information on HDR website for how to do mentoring trainings. As we get further along she is happy to share with anyone who has interest.
- Larry to FWD to the fellows.
 - o Would like to get an in person meeting with the fellows to discuss potential nominees for this year.

MEMBERSHIP – RETENTION AND NEW (Scott Blount)

- Absent.

MEMBERSHIP – SUSTAINER FIRMS (Jim Shellooe)

- Absent.

MEMBERSHIP - YOUNG MEMBERS (April Sweet)

- She is chatting with Ray and will reach out to others for help as need be.



- Currently in the planning/information gathering stage.
- One initiative she is going to implement: reaching out to sustaining members/sustaining member firms to identify one young member to participate.
- Stacie, Jed and Caroline talked about getting an upcoming leader involved from leader development.
- Want to identify points of contact: Scott Blount can help with this.

NOMINATIONS (Larry Toimil)

- Once the new board is installed, Larry will file the paperwork with National.

PROFESSIONAL DEVELOPMENT (Wendy Oresik)

- Absent.

SCHOLARSHIPS (John Souza)

- In the review process, all selections should be finalized next week, reviewing last group of scholarships. Trying to get an awards list together so he can provide a PPT for Meet the Chiefs. John can send to Nick or Allen.
- Possible to get a few minutes of time to speak at Meet the Chiefs.
- Want to get the award checks written soon. Need to get the post contribution.
- For Meet the Chiefs, need five minutes at most to announce winners.

SMALL BUSINESS COMMITTEE (SBS) (TBD)

- No Update.

STEM / UW STUDENT CHAPTER (LT Bo Wowtschuk)

- No Update.
- It is UW Finals week next week; Bo is keeping communication with the new Student Chapter President.

STRATEGIC PLANNING AND STREAMER AWARDS (Terry McCann)

- Trying to find somebody new to takeover. The process is going to be much simpler from here on out. Will be a quarterly report based on the point system.

VETERAN ASSISTANCE (Karl Himes)

- Absent.

OTHER BUSINESS

- Since this is the last board meeting – thank you Caroline!
- Mark has taken over for Dave Newkirk as Regional VP.