



Greetings!

We are thrilled to have you join us at the 2025 Post Leaders Workshop (PLW) starting Sunday, August 3rd at The Scottsdale Resort & Spa in Scottsdale, AZ. Below is information to assist you in having the best experience possible, **please take a few minutes to read through everything.** *This email confirms your event registration.* If you have a question about your hotel room reservation, please email Amira Kruyne at akruyne@same.org.

PLW Program & Agenda – You will come away with new connections, ideas for creating value for your Post’s members, retention & recruiting, succession planning and providing industry government engagement opportunities. The schedule/agenda can be found [here](#). Presentations will also be found [here](#) when available.

Badge Pick-Up / Registration – Opens Sunday at Noon in the Grand Coronado 1-3 Room on the ground floor of the hotel. We request that you pick up your badge and event materials prior to the Opening General Session on Sunday. Please be sure to wear your name badge to all SAME activities.

If you need to cancel your PLW registration, please email registration@same.org AND contact the hotel to cancel your room reservation. SAME will not pay for no-shows or late room cancellations.

Conference Hotel Information

The Scottsdale Resort & Spa
7700 E McCormick Pkwy
Scottsdale, Arizona, 85258
480-991-9000
[Hotel website](#)

Airport/Ground Transportation

The Scottsdale Resort & Spa is located about 17 miles (25 minutes) from the Phoenix Sky Harbor International Airport.

Taxis are available outside Terminal 3 and 4 at door #7; taxi fare is approximately \$45

Uber/ Lyft Terminal 3 and 4 outer curbs: est. \$35-42

Hotel Check-in/Check-out

Hotel Check-in starts at 4pm.

Hotel Check-out is by 11am. We will have a longer break Tuesday morning to allow for check-out. The hotel can store your luggage until you are ready to depart.

Weather

Scottsdale weather is expected to be extremely hot and over 100 during the day. Please ensure you stay hydrated! We recommend that you start drinking more water than you usually do a few days before you arrive in Arizona.

Dress Code

Sunday Opening Session & Icebreaker – Cool & casual! Wear your hometown pride! Come with a shirt, hat, or other accessory that represents your hometown, school, favorite sports team, or current location! The Icebreaker will be in the Vista Verde Dining Room. We will have a fun networking activity which will allow you to meet lots of people.

Monday/Tuesday - Business casual (NO shorts please!) and plan for air-conditioned rooms. Uniformed members are not required to wear uniforms.

SAME Code of Conduct – by attending you agree to comply with SAME's [code of conduct](#).

Come with Questions

What are the things you and your Post want to know? [Tell us here](#) and we will strive to cover them during the sessions. If not, our final session will be “How Can We Help You?” and we’ll get to them there.

Prepare to Share!

We also want to know your Post Best Practices and we hope you will have one to share. Think about what your Post has done to streamline administrative tasks, deliver value to members, drive partnerships with government or other organizations, develop people/volunteers or recruit new members. Be ready to share during our “Hear from Posts” sessions!

After PLW...

As your Post has invested in your participation at PLW, ensure you have time scheduled at your next Post Board meeting to share and start planning to implement what you learn!

Questions?

Please do not hesitate to contact me. We look forward to seeing you on Sunday, August 3rd!

Jill Murphy

Associate Director, Membership & Post Operations

SAME | www.same.org/PLW

703.549.3800 | jmurphy@same.org