



# Academy of Fellows

## Fellows Nomination Process Webinar

**July 15, 2025**

## Agenda

- Fellows Role
- Nomination Form
- Calendar Deadlines
- Review Phases

## Fellows Charge

*I charge you to:*

- *Support SAME's mission and Strategic Plan*
- *Be a role model*
- *Be a mentor*
- *Support SAME Posts*
- *Be patriotic and respectful*

## Nomination Form

- Modifications over the years
- Three key points:
  - 10 years membership vs 10 years service
    - Service = *impactful, active*  
engagement, per role, per year
  - Challenge/ Effort/ Impact
  - FOLLOW THE FORMAT!

## Nomination Form

### 1: Nominee Information

- Years of Membership must match SAME records
  - If not, explain
- 10 years of membership = Go/NoGo
- Nominator & Nominee must both check to affirm participation/viewing of this webinar

## Nomination Form

### 2: Fellows Action Statement (15 pts)

- Tell us WHAT you want to do & HOW you plan to do it and by WHEN – needs to be measurable.
- Two sentences should be able to capture this.
- Action Statements will be read at Investiture Ceremony, shared with leadership, and posted to website
- Action Statements may be edited for grammar, length, and clarity
- GOOD EXAMPLE: *“I will foster strategic partnerships at the local level, with at least two other professional societies, to create one or more co-sponsored events offering professional development credits that will expand networking and professional development opportunities annually over the next two years.”*

## Nomination Form

### 3: Service to SAME (40 pts)

- What did YOU do?
- Use **Challenge, Effort, Impact** format
- Should reflect 10 years of impactful service
- FOLLOW THE FORMAT!

## Challenge/Effort/Impact

- **Challenge** – what needed to be addressed/changed?
- **Effort(s)** –
  - What steps did you take?
  - What activity did you start?
- **Impact** – what positive impact did your actions have?

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- Good** Example:

<u>Position or Role</u>	<u>Dates Active</u>	<u>Challenge/Effort/Impact in this role</u>
SAME USMC Camp Mentor	Apr 2013-July 2013	<p><b>Challenge:</b> Founding member of the team that established the first-ever USMC one week summer camp.</p> <p><b>Effort:</b> Applied my prior camp experience to shape the camp planning. Used other SAME camp structures as guides to develop a starting curriculum plan for the USMC camp then attended the camp as a mentor to assure effectiveness of the curriculum.</p> <p><b>Impact:</b> Provided a SAME camp for an additional 45 campers annually to attend and explore STEM careers. The USMC camp has thrived in the years since.</p>

- Bad** Example:

Post Member	2021-2023	While stationed in Mars commanding a squadron, I continued to encourage my subordinates to get involved with SAME.
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## Nomination Form

### 4: Service to Profession (30 pts)

- Focus on impact YOU have had personally
- Challenge, Effort, Impact format
- Can include publications – limit of five (5)
- Include civic/community involvement *as related to* engineering profession

## Nomination Form

### 5: Awards, Honors, and Other Recognition/ Service (5 pts)

- SAME, Military, Civic, Professional, Community
  - Limit military awards to top three (3)
- Specific to YOUR role (not your team's)
- Include board service, volunteer work

## Nomination Form

### **6: Society Knowledge (10 pts)**

- SAME National Board of Direction & info on SAME website
- Open-ended questions – two words or a sentence

## Nomination Form

### 7: Endorsement Information

- GO/NO-GO – RFPOC decision
- Endorsers need time and knowledge
- 3 endorsements: Nominator, RVP, Post President
  - May substitute Deputy RVP
  - Exceptions – Nominees currently serving as RVP or President
    - Clarified in endorsement; approved by AOF XC

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## 2025-2026 Calendar

- Mid August-Sept 4 – Nominee sends 50% draft packet to RFPOC
- **Sep 5 – RFPOC submits list of nominees to SAME National Office.**
- Oct 10– Complete draft nomination packet to RFPOC
- Mid Nov – RFPOC to complete nomination packet review and provide comments to nominators/nominees for any revisions
- **Dec 5 – Deadline for Nominees to submit their packages to SAME National Office.**
- **By Feb 28– Results provided to nominees/nominators.**

## Review Phases

### Phase 1

- RFPOCs have official responsibility:
  - Go/No-Go – Defer if appropriate
  - Proper format and completeness
  - Give feedback on content – IMPACT

## Review Phases

### Phase 2

- Begins December 6
- Review by SAME National Office - Go/No-Go
- **Goal: ZERO No-Go packets**
  - RFPOCs should defer No-Gos in Phase 1

## Review Phases

### Phase 3

- Review by the AOF XC
- AOF XC Kickoff meeting – criteria & consistency
- Packets are scored individually – you vs. criteria
- AOF XC in person meeting – final rank & cut line

## Review Phases

### Phase 4

- Results are presented to SAME President
- All Applicants are notified by AOF XC
- Those not selected for this class are offered a Debrief at a later date.

## How to Achieve a Strong Fellows Package

- Start NOW---Early, plan ahead of each deadline!
- Use our format in Service to SAME & Service to Profession:  
**Challenge/ Effort/ Impact** – spell it out, make it easy for reviewers
- Know your Endorsers – As applicant, it's on you to reach out to them
- Less is more—word count matters, just state facts
- Nominators: It's OK to say “Not Yet” to a Nominee during the application process, if they're not ready/have a weak package.  
Don't blindly endorse anyone who wants to apply.

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- Extenuating Circumstances:
  - Contact Kathy Off, AOF Staff Liaison  
[koff@same.org](mailto:koff@same.org)
- General Questions:
  - Contact Beth Durscher, AOF Vice Chair-Internal  
[bethdurscher@gmail.com](mailto:bethdurscher@gmail.com)

## QUESTIONS?