Society of SAME American Military Engineers

Academy of Fellows

Fellows Nomination Process Webinar

July 14, 2026

Dedicated to National Security Since 1920

Fellows Nomination Process Webinar

Agenda

- Fellows Role
- Nomination Form
- Calendar Deadlines
- Review Phases

Fellows Charge

I charge you to:

- *Support SAME's mission and Strategic Plan*
- *Be a role model*
- *Be a mentor*
- *Support SAME Posts*
- *Be patriotic and respectful*

Nomination Form

- Modifications over the years
- Three key points:
  - 10 years membership vs 10 years service
    - Service = ***impactful, active*** engagement, per role, per year
  - **Challenge -> Effort -> Impact**
  - FOLLOW THE FORMAT!

Nomination Form

1: Nominee Information

- Years of Membership must match SAME records
  - If not, explain
- 10 years of membership = Go/NoGo
- Nominator & Nominee must ***both*** check to affirm participation/viewing of this webinar

Nomination Form

2: Fellows Action Statement (15 pts)

- Tell us ***WHAT*** you want to do & ***HOW*** you plan to do it and by ***WHEN*** – needs to be measurable.
- Two sentences should be able to capture this.
- Action Statements will be read at Investiture Ceremony, shared with leadership, and posted to website
- Action Statements may be edited for grammar, length, and clarity
- GOOD EXAMPLE: *"I will foster strategic partnerships at the local level, with at least two other professional societies, to create one or more co-sponsored events offering professional development credits that will expand networking and professional development opportunities annually over the next two years."*

Nomination Form

3: Service to SAME (40 pts)

- What did ***YOU*** do?
- Use **Challenge, Effort, Impact** format
- Should reflect 10 years of ***impactful*** service
- FOLLOW THE FORMAT!

Challenge/Effort/Impact

- **Challenge** – what needed to be addressed/ changed?
- **Effort(s)** –
  - What steps did you take?
  - What activity did you start?
- **Impact** – what positive impact did your actions have?

Fellows Nomination Process Webinar

- ***Good*** Example:

Position or Role	Dates Active	Challenge/Effort/Impact in this role
SAME USMC Camp Mentor	Apr 2013-July 2013	**Challenge**: Founding member of the team that established the first-ever USMC one week summer camp. **Effort**: Applied my prior camp experience to shape the camp planning. Used other SAME camp structures as guides to develop a starting curriculum plan for the USMC camp then attended the camp as a mentor to assure effectiveness of the curriculum. **Impact**: Provided a SAME camp for an additional 45 campers annualy to attend and explore STEM careers. The USMC camp has thrived in the years since.

- ***Bad*** Example:

Post Member	2021-2023	While stationed in Mars commanding a squadron, I continued to encourage my subordinates to get involved with SAME.

Nomination Form

4: Service to Profession (30 pts)

- Focus on impact ***YOU*** have had personally
- **Challenge, Effort, Impact** format
- Can include publications – limit of five (5)
- Include civic/community involvement ***as related to*** engineering profession

Nomination Form

5: Awards, Honors, and Other Recognition/ Service (5 pts)

- SAME, Military, Civic, Professional, Community
  - Limit military awards to top three (3)
- Specific to ***YOUR*** role (not your team's)
- Include board service, volunteer work

Nomination Form

6: Society Knowledge (10 pts)

- All information can be found on the website
- Open-ended questions – two words or a sentence

Nomination Form

7: Endorsement Information

- GO/NO-GO – **RFVC** decision (*Note new title!*)
- Endorsers need time and knowledge
- 3 endorsements: Nominator, RVP, Post President
  - Nominator must be a Fellow
  - Exceptions for Nominees currently serving as RVP or Post President
    - Clarified in endorsement; approved by AOF XC

2026-2027 Calendar

- Mid August-Sept 4 – Nominee sends 50% draft packet to RFVC
- **Sep 11 – RFVC submits *list* of nominees to SAME National Office.**
- Oct 16 – Complete draft nomination packet to RFVC
- Mid Nov – RFVC to complete nomination packet review and provide comments to nominators/nominees for any revisions
- **Dec 4 – Deadline for Nominees to submit their packages to SAME National Office via the online form.**
- **By Feb 26 – Results provided to nominees/nominators.**

Review Phases

Phase 1

- RFVCs have official responsibility:
  - Go/No-Go – Defer if appropriate
  - Proper format and completeness
  - Give feedback on content – IMPACT

Review Phases

Phase 2

- Begins December 7
- Review by SAME National Office
  - Years of membership
  - Proper endorsements
  - Membership in good standing

Review Phases

Phase 3

- Review by the AOF XC
- AOF XC Kickoff meeting – criteria & consistency
- Packets are scored individually – YOU vs. Criteria
- AOF XC in person meeting – final rank & cut line

Review Phases

Phase 4

- Results are presented to SAME President
- All Applicants are notified by AOF XC
- Those not selected for this class are offered a Debrief at a later date.

How to Achieve a Strong Fellows Package

- Start NOW---Early, plan ahead of each deadline!
- Use our format in Service to SAME & Service to Profession: **Challenge/ Effort/ Impact** – spell it out, make it easy for reviewers
- Know your Endorsers – As applicant, it's on you to reach out to them
- Less is more—word count matters, just state facts
- Use of AI
- Nominators/Endorsers: It's OK to say "Not Yet" to a Nominee during the application process, if they're not ready/have a weak package.
  - Don't blindly endorse anyone who wants to apply.

Fellows Nomination Process Webinar

- Extenuating Circumstances:
  - Contact Kathy Off, AOF Staff Liaison

    koff@same.org
- General Questions:
  - Contact Marilyn Lewis, AOF Vice Chair-Internal

    marilyn.lewis@stvinc.com
- Journey to Fellow Webinar (Nomination Q&A)
  - Tentatively – Aug 26, 12:00pm ET

Fellows Nomination Process Webinar

QUESTIONS?