



PERFORMANCE CONTRACTING & FUNDING PROFESSIONAL

LIKELY CANDIDATES FOR CREDENTIAL

MILITARY - OFFICER	YES
MILITARY - ENLISTED	YES
INDUSTRY	YES
GOVERNMENT	YES

REQUIREMENTS

The Certified Performance Contracting & Funding Professional™ (PCF™) credential is offered by the Association of Energy Engineers (AEE). Below are the major steps to becoming a PCF:

- A combination of education and related experience* determines eligibility requirements.
 - » A 4-year engineering or architecture degree;
 - » A 4-year business or related degree and three years of related experience;
 - » A 2-year associate degree and five years of related experience;
 - » No degree and eight years of related experience; or
 - » A current Certified Energy Manager (CEM) certification.
- *Related experience means performance contracting or energy project funding or financing.
- Complete an approved PCF training program offered by the Association of Energy Engineers.
- Complete the PCF Certification Application.
- Complete the PCF Examination.
- If you do not meet one of the eligibility criteria above, you can still apply for the PCF In-Training (PCF-IT) certification. To gain the in-training certification, you must attend an approved PCF training program, submit the PCF-IT certification application, and pass the PCF certification examination. The PCF-IT certification is valid for six years, which allows you time to meet the full PCF certification eligibility requirements.

TEST FORMAT

The PCF Certification Exam is a 2-hour open book exam with 50 multiple-choice questions aligned to the four areas of the PCF Body of Knowledge: Traditional Financial Arrangements & Terminology; Performance Contracts; Advanced Financial Evaluation of Financing and PC Options; and Advanced Presentation Techniques.

PUBLICATIONS AND RESOURCES

Various publications and resources are provided to assist candidates in preparation for the exam, including the PCF Body of Knowledge. Additional resources can be found through the Certified Performance Contracting & Funding Professional (PCF) (aeecenter.org) website.

- An on-demand PCF training program (about 5 hours of video) is available and earns 0.6 CEUs.
- No smartphones, tablets, or laptops are allowed during the exam. However, a calculator without internet or Bluetooth and printed reference materials in a binder are allowed.

CONTINUING EDUCATION

- Ten (10) renewal credits per 3-year renewal cycle are required. One CEU equals 2 credits; one PDH equals 0.2 credits.
- Certification renewal is every three years.
- Credits may be earned by attending live or online seminars, conferences, workshops, or training. Presenting, publishing papers, continued employment in the field, and participating in professional organizations can also earn credits.